

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

**MINISTERE DE LA DECENTRALISATION
ET DU DEVELOPPEMENT LOCAL**

**REGION DU SUD OUEST
DEPARTMENT DU FAKO**

COMMUNE DE BUEA

TEL: +237 672 004 332

BP. 66

Web :www.buea-council.com

E-mail: bueacouncil6@gmail.com



REPUBLIC OF CAMEROON
Peace-Work-Fatherland

**MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT**

**SOUTH WEST REGION
FAKO DIVISION**

BUEA COUNCIL

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CONTRACTING AUTHORITY: MAYOR BUEA COUNCIL

BUEA COUNCIL TENDERS BOARD

AN OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

N° 009/ONIT/BUEA COUNCIL/BCTB/2026 OF 10/04/2026

FOR

**CONSTRUCTION AND EQUIPMENT OF A PASTORAL COMPLEX WITH A
STRUCTURE CAPLE OF HOUSING 10,000 EGG INCUBATOR, STAFF
ACCOMAODATION AND A WATER RESERVIOR AT WOTUTU**

FINANCING: PUBLIC INVESTMENT BUDGET MINEPIA 2026

BUDGET HEAD: 60 31 332 0 32000002 0423464211

RECORD NO: JB04831

FINANCIAL YEAR: 2026

TENDER FILE

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TENDER NOTICE**

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TENDER NOTICE

AN OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE N°:

009/ONIT/BUEA COUNCIL/BCTB/2026 OF 10/04/2026

FOR

CONSTRUCTION AND EQUIPMENT OF A PASTORAL COMPLEX WITH A
STRUCTURE CAPLE OF HOUSING 10,000 EGG INCUBATOR, STAFF
ACCOMAODATION AND A WATER RESERVIOR AT WOTUTU

FINANCING: PUBLIC INVESTMENT BUDGET MINEPIA 2026

1. Subject of the Invitation to tender:

Within the framework of 2026 **Public Investment Budget of MINEPIA**, the Mayor of Buea Council, Contracting Authority, hereby launches an Open National Invitation to tender BY EMERGENCY PROCEDURE N°: 009/ONIT/BUEA COUNCIL/BCTB/2026 OF 8/04/2026 for OPERATIONALIZATION OF THE WOTUTU POULTRY FARM

2. Nature of Services

The works comprise the output of the studies, face works, metal work, electricity, painting, etc.

3. Lots:

The work is in a one (01) Lot as follows: **OPERATIONALIZATION OF THE WOTUTU POULTRY FARM**

4. Estimated cost:

The estimated cost after preliminary studies is as follows:

Description	Amount / FCFA
OPERATIONALIZATION OF THE WOTUTU POULTRY FARM	86,763,408

5. Execution Deadline

The maximum execution deadline provided for by the Contracting Authority shall be:

Three (03) months-90 CALENDER DAYS

6. Participation and origin:

Participation is open to duly legalized Cameroonian enterprises or companies that fulfill the requirements of this invitation to tender.

7. Financing

Works which form the subject of this open invitation to tender shall be financed by Public Investment Budget of the 2026 financial year,

FINANCING BODY	BUDGET HEAD	Record No
BIP MINEPIA 2026	60 31 332 0 32000002 0423464211	JB04831

8. Submission method

The mode of submission selected for this consultation is online. Worthy of note, the bidder must submit an original hard copy (one) of each bid (administrative, technical and financial) with the contracting authority through the project and development office of the council, Room 213

9. BID BOND: Payable at CDEC

Each bidder must include in his administrative documents, a bid bond issued by deposit and consignment fund Yaoundé of an amount of (see table below) and valid for thirty (30) days beyond the initial date limit of validity of bids

Description	Amount of bid bond
CONSTRUCTION AND EQUIPMENT OF A PASTORAL COMPLEX WITH A STRUCTURE CAPLE OF HOUSING 10,000 EGG INCUBATOR, STAFF ACCOMADATION AND A WATER RESERVIOR AT WOTUTU	867,634 FCFA

The bid bond provided in accordance with the Circular Letter No. 000019/LC/MINMAP of 5th of June 2024 relating to the modalities of constitution, deposit, conservation, restitution and withdrawal of bond on public contracts.

The absence of the bid bond issued by CDEC shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted (if there is no copy in the COLEPS platform)

10. CONSULTATION OF THE TENDER FILE:

Interested eligible bidders may obtain further information during working hours as from the date of publishing of this tender notice, at the project and Development Unit of the Buea Council, **Room 213**
Tel: **+237 677 618 917**

11. ACQUISITION OF TENDER FILE:

The complete tender file may be obtained from the COLEPS platform as soon as this notice is published against a payment of a non-refundable sum of Ninety-one thousand (91,000) FCFA payable at the **Buea Council Treasury**

12. SUBMISSION OF BIDS:

Each bid drafted in **English or French shall be submitted online using the COLEPS platform** not later than **30/04/2026 at 13:00 a.m.**

The offer must be transmitted by the bidder on the COLEPS platform. A backup copy of the offer saved on a USB key must be sent in a sealed envelope with the clear and legible indication "backup copy", in addition to the above mention within the time limits.

NB: The enterprise is required to submit after the online deposit back up copy inside a USB drive and the original Hard copies of the respective envelopes (the bidder must submit an original hard copy (one) of each bid (administrative, technical and financial) with the contracting authority through the project and development office of the council, Room 213)

N.B.: File size and format, the maximum sizes of the documents that will transit on the platform and constitute the bidder's offer are as follows:

- **5 MB for the Administrative file;**
- **15 MB for the Technical Offer;**
- **5 MB for the Financial Offer.**

The accepted formats are as follows:

- PDF format for text documents; JPEG for images. The candidate will ensure that compression software is used to possibly reduce the size of the files to be transmitted in accordance with the sizes indicated above.

13. ADMISSIBILITY OF OFFERS:

The administrative documents, the technical offer and the financial offer shall be submitted separately in the COLEPS Website

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts or the failure to comply with the model documents in the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted (If copy of the bid bond is not on the COLEPS platform)

14. OPENING OF BIDS:

The bids shall be opened in a single (01) phase on the **30/04/2026 at 14:00noon** local time by the Buea Council Internal Tender Board in Room 106 Buea Council Chambers.

Only tenderers may attend this opening session or be represented by a single person of their choice, duly authorised, even in the case of a group of companies.

The required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender. They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48 (forty-eight) hours deadline granted by the Board, the file shall be rejected.

15. MAIN EVALUATION CRITERIA:

Any bid not meeting with the requirements of the Tender File will be declared inadmissible.

A. ELIMINATORY CRITERIA

The eliminatory criteria are identified as follows:

- ❖ Absence of bid bond at the opening of bids with its consignment receipt delivered by the CDEC ;
- ❖ Failure to submit, beyond the 48 (forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- ❖ False declarations, fraudulent schemes or forged documents;
- ❖ Failure to comply with 70% essential criteria (70% referring to the qualification threshold of technical bids)
- ❖ False statement or falsified documents in the Tender Files;
- ❖ Omission in the financial offer of a quantified unit price
- ❖ Presence on MINMAP's list of Enterprises which abandoned the execution of contracts;

B. ESSENTIAL CRITERIA:

The criteria relating to the qualification of candidates could indicatively be the following:

- Methodological approach and relevance of proposed solutions;	Yes / No
- References of the bidder (attach proof)	Yes / No
- Availability of the essential equipment (purchased or hire. Attach proof)	Yes / No
- Proof of Ownership or hire of the essential equipment proposed	Yes / No
- Experience of key supervisory staff (at least Civil Engineering Senior Technician with 5 years' experience or Civil Engineer with three (03) years of experience).	Yes / No
- Turnover \geq 100,000,000 FCFA	Yes / No
-Financial capacity, Access to credit or other financial sources, \geq 50,000,000 FCFA	Yes / No
- Deadline of execution respected.	Yes / No
-Absence of attestation of site visit and site visit report (attach pictures/photos) signed by the Contractor on his honour	Yes/No

The evaluation of the technical offers will be made according to the binary notation (Yes/No) on the basis of the essential points above in accordance with the RPAO, with a threshold of 70% for all the essential criteria taken into account.

16. AWARD CRITERIA

The contract shall be awarded to the bidder with the least evaluated financial offer having satisfied the threshold score in the technical and administrative files which are in conformity with the tender document/file.

17. VALIDITY OF OFFERS:

Bidders will remain committed to their bids for Ninety days (90) days from the initial deadline set for the submission of bids.

18. COMPLEMENTARY INFORMATION

Complementary information may be obtained during working hours from the office of the Project Development Unit Room 213, Buea Council, Tel. +237 677 618 917.

19. FIGHT AGAINST CORRUPTION AND MALPRACTICES

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48.

Done in Buea, on the 10th April 2026

THE CONTRACTING AUTHORITY



Copies:

- MINMAP/DD FAKO
- ARMP/SW (for publication and archiving)
- Private Secretary to the Mayor Buea Council (for archiving)
- Chairperson of Tender Board (for information)
- Notice boards (for information)
- CRTV local and National Station (for publication)

**AVIS D'APPEL
D'OFFRES**

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AVIS APPEL D'OFFRES

AVIS D'APPEL D'OFFRES NATIONAL OUVERT EN PROCEDURE D'URGENCE

N°: 009/AONO/BUEA COUNCIL/CPMI/2026 DU 8/04/2026 POUR LA CONSTRUCTION D'UN COMPLEXE PASTORAL AVEC UNE STRUCTURE POUVANT ACCUEILLIR UN INCUBATEUR DE 10,000 ŒUFS, DES LOGEMENTS POUR LE PERSONNEL ET UN RESERVOIR D'EAU.

FINANCEMENT :

BUDGET D'INVESTISSEMENT PUBLIC MINEPIA 2026

1. **Objet de l'Appel d'Offres :**

Dans le cadre du budget d'investissement public 2026, le Maire de la commune de Buea, Autorité Contractante, lance un Avis D'appel D'offres National Ouvert en Procédure D'urgence pour la CONSTRUCTION D'UN COMPLEXE PASTORAL AVEC UNE STRUCTURE POUVANT ACCUEILLIR UN INCUBATEUR DE 10,000 ŒUFS, DES LOGEMENTS POUR LE PERSONNEL ET UN RESERVOIR D'EAU.

2. **Nature des travaux**

Les travaux comportent les études effectuées et les informations détaillées fournies dans les spécifications techniques et les évaluations quantitatives.

3. **Lotissement :**

Les travaux objet du présent appel d'offres sont en un (1) lot ci-après défini : LA CONSTRUCTION D'UN COMPLEXE PASTORAL AVEC UNE STRUCTURE POUVANT ACCUEILLIR UN INCUBATEUR DE 10,000 ŒUFS, DES LOGEMENTS POUR LE PERSONNEL ET UN RESERVOIR D'EAU.

4. **Coût Prévisionnel :**

Le coût prévisionnel de l'opération à l'issue des études préalables est de

Désignation	Montant
LA CONSTRUCTION D'UN COMPLEXE PASTORAL AVEC UNE STRUCTURE POUVANT ACCUEILLIR UN INCUBATEUR DE 10,000 ŒUFS, DES LOGEMENTS POUR LE PERSONNEL ET UN RESERVOIR D'EAU.	86,763,408

5. Délais d'exécution

Le délai maximum d'exécution prévu par le Maire de la commune de Buea, Autorité Contractante, pour l'exécution des travaux objets du présent Avis D'appel D'offres National Ouvert est de **Trois (3) mois**

6. Participation et origine :

L'appel d'offres est ouvert aux entreprises camerounaises dûment légalisées qui remplissent les conditions de l'appel d'offres.

7. Financement

Les travaux objet du présent appel d'offres sont financés par le BIP de l'exercice 2026 sur la ligne d'imputation budgétaire

LOT	Financement	Imputation budgétaire	Numéro d'acte Q
Unique	BIP MINEPIA 2026	60 31 332 0 32000002 0423464211	JB04831

8. MODE DE SOUMISSION

Le mode de soumission retenu pour cette consultation est en ligne. Mais le soumissionnaire va soumettre avant le délai, les originaux des documents administratifs, techniques et financière à la chambre 213 à la Mairie de Buea.

9. Cautionnement Provisoire

Chaque soumissionnaire doit joindre à ses pièces administratives, un cautionnement de soumission établie par une banque de premier ordre agréée par le Ministère chargé des finances et dont la liste figure dans la pièce 11 du DAO, précisant un montant de (voir table joint) et valable pendant trente (30) jours au-delà de la date initiale de validité des offres.

Projet	Montant/FCFA
LA CONSTRUCTION D'UN COMPLEXE PASTORAL AVEC UNE STRUCTURE POUVANT ACCUEILLIR UN INCUBATEUR DE 10,000 ŒUFS, DES LOGEMENTS POUR LE PERSONNEL ET UN RESERVOIR D'EAU.	867,634

Le cautionnement de soumission devra être établi et fourni conformément à la Lettre-circulaire N°000019/LC/MINMAP du 05 juin 2024 relative aux modalités de constitution, de consignation, de conservation, de restitution et de déconsignation des cautionnements sur les marchés publics.

L'absence du cautionnement de soumission délivrée par une banque de premier ordre ou un organisme financier de première catégorie autorisé par le Ministère chargé des Finances à émettre des cautions dans le cadre des marchés publics, entraînera le rejet pur et simple de l'offre. Une caution de soumission produite mais n'ayant aucun rapport avec la consultation concernée est considérée comme absente. La caution de soumission présentée par un soumissionnaire au cours de la séance d'ouverture des plis est irrecevable.

10. CONSULTATION DU DOSSIER D'APPEL D'OFFRES

Le dossier peut être consulté aux heures ouvrables au **Bureau du Service des Marchés de la Commune de BUEA, Porte 213, Tel. +237 677 618 917** dès publication du présent avis.

11. ACQUISITION DU DOSSIER D'APPEL D'OFFRES

Le dossier peut être obtenu à la plateforme COLEPS dès publication du présent avis, contre versement d'une somme non remboursable de **Quatre-vingt-un mille (91, 000) francs CFA**, payable à la **Recette Municipale de la Commune de BUEA**.

12. REMISE DES OFFRES

Chaque offre rédigée en français ou en anglais doit être déposée en ligne dans le site web COLEPS, au plus tard le 30/04/2026 à **13:00heure**

NB : L'Entreprise doit soumettre dans le même délai une copie des offres dans une clé USB et les originaux des pièces administratives, technique et financier.

La soumission en ligne par voie électronique, l'offre devra être transmise par le soumissionnaire sur la plateforme COLEPS. Une copie de sauvegarde de l'offre enregistrée sur clé USB devra être transmise sous pli scellé avec l'indication claire et lisible « **copie de sauvegarde** », en plus de la mention ci-dessus dans les délais impartis.

N.B : Taille et format des fichiers Pour la soumission en ligne, les tailles maximales des documents qui vont transiter sur la plateforme et constituant l'offre du soumissionnaire sont les suivantes:

- 5 Mo pour le dossier Administrative;
- 15 Mo pour l'Offre Technique;
- 5 Mo pour l'Offre Financière.

Les formats acceptés sont les suivants:

- Format PDF pour les documents textuels ; JPEG pour les images. Le candidat veillera à utiliser des logiciels de compression afin de réduire éventuellement la taille des fichiers à transmettre conformément aux tailles sus-indiquées.

NB: Toute offre incomplète conformément aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par un organisme ou une institution financière agréée par le Ministre en charge des finances pour émettre les cautions dans le domaine des marchés publics ou le non-respect des modèles des pièces du Dossier d'Appel d'Offres, entraînera le rejet pur et simple de l'offre sans aucun recours. Une caution de soumission produite mais n'ayant aucun rapport avec la consultation concernée est considérée comme absente. La caution de soumission présentée par un soumissionnaire au cours de la séance d'ouverture des plis est irrecevable.

13. RECEVABILITÉ DES OFFRES

Les pièces administratives, l'offre technique et l'offre financière doivent être soumettre indépendamment dans le site web COLEPS

Toute offre incomplète conformément aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par un organisme ou une institution financière agréée par le Ministre en charge des finances pour émettre les cautions dans le domaine des marchés publics ou le non-respect des modèles des pièces du Dossier d'Appel d'Offres, entraînera le rejet pur et simple de l'offre sans aucun recours. Une caution de soumission produite mais n'ayant aucun rapport avec la consultation concernée est considérée comme absente. La caution de soumission présentée par un soumissionnaire au cours de la séance d'ouverture des plis est irrecevable.

14. OUVERTURE DES PLIS

L'ouverture des plis se fera en un temps et aura lieu le **30/04/2026 à 14:00 heure** par la **Commission de Passation des Marchés de la Commune de BUEA dans Le bureau 106 de l'Hôtel de Ville de la Commune de BUEA sise à BUEA.**

Seuls les soumissionnaires peuvent assister à cette séance d'ouverture ou s'y faire représenter par une seule personne de leur choix dûment mandatée même en cas de groupement d'entreprises.

Les pièces du dossier administratif requises doivent être produites en originaux ou en copies certifiées conformes par le service émetteur ou l'autorité administrative compétente, conformément aux dispositions du Règlement Particulier de l'Appel d'Offres. Elles doivent dater de moins de trois (03) mois ou avoir été établies postérieurement à la date de signature de l'avis d'Appel d'Offres.

En cas d'absence ou de non-conformité d'une pièce du dossier administratif lors de l'ouverture des plis, après un délai de 48 heures accordées par la Commission, l'offre sera rejetée.

NB : Les originaux des pièces administratives doivent être présentés pour vérification lors de la séance d'ouverture des plis

15. PRINCIPAUX CRITÈRES ÉVALUATION

Les offres seront jugées conformes au DAO selon les principaux critères suivants:

A. Critères Eliminatoires

- ❖ de l'absence du cautionnement de soumission avec son récépissé de consignation délivré par la CDEC à l'ouverture des plis;
- ❖ de la non-production au-delà du délai de 48 h après l'ouverture des plis, d'une pièce du dossier administratif jugée non conforme ou absente lors de l'ouverture des plis, (excepté le cautionnement de soumission);
- ❖ des fausses déclarations, manœuvres frauduleuses ou des pièces falsifiées ;
- ❖ du non-respect de 70% critères essentiels (70% renvoyant au seuil de qualification des offres techniques) ;
- ❖ Absence de prix unitaire quantifié ;
- ❖ Présence dans la liste des Entreprises ayant abandonné l'exécution des marchés (MINMAP) ;
- ❖ de l'absence d'un élément de l'offre financière (la soumission, le DQE, les BPU, les SDPU)

❖ Critères Essentiels

L'évaluation des offres sera binaire et faite sur la base des critères essentiels ci-dessous;

- Note Méthodologique et proposition des solutions relevant ;	oui/non
- Références du soumissionnaire (deux (02) références similaire) avec preuves en appui ;	oui/non
- La disponibilité du matériel et des équipements essentiels ;	oui/non
- Propriétaire du matériel et des équipements essentiels proposés ;	oui/non
- Expérience du personnel d'encadrement (au moins Technicien Supérieur de Génie Civil avec au moins cinq (05) ans d'expérience ou Ingénieur des Travaux de Génie Civil avec plus de trois (03) années d'expérience).	oui/non
- chiffre d'affaires cumulé d'un montant de $\geq 100,000,000$ FCFA	oui/non

Capacité financière, l'accès à une ligne de crédit ou autres ressources financières ≥ 50,000,000 FCFA	oui/non
- Délais d'exécution ≤ 3 mois	oui/non
-Absence de l'attestation de visite de site et le rapport de visite de site signés par le soumissionnaire sur l'honneur	Oui/non

Cette évaluation se fera suivant le mode binaire (oui ou non) avec un minimum acceptable d'au moins 70% des critères essentiels conformément aux prescriptions du dossier d'appel d'offres.

16. ATTRIBUTION

Le Maitre d'Ouvrage attribue le marché au soumissionnaire ayant présenté une offre remplissant les critères de qualification technique et financière requises et dont **l'offre est évaluée la moins-distante** remplissant les critères essentiels dans l'offre technique et administrative.

17. DURÉE DE VALIDITÉ DES OFFRES

Les soumissionnaires restent engagés par leur offre pendant **quatre-vingt-dix (90) jours** à partir de la date limite initiale fixée pour la remise des offres.

18. RENSEIGNEMENTS COMPLÉMENTAIRES

Les renseignements complémentaires peuvent être obtenus aux heures ouvrables au **Bureau du Service des Marchés de la Commune de BUEA, Porte 213, Tel. +237 677 618 917.**

19. LUTTE CONTRE LA CORRUPTION ET LES MAUVAISES PRATIQUES

Pour toute dénonciation pour des pratiques, faits ou actes de corruption ou faits de mauvaises pratiques, bien vouloir appeler la CONAC au numéro 1517, l'Autorité chargée des Marchés Publics (MINMAP) (SMS ou appel) aux numéros : (+237) 673 20 57 25 et 699 37 07 48.

FAIT A BUEA, LE **10 Avril 2026**

L'Autorité Contractante



Copies :

- MINMAP/DD FAKO
- Secrétariat particulier de Maire (pour archiver)
- Président de CPM (pour information)
- Tableau d'Affichage de la Mairie (pour information)
- CRTV (Pour la Publication).

**DOCUMENT NO. 2
GENERAL REGULATIONS
OF THE INVITATION TO
TENDER**

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GENERAL RULES OF THE INVITATION TO TENDER

A. GENERAL

Article 1: Scope of the tender

1.1 The project owner or the delegated project owner, as specified in the Special Regulations of the Invitation to Tender (SRIT), invites tenders for the performance of the works described in these Tender Files and briefly defined in the SRIT.

The name, identification number and number of lots to be tendered are set out in the SRIT.

1.2 The bidder retained or the preferred bidder must complete the works within the estimated time specified in the SRIT, which, unless otherwise stipulated in the Special Administrative Clauses (SAC), shall run from the date of notification of the service order to commence the works.

1.3 In this Tender File, the term "day" means a working day, except the calendar days expressly specified in the Public Contract Code.

Article 2: Financing

The source of financing of the works forming the subject of this invitation to tender shall be specified in the Special Regulations.

Article 3: Ethical principles

3.1 Public service employees, tenderers and contract holders, as well as any person involved in any capacity whatsoever in the contract award, execution, control and regulation chain, are subject to the provisions of the laws and regulations prohibiting acts of corruption, fraudulent manoeuvres, collusive, coercive or obstructive practices, conflicts of interest, insider trading and complicity.

In this respect, they subscribe to the integrity charter, a model of which is attached as an appendix to these Tender Files (Document 10).

By virtue of these principles, the project owner or the delegated project owner :

a) defined, for the purposes of this clause, as follows:

- i) Any person who offers, gives, solicits or accepts any advantage with a view to influencing the action of a public official in the course of the award or performance of a contract shall be guilty of an act of "bribery";
- ii) Any person who distorts or misrepresents facts in order to influence the award or performance of a contract engages in "fraudulent manoeuvres";
- iii) Two or more tenderers who collude with the aim of artificially maintaining tender prices at levels that do not correspond to those that would result from competition are guilty of "collusive practices";
- iv) Any person who directly or indirectly harms or threatens persons or their property in order to influence their actions during the award or performance of a contract engages in "coercive practices";
- v) "Conflict of interest" means any situation in which the holder of a contract or supervisor of the award procedures and/or performance of the contract could derive direct or indirect benefit from a contract concluded by the Contracting Authority or Delegated Contracting Authority, from an assignment or any situation in which he has sufficient financial or personal interests to compromise his impartiality in the performance of his duties or of such a nature as to adversely affect his judgement ;

vi) Complicity means :

- The omission or negligence to carry out the controls or give the technical advice prescribed;
- The deliberate failure to inform the project owner or the competent authority of irregularities observed during the performance of its duties.

vii) Engages in "obstructive practices", anyone who commits acts aimed at destroying, falsifying, altering or concealing evidence on which an investigation is based or any false statements made to investigators or any threat, harassment or intimidation of a person for the purpose of preventing him from revealing information relating to an investigation, or from pursuing it.

b) will reject any proposed award if there is evidence that the proposed successful tenderer, directly or through an agent, is guilty of bribery, conflict of interest, collusion or has engaged in fraudulent, collusive, coercive or obstructive practices in connection with the award of that contract.

3.2 The Public Procurement Authority may, as a precautionary measure, issue a decision prohibiting any bidder or co-contractor of the Administration from bidding for a period not exceeding two (02) years, on the grounds of influence peddling, conflict of interest, insider dealing, complicity, fraud, corruption or production of non-authentic documents in their tender, without prejudice to any criminal proceedings that may be brought against them.

3.3 The Public Procurement Authority may ban public stake holders found guilty of violating the provisions of the Public Procurement Code from participating in the award and monitoring of the execution of Public Procurement Contracts for a period not exceeding two (2) years.

Article 4: Candidates allowed to compete

4.1 Apart from the restricted call for tenders which is aimed at all candidates selected at the end of the prequalification procedure and/or those selected within the framework of the categorization previously indicated in the call for tender notice. offers and recalled in the RPAO, as a general rule, the call for tenders is addressed to all bidders, provided that they meet the following eligibility conditions:

- a) A bidder (including all members of a consortium and all subcontractors of the bidder must be from an eligible country, in accordance with the financing agreement, if applicable);
- b) A bidder (including all members of a group of companies and all subcontractors of the bidder) must not be in a situation of conflict of interest under penalty of disqualification from all bids in which it has participated. A bidder may be found to be in conflict of interest under the following conditions:
 - i. Is associated, or has been associated in the past, with a company (or a subsidiary of that company) that has provided consultancy services for the design, preparation of specifications and other documents used in contracts awarded under this call for tenders;
 - ii. is within the framework of the same call for tenders, legal representative of another bidder;
 - iii. Participates in more than one offer within the framework of the same invitation to tender, in particular, either individually or as a member of a group of companies, or as a subcontractor in an offer while being bidder as an individual or member of a group of companies. A supplier may appear as a subcontractor in several offers, but in this capacity as a subcontractor only.

- iv. Is affiliated with a group or entity that the Project Owner or Delegated Project Owner has recruited or plans to recruit to participate in the control;
 - v. The Project Owner or the Delegated Project Owner participates in the capital of the bidder likely to compromise the transparency of public procurement procedures;
- c) A legal entity under public law if it demonstrates that it is (i) legally and financially autonomous, (ii) managed according to the rules of private accounting and (iii) is not under the supervision of the Project Owner or the Delegated Project Owner, unless expressly authorized by the Authority responsible for public procurement.
- d) Civil society organizations and public establishments provided that the prices offered are competitive, that is to say, that they have been determined (i) taking into account all costs direct and indirect contributing to the formation of the price of the service covered by the contract and (ii) that they have not benefited, in the determination of this price, from the advantages arising from the resources allocated to them in respect of their missions of public service.

4.2. The call for tenders is open or restricted according to the specifications of the SRIT to all candidates who meet the following conditions:

- a) not be in a state of judicial liquidation or bankruptcy;
- b) not be subject to any of the prohibitions or disqualifications provided for by the laws and regulations in force, both nationally and internationally;
- c) subscribe to the declarations provided for by the laws and regulations in force.

4.3 To tender electronically via COLEPS or any other means of electronic communication indicated by the Project Owner, the candidate or tenderer must be registered on said platform and have a valid electronic certificate.

4.4 If the call for tenders is restricted, the consultation is aimed at all candidates selected at the end of the prequalification procedure and/or those selected within the framework of the categorization previously indicated in the tender notice and recalled in the SRIT.

Article 5: Building materials, materials, supplies, equipment and authorised services

5.1 The materials, contractor's equipment, supplies, equipment and services to be provided under the Contract must not come from, where applicable, countries appearing in the list provided for in the SRIT.

5.2. Under Section 5.1 above, the term “originate” means the place where the goods and services grow, are extracted, cultivated, produced or manufactured, processed, assembled or imported.

Article 6: Documents establishing the qualification of the Bidder

6.1. Bidders must, as an integral part of their offer:

- a) produce a power of attorney authorizing the signatory of the tender to bind the tenderer;
- b) Provide the documents allowing the qualification of the bidder to be established according to the presentation indicated in Article 13 of the GRIT and including in particular, all the information (complete or update the information attached to their prequalification request which may have changed, in the event where the candidates have been prequalified) which are requested of them in the SRIT.

Information relating to the following points is required where applicable:

- i. The production of the extract from the balance sheets highlighting the turnover and results;
- ii. access to a line of credit or other financial resources;
- iii. Project executed;
- iv. the list of key personnel;
- v. Availability of essential equipment;
- vi. The categorization certificate for construction service providers, if applicable.

6.2. Bids submitted by two or more grouped contractors (co-contracting) must meet the following conditions:

- a) The offer must include for each company, all the information listed in article 6.1 above. The SRIT must specify the information to be provided by the group and that to be provided by each member of the group;
- b) The offer and the contract must be signed in such a way as to bind all members of the group;
- c) The nature of the grouping (joint or several as required in the SRIT) must be specified and justified by the production of a copy of the group agreement in due form;
- d) The member of the grouping designated as agent will represent all the companies vis-à-vis the Project Owner or the Delegated Project Owner for the execution of the contract;
- e) In the case of a joint grouping, the co-contractors share the payments which are made by the Project Owner or the Delegated Project Owner in a single account. In the case of a joint group, the tasks of each member must be specified and each company is paid by the Project Owner or the Delegated Project Owner in its own account.

6.3. Bidders must also submit proposals in sufficient detail to demonstrate that they comply with the technical specifications and execution deadlines referred to in the SRIT.

6.4. Bidders requesting the benefit of a margin of preference must provide all the necessary information to prove that they meet the eligibility criteria described in Article 33 of the GRIT.

Article 7: Visit of works site

7.1 The tenderer is advised to visit and inspect the work site and its surroundings and to obtain for himself, and under his own responsibility, all information which may be necessary for the preparation of the tender and the work execution. This visit, when required in the RPAO, must be sanctioned by a certificate of site visit signed on honor by the bidder, highlighting a description of the site as well as observations on the conditions of execution of the project. Costs related to the site visit are the responsibility of the Bidder.

7.2 The Project Owner or the Delegated Project Owner is required to authorize the Bidder who so requests and its employees or agents to enter its premises and land for the purposes of said visit, but only on the condition expressly that the Bidder, its employees and agents release the Project Owner or the Delegated Project Manager from any liability that may result therefrom.

The bidder remains responsible for fatal or personal accidents, loss or damage to property, costs and expenses incurred as a result of this visit.

7.3. The Project Owner or the Delegated Project Owner may organize a visit to the work site at the time of the preparatory meeting for the establishment of the offers mentioned in article 19 of the RGAO.

B. TENDER FILE

Article 8: Content of Tender File

8.1 The Tender File describes the works forming the subject of the contract, sets the consultation procedures of contractors and specifies the terms of the contract. Besides the addendum (addenda) published in accordance with article 10 of the General Regulations of the invitation to tender, it includes the following documents:

- Document No. 0. The letter of invitation to tender (for restricted invitation to tender);
- Document No. 1. The tender notice;
- Document No. 2. The General Regulations of the Invitation to Tender;
- Document No. 3. The Special Regulations of the Invitation to Tender;
- Document No. 4. The Special Administrative Conditions;
- Document No. 5. The Special Technical Conditions;
- Document No. 6. The schedule of unit prices;
- Document No. 7. The bill of quantities and estimates;
- Document No. 8. The sub details of unit prices or the decomposition of the prices, if necessary;
- Document No. 9. The Model of the contract;
- Document No. 10. Models or forms to be used by bidders;
 - Annex No. 1: Declaration of Intent to Tender Model
 - Annex No. 2: Submission template
 - Annex No. 3: Bid bond template
 - Annex No. 4: Final guarantee model
 - Annex No. 5: Start-up advance deposit template
 - Annex No. 6: Performance bond model (retention)
 - Annex No. 7: Model Technical Proposal Submission Letter
 - Annex No. 8: Planning Framework Model
 - Annex No. 9: Model list of personnel to be mobilized
 - Annex No. 10: Model of service sheets likely to be subprocessed
 - Annex No. 11: CV template for staff to be mobilized
- Document No. 11. The Integrity charter form;
- Document No. 12. : The declaration form of commitment to respecting social and environmental clauses.;
- Document No. 13. Justifications of preliminary studies; to be filled by the Project Owner or Delegated Project Owner;
- Document No. 14. List of first grade banking establishments or financial institutions approved by the Minister in charge of Finance authorised to issue bonds for public contracts to be inserted by the Contracting Authority.

8.2 The bidder must examine all the regulations, forms, conditions and specifications contained in the Tender File. It is up to him to furnish all the information requested and prepare a bid in compliance with all aspects of the said file.

Article 9: Clarifications on the Tender File and complaints

9.1. a) Any bidder wishing to obtain clarifications on the Tender Documents may make a request to the Contracting Authority in writing or by electronic mail (fax or e-mail) to the address of the Employer or of the Delegated Project Owner indicated in the RPAO or via COLEPS with a copy to the body responsible for regulating public procurement. However, the Contracting Authority will respond in writing or by email or via COLEPS or by any other

means of electronic communication indicated in the DAO to any request for clarification received at least fourteen (14) days before the deadline for submission of offers. .

b). A copy of the response from the Contracting Authority, indicating the question asked but not mentioning its author, is sent to all bidders who have purchased the Tender Document within a maximum period of five (05) days.

9.2. Any tenderer who considers himself wronged may submit a request to the Project Owner or the Delegated Project Owner.

In the event of a restricted call for tenders, the recourse must:

- a) at the prequalification phase, must relate to requests for re-examination of the conditions of solicitation, prequalification or to requests for re-examination of decisions or acts taken and published by the Project Owner or the Delegated Project Owner during the prequalification procedure.
- b) Candidates have five (05) working days before the date of submission of applications and five (05) working days after the publication of the prequalification results to lodge their appeal with the Project Owner or Project Owner. Delegate, with copy to the Authority responsible for public procurement and to the body responsible for regulating public procurement.
- c) This appeal is not suspensive.

9.3. When the call for tenders is the procedure chosen, the appeal must be addressed, between the publication of the call for tenders and the opening of the bids:

- a) to the Client or Delegated Client with a copy to the Public Procurement Authority and the body responsible for regulating public procurement;
- b) it must reach the Client or the Delegated Client no later than fourteen (14) working days before the date of opening of the tenders;
- c) the Project Owner or Delegated Project Owner has five (05) working days to react.
- d) The copy of the reaction is sent to the Authority responsible for Public Procurement and to the Body Responsible for the Regulation of Public Procurement;
- e) in the event of disagreement between the applicant and the Project Owner or the Delegated Project Owner, the appeal is brought by the applicant to the Committee responsible for examining appeals.
- f) this appeal is not suspensive.

Article 10: Amendment of the Tender File

10.1. The Project Owner or the Delegated Project Owner may, at any time before the deadline for submission of tenders and for any reason, whether on its own initiative or following a referral from a tenderer, modify the Tender File by publishing an addendum.

10.2. Any addendum thus published will form an integral part of the Tender File in accordance with Article 8.1 of the GRIT and must be communicated in writing or served by any means leaving a written trace to all bidders having purchased the Tender File. Offers or via COLEPS or any other means of electronic communication indicated by the Project Owner in the Tender Documents.

10.3. In order to give bidders sufficient time to take the addendum into account in the preparation of their bids, the Project Owner or the Delegated Project Owner may postpone, as much as necessary, the deadline for submitting bids, in accordance with the provisions of Article 22 of the GRIT.

C PREPARATION OF BIDS

Article 11: Tender costs

The candidate will bear all costs relating to the preparation and presentation of his offer. The Project Owner or the Delegated Project Owner is in no way responsible for these costs, nor required to pay them, regardless of the progress or outcome of the procedure of the Invitation to Tender.

Article 12: Language of bid

The bid as well as any correspondence and any document exchanged between the bidder and the Project Owner or the Delegated Project Owner shall be written in English or French. Complementary documents and the forms provided by the bidder may be written in another language on condition that they are accompanied by a precise translation into English or French by an approved translator; in which case for reasons of interpretation, the translation shall be considered to be authentic.

Article 13: Constituent documents of the bid

13.1 The bid presented by the bidder shall include the documents detailed in the Special Regulations of the Invitation to Tender, duly filled and put together in three volumes:

a. Volume 1: Administrative file

It includes:

a.1 all documents attesting that the bidder:

- has subscribed to all declarations provided for by the laws and regulations in force;
- paid all taxes, duties, contributions, fees or deductions of whatever nature;
- is not winding up or bankrupt;
- is not the subject of an exclusion order or forfeiture provided for by the law in force in the country as well as international ;

a.2 The bid bond established in accordance with the provisions of article 17 of the General Regulations of the Invitation to Tender;

a.3 the written confirmation empowering the signatory of the bid to commit the bidder, in accordance with the provisions of article 6(1) the General Regulations of invitation to tender.

b. Volume 2: Technical bid

b.1 Information on qualifications

The Special Regulations list the documents to be furnished by bidders to justify the qualification criteria mentioned in article 6.1 of the Special Regulations of the Invitation to Tender especially company references, material and list of staff.

b.2 Methodology

The SRIT specifies the constituent elements of the technical bid of the bidders especially: a methodological statement on an analysis of the works and specifying the organisation and programme which the bidder intends to put in place or use to execute the works (installations, schedule, Quality Assurance Plan (QAP), sub-contracting, HIMO approach, where necessary, etc).

b.3 Proof of acceptance of conditions of the contract

The bidder shall submit duly initialled copies of the administrative and technical documents relating to the contract, namely:

1. The Special Administrative Conditions (SAC);
2. The Special Technical Conditions (STC).

b.4 Commentaries (optional)

Bidders will comment on the technical choices of the project and possible proposals.

b.5. the integrity charter

b-6- the declaration of commitment to respecting social and environmental clauses

c. Volume 3: Financial bid

It includes the elements making it possible to justify the cost of the work, namely:

1. The signed and dated original bid prepared according to the attached model, stamped at the prevailing rate;
2. The duly filled Unit Price Schedule;
3. The duly filled detailed estimates;
4. The sub-details of prices and/or breakdown of all-in prices;
5. The projected schedule of payments, where need be.

Bidders will use for this purpose the documents and models or standard forms provided for in the Tender File, subject to the provisions of article 17.2 of the GRIT concerning other possible forms of Bid Security.

13.2. The SRIT indicates how long proposals must remain valid from the date of submission. During this period, tenderers must keep the specialized personnel proposed for the mission available. The Project Owner or the Delegated Project Owner will do everything possible to successfully complete the negotiations within these deadlines. If the latter wishes to extend the validity period of the proposals, Candidates who do not consent to this have the right to refuse such an extension.

Article 14: Bid price

14.1 Unless otherwise indicated in the Tender File, the amount of the contract will cover all of the work described in article 1.1 of the SRIT, on the basis of the Unit Price Schedule and the Quantitative and Estimated Details, as well as the sub-detail of the unit prices and the breakdown of the lump sum prices presented by the bidder if applicable.

14.3 Subject to the contrary provisions provided for in the SRIT and the SAC, all duties, taxes and insurance payable by the tenderer under the future Contract, or for any other reason, thirty (30) days before the deadline for submission of offers will be included in the prices and in the total amount of its offer.

14.4 If price revision and/or updating clauses are provided for in the market, the date of establishment of the initial prices, as well as the terms of revision and/or updating of said prices must be specified.

Any Contract whose execution period is at most equal to one (01) year cannot be subject to price revision.

14.5 All unit prices accompanied by quantities must be justified by sub-details established in accordance with the framework proposed in Document No. 8 of the Tender file.

14.6 Bidders will indicate the discounts granted in their offers. In addition, they will specify the conditions of application of this discount.

Article 15: Currency of bid and payment

15.1 In the event of International Bidding, the currencies of the bid must follow the provisions of either Option A or Option B below; the applicable option being that retained in the RPAO.

15.2. **Option A: the tender amount is expressed entirely in national currency.**

The amount of the tender, the unit prices in the price schedule and the quantitative and estimated retail prices are expressed entirely in CFA francs as follows:

- a. Prices will be fully denominated in the national currency. The tenderer who intends to incur expenses in other currencies for the completion of the Works, will indicate in annex to the tender the percentage(s) of the tender amount necessary to cover the needs in foreign currencies, without exceeding a maximum of three currencies. of member countries of the institution of market financing.
- b. The exchange rates used by the Bidder to convert its offer into national currency will be specified by the bidder in an annex to the bid in accordance with the details of the RPAO. They will be applied for any payment under the Contract, so that no exchange risk is borne by the successful Bidder.

15.3. Option B: The bid amount is directly denominated in national and foreign currency.

The tenderer will label the unit prices of the price schedule and the prices of the quantitative and estimated details as follows:

- a. The prices of the inputs necessary for the work that the Bidder intends to procure in the country of the Project Owner or the Delegated Project Owner will be expressed in CFA francs as specified in SRIT and called “national currency”.
- b. The prices of inputs necessary for the work that the bidder intends to procure outside the country of the Project Owner or the Delegated Project Owner will be denominated in the currency of the country of the bidder or that of an eligible member country widely used in international commerce.

15.4 The Project Owner or Delegated Project Owner may ask tenderers to express their needs in national and foreign currencies and to justify that the amounts included in the unit and total prices, and indicated in the annex to the tender, are reasonable. To this end, a detailed statement of its foreign currency requirements will be provided by the bidder.

15.5 During the execution of the work, most of the foreign currencies remaining to be paid on the contract amount may be revised by mutual agreement by the Project Owner or the Delegated Project Owner and the company so as to take into account of any change occurring in foreign exchange requirements under the market.

Article 16: Validity of bids

16.1 The offers must remain valid for the period specified in the Special Regulations of the Invitation to Tender from the date of submission of the offers set by the Project Owner or the Delegated Project Owner, in accordance with article 22 of the RGAO. An offer valid for a shorter period will be considered by the Procurement Commission as non-compliant, unless the period of validity of the bid bond is compliant. In this case, a period of forty-eight (48) hours is granted to the bidder to produce a new submission letter.

16.2 In exceptional circumstances, the Project Owner or the Delegated Project Owner may request the tenderer's consent to an extension of the validity period. The request and the responses made to it will be in writing (or by fax). The validity of the bid bond provided for in Article 17 of the GRIT will also be extended for a corresponding period. A Bidder may refuse to extend the validity of its offer without losing its bid bond. A bidder who agrees to an extension will not be asked to modify its offer, nor will it be permitted to do so.

16.3 When the contract does not include a price revision item and the validity period of the offers is extended by more than sixty (60) days, the amounts payable to the successful bidder will be updated by application of the relevant formula appearing in the request for extension that the Project Owner or the Delegated Project Authority will send to the bidder(s).

The updating period will go from the date of exceeding sixty (60) days to the date of notification of the contract or the Administrative Order to start the work to the successful

bidder, as provided for by the SAC. The effect of the discount is not taken into consideration for the purposes of evaluating offers.

Article 17: Bid bond/CDEC

17.1 Pursuant to article 13 of the GRIT, the bidder will provide a bid bond of the amount specified in the Special Regulations of the Invitation to Tender, and which will form an integral part of his offer.

17.2 The bid bond will conform to the model presented in the Tender Document; other models may be authorized by the Project Owner or the Delegated Project Owner. The bid bond will remain valid for thirty (30) days beyond the initial deadline for validity of offers, or any new deadline for validity requested by the Project Owner or Delegated Project Owner and accepted by the bidder, in accordance with the provisions of article 16.2 of the GRIT.

For services relating to order letters, certified checks and bank checks are accepted as part of the bid bond.

17.3 Any offer not accompanied by an acceptable bid bond will be rejected by the Procurement Commission as incomplete. The tender bond of a group of companies must be established in the name of the agent submitting the offer.

17.4 Offers from unsuccessful bidders (with the exception of the copy intended for the body responsible for regulating public procurement) will be returned within fifteen (15) working days upon publication of the award results. Offers not withdrawn within this period may be destroyed, without giving rise to any complaint.

17.5 The bid security of unsuccessful bidders will be returned upon publication of the award results.

17.6 The tender security of the successful bidder of the Contract will be released as soon as the latter has provided the required final security.

17.7 The bid bond may be seized:

- a. If the bidder withdraws his offer during the validity period;
- b. If, the successful bidder:
 - i) Failure to fulfil its obligation to subscribe to the contract pursuant to article 38 of the GRIT;
 - ii) Failure to fulfil its obligation to provide the final security pursuant to article 39 of the GRIT;
 - iii) Refuses to receive notification of the market.

Article 18: Varying proposals of bidders

18.1 When the work can be carried out within variable forecast execution times, the SRIT will specify these deadlines, and indicate the method used to evaluate the completion time proposed by the tenderer within the planned timeframe. Offers proposing deadlines beyond those specified will not be considered non-compliant.

18.2 Except in the case mentioned in Article 18.3 below, bidders wishing to offer technical variants must first quantify the basic solution of the Project Owner or the Delegated Project Owner as described in the Tender File, and also provide all the information that the Project Owner or Delegated Project Owner needs to carry out a complete evaluation of the proposed variant, including plans, calculation notes, technical specifications, price sub-details and proposed construction methods, and any other useful details. The Project Owner or Delegated Project Owner will only examine the technical variants, if applicable, of the bidder whose offer compliant with the basic solution was evaluated as the lowest.

18.3 When bidders are authorized, following the SRIT, to directly submit technical variants for certain parts of the work, these parts of the work must be described in the Technical

Specifications. The tender dossier must clearly specify how the variants must be taken into consideration for the evaluation of the offers.

Article 19: Preparatory meeting to the establishment of bids

19.1 Unless the SRIT provides otherwise, the Bidder may be invited to attend a preparatory meeting which will be held at the place and date indicated in the SRIT.

19.2 The preparatory meeting will aim to provide clarification and answers to any questions that may arise at this stage.

19.3 The Bidder is requested, as far as possible, to submit any questions in writing so that they reach the Project Owner or Delegated Project Owner at least one week before the preparatory meeting. It is possible that the Project Owner or the Delegated Project Owner will not be able to answer questions received too late during the meeting. In this case, the questions and answers will be transmitted according to the terms of article 19.4 below.

19.4 The minutes of the meeting to which the attendance sheet is attached, including the text of the questions asked and the answers given, including the answers prepared after the meeting, will be transmitted without delay to all those who have purchased the Tender file. Any modification to the tender documents listed in Article 8 of the GRIT which may prove necessary following the preparatory meeting will be made by the Project Owner or the Delegated Project Owner by publishing an addendum in accordance with the provisions of article 10 of the GRIT, the minutes of the preparatory meeting cannot take its place.

19.5 The fact that a bidder does not attend the preparatory meeting for the establishment of offers will not be grounds for disqualification.

Article 20: Form and signature of bid

any modification, deletion or surcharge, unless such corrections are initialled by the signatory(ies) of the offer.

For electronic submission.

20.1 The offer must be transmitted by the tenderer on the COLEPS platform. A backup copy of the offer recorded on a USB key must be deposited in the services of the Project Owner or the Delegated Project Owner or the Contracting Authority concerned in a sealed envelope with the clear and legible mention “backup copy” and the references of the call of offers within the stipulated deadlines.

20.2 The offers, accompanied by the required documents and documents, are collected in electronic files and grouped according to their administrative, technical and financial nature. However, regarding administrative documents, they are entered into COLEPS by the issuing structures. . Worthy of note, the bidder must submit an original hard copy (one) of each bid (administrative, technical and financial) with the contracting authority through the project and development office of the council, Room 213

20.3 The file formats chosen for submitting offers via COLEPS must be common formats whose use is widespread in the professional sector including operators likely to be interested in the consultation, for better exploitation.

20.4 The documents and pieces transmitted in the COLEPS platform are coated with an electronic signature through the use of the certificate.

D. SUBMISSION OF BIDS

Article 21: Sealing and marking of bids

21.1 As part of the online submission, the offer to be provided by the bidder includes three electronic files corresponding to the three administrative, technical and financial volumes.

Each file must explicitly bear a name which refers to the nature of its content (Administrative Offer, Technical Offer, and Financial Offer).

Alongside the electronic submission, bidders must send to the Contracting Authority or the Project Owner or the Delegated Project Owner within the same deadlines, a backup copy of

their offer on physical electronic media (USB key, etc.). This copy is sent under cover by post or by deposit with the Contracting Authority or the Project Owner or the Delegated Project Owner. This envelope, closed, must bear the words “backup copy” clearly and legibly, as well as the references of the consultation.

21.6 The constituent elements of the bidder's online or offline Offer must be the same for a given consultation.

Article 22: Date and time-limit for submission of bids and submission method

22.1 Date and time-limit for submission of bids

- a. Offers must be received by the Project Owner or Delegated Project Owner through their internal administrative management structure for public contracts at the address specified in article 21.2 of the RPAO no later than the date and at the time specified in the Special Regulations of the Call for Tenders.
- b. The date and time of receipt of online submissions are automatically recorded by the dematerialization platform through a timestamping mechanism. Only the date and time of COLEPS or any other means of electronic communication indicated by the Project Owner are authentic.
- c. For timestamping, the reference time zone is local time (GMT/UTC + 1). This time is visible on the submission page.
- d. The Project Owner or the Delegated Project Owner may, at its discretion, postpone the deadline set for the submission of offers by publishing an addendum in accordance with the provisions of Article 10 of the RGAO. In this case, all rights and obligations of the Project Owner or Delegated Project Owner and bidders previously governed by the initial deadline will be governed by the new deadline.
- e. Offers transmitted electronically give rise to an acknowledgment of receipt mentioning the date and time of receipt as well as the consultation references.

22.2 Submission method

Only one submission method is possible:

- Online: only online submissions are accepted for this consultation by the Contracting Authority and are authentic. Worthy of note, the bidder must submit an original hard copy (one) of each bid (administrative ,technical and financial) with the contracting authority through the project and development office of the council, Room 213

The selected submission method is online

NB: At the time of online submission, bidders' submissions are automatically encrypted or encrypted, i.e. their content is made unreadable.

Article 23: Late bids

Whatever the method of submission, any offer received in the services of the Project Owner or the Delegated Project Manager is inadmissible after the deadlines set for the submission of offers.

Article 24: Modification, substitution and withdrawal of bids **For online submissions,**

Several offers may validly be sent by the same bidder before the deadline for receipt of offers. In this case, only the latest arrival and its corresponding backup copy, if applicable,

will be taken into account during the evaluation, any other backup copies having to be returned without being opened.

The modification, replacement or withdrawal of the backup copy is done in accordance with the provisions of article 24 paragraphs 1 to 4.

E. OPENING OF ENVELOPES AND EVALUATION OF BIDS

Article 25: Opening of envelopes and petitions

25.1 Prior to opening bids, offers submitted electronically are deciphered by the Contracting Authority. Decryption consists of making the offers readable and accessible only to the Procurement Commission.

25.2 All bids are opened at one time, including for very important or complex works that have been subject to a prequalification procedure.

The competent Procurement Commission will open the bids in a timely manner and in the presence of representatives of the bidders concerned who wish to attend, on the date, time and address indicated in the SRIT. The representatives of the bidders who are present will sign a register or sheet attesting to their presence.

Only bids or backup copies that were opened and announced out loud during bid opening will then be evaluated.

25.3 All envelopes will be opened one after the other and the name of the bidder announced out loud as well as any mention of a modification, the price of the offer, including any discount and any variation if applicable, the existence of a bid guarantee if required, and any other details that the competent procurement commission may deem useful to mention. All discounts and variations of the offer announced during bid opening will be subject to evaluation.

25.4 Given that an offer or a backup copy which has not been opened and read aloud during the bid opening session cannot be submitted for evaluation, the commission will systematically ensure that all offers received have indeed been examined.

25.5 A report of the opening of the bids is drawn up immediately which mentions the admissibility of the offers, their administrative regularity, their prices, their discounts, and their deadlines as well as the composition of the analysis subcommittee if applicable. . However, information relating to said composition remains internal to the commission. An extract from the minutes to which is attached the attendance sheet signed by all participants is given to each bidder upon request. Finally, only financial offers from bidders having reached the minimum technical score required are opened in the presence of the bidders concerned.

25.6 At the end of each bid opening session, the Chairman of the procurement committee makes available to the focal point designated by the body responsible for regulating public procurement a copy of the offer of each initialled bidder. by his care.

25.7 In the event of an appeal, the tenderer must send his request to the Appeals Examination Committee with a copy to the Project Owner or the Delegated Project Authority if applicable, to the president of the procurement commission concerned at the organization responsible for the regulation of Public Procurement and the Authority responsible for Public Procurement.

It must arrive within a maximum of three (03) working days after opening the envelopes, in the form of a letter duly signed by the applicant.

This appeal, which can only relate to the progress of this stage, in particular compliance with procedures and the regularity of the documents checked, is not suspensive.

Where applicable, the Independent Observer annexes to his report the sheet of the register of appeals which was given to him, together with the comments or observations relating thereto.

25.8 The opening of envelopes transmitted electronically and those presented on paper is done during the same session. The opening and examination of offers transmitted electronically are subject to the rules applicable to the processing of physical offers.

Article 26: Confidential nature of the procedure

26.1 No information relating to the examination, evaluation, comparison of offers, verification of the qualification of tenderers and the proposal for award of the Contract will be given to tenderers or to any other person not concerned by said procedure until the award of the Contract has been made public, under penalty of disqualification of the Bidder's offer and the suspension of the authors from all activities in the field of Public Procurement.

26.2 Any attempt made by a bidder to influence the Analysis Subcommittee in the evaluation of offers, the Tender Board, or the Project Owner or Delegated Project Owner in the award decision, may result in the rejection of its offer.

26.3 Notwithstanding the provisions of paragraph 26.2, between the opening of bids and the award of the contract, if a tenderer wishes to contact the Project Owner or the Delegated Project Owner for reasons relating to his offer, he must do so in writing.

Article 27: Clarifications on the bids and contact with the Contracting Authority

27.1 To facilitate the examination, evaluation and comparison of offers, the Chairperson of the Tender Board may, on a proposal from the analysis subcommittee, ask bidders, administrations or competent organizations to provide clarifications. on offers.

27.2 The request for clarification and the response are made in writing or via COLEPS or by any other means of electronic communication indicated by the Client in the Tender File, with a copy to the body in charge of regulation, but no change of the amount or content of the bid with a view to making it more competitive is sought, offered or authorized. The request for clarification must aim in particular to find information contained in the offer, to verify the accuracy of the information provided by a candidate, where applicable, to the issuing administrations, to ask a bidder to confirm the correction of a calculation error or omission discovered, to provide details on the technical aspects not understood by the analysis subcommittee or on the content of the price sub-detail, or, to justify the prices offers considered abnormally low.

27.3 The response time granted to requests for clarification cannot exceed seven (07) working days.

27.4 Subject to the provisions of paragraph 1 above, bidders will not contact members of the Tender Board and the analysis subcommittee for questions relating to their offers, between the opening of bids and the award of the contract.

Article 28: Determination of compliance of bids

28.1 The analysis subcommittee set up by the Tender Board in advance will verify the eligibility of bidders and carry out a detailed examination of the offers to determine whether they are complete and whether the required guarantees have been provided, if the documents have been correctly signed and if the offers are generally in good order.

28.2 The Analysis Subcommittee will then determine whether the offer substantially complies with the provisions of the Tender File based on its content without resorting to extrinsic evidence. As such, the Analysis Subcommittee:

- will examine the offer to confirm that all the conditions specified in the SRIT and the SAC have been accepted by the Bidder without substantial divergence or reservation;
- will evaluate the technical aspects of the offer presented in accordance with clause 13.1.b of the GRIT in order to ensure that all the stipulations of the Price Schedule, the methodological note relating to an analysis of the work and specifying the organization and the program that the bidder intends to put in place or implement to achieve them (installations, planning, QAP, subcontracting, site visit certificate if applicable, etc.) are respected without substantial divergence or reservation.

28.3 An offer that is substantially consistent with the Tender File is an offer that complies with all the terms, conditions, and specifications of the Tender File, without material discrepancies or reservations. An important divergence or reservation is one which:

- i. Significantly affects the extent, quality or completion of the Works;
- ii. Significantly limits, in contradiction with the Tender File, the rights of the Project Owner or the Delegated Project Owner or its obligations under the Contract;
- iii. Is such that its acceptance or correction would unfairly affect the competitiveness of other bidders who have submitted offers that essentially comply with the Tender File.

28.4 If an offer does not substantially comply with the Tender Documents, it will be rejected by the Competent Tenders Commission and cannot subsequently be made compliant.

28.5 The Project Owner or Delegated Project Owner reserves the right to accept or reject any modification, divergence or reservation. Modifications, discrepancies, variations and other factors which exceed the requirements of the Tender File shall not be taken into account when evaluating bids.

Article 29: Evaluation criteria and qualification of the bidder

The Subcommittee will ensure that the successful bidder retained for having submitted the offer substantially in accordance with the provisions of the Tender File, meets the evaluation and qualification criteria stipulated in the SRIT. It is essential to avoid any arbitrariness in setting these criteria.

Article 30: Correction of errors

30.1 The Analysis Subcommittee will check the offers recognized as essentially compliant with the Tender File to rectify any calculation errors. The analysis sub-committee will correct the errors as follows:

- a. If there is a contradiction between the unit price and the total price obtained by multiplying the unit price by the quantities, the unit price will prevail and the total price will be corrected, unless, in the opinion of the Analysis Subcommittee, the decimal point of the unit price is clearly misplaced, in which case the total price indicated will prevail and the unit price will be corrected;
- b. If the total obtained by addition or subtraction of the subtotals is not exact, the subtotals will prevail and the total will be corrected;
- c. In the event of a discrepancy between the prices in figures and those in words, the price in words takes precedence.

30.2. The amount appearing in the Submission will be corrected by the Analysis Subcommittee, in accordance with the error correction procedure mentioned above and, with the confirmation of the Bidder, the said amount will be deemed binding.

30.3 If the Bidder who presented the lowest evaluated offer does not accept the corrections made, his offer will be rejected and his bid deposit seized.

Article 31: Conversion into a single currency

31.1 To facilitate the evaluation and comparison of offers, the analysis subcommittee will convert the prices of the offers expressed in the various currencies in which the amount of the offer is payable in CFA francs.

31.2 The conversion will be done using the selling price set by the Bank of Central African States (BEAC), under the conditions defined by the SRIT.

Article 32: Evaluation and comparison of financial bids

32.1 Only offers recognized as compliant, according to the provisions of Articles 28 and 29 of the GRIT, will be evaluated and compared by the Analysis Subcommittee.

32.2 In evaluating the offers, the subcommittee will determine for each offer the evaluated amount of the offer by rectifying its amount as follows:

- a. By correcting any possible error in accordance with the provisions of article 30.2 of the GRIT;
- b. By excluding the provisional sums and, where applicable, the provisions for unforeseen events appearing in the summary quantitative and estimated details, but by adding the amount of the work under management, when they are costed competitively as specified in the SRIT;
- c. By converting the amount resulting from rectifications (a) and (b) above into a single currency, in accordance with the provisions of article 31.2 of the GRIT;
- d. By appropriately adjusting, on technical or financial grounds, any other quantifiable modification, divergence or reservation;
- e. Taking into consideration the different execution times proposed by the bidders, if authorized by the SRIT;
- f. Where applicable, in accordance with the provisions of article 13.2 of the GRIT and the SRIT, by applying the discounts offered by the Bidder for the award of more than one lot, if this call for tenders is launched simultaneously for several lots.
- g. Where applicable, in accordance with the provisions of article 18.3 of the SRIT and the technical specifications, the technical variants proposed, if permitted, will be evaluated on their own merit and independently of whether or not the bidder has offered a price for the technical solution specified by the Project Owner or the Delegated Project Owner in the SRIT.

32.3 The estimated effect of the price revision formulas appearing in the GAC and SAC, applied during the period of execution of the Contract, will not be taken into consideration during the evaluation of the offers.

32.4 If the lowest evaluated financial offer is judged to be abnormally low or is significantly unbalanced in relation to the estimate made by the Project Owner or the Delegated Project Owner of the work to be carried out under the Contract, the subcommittee can, from the sub-detail of prices provided by the tenderer for any element, or for all the elements of the Quantitative and Estimated Detail, check whether these prices are compatible with the construction methods and the proposed schedule.

32.5 On a proposal from the analysis subcommittee, the Chairperson of the Tender Board may ask bidders or the competent administrations and organizations for clarification on the offers.

32.6 In the event that a bid is judged to be abnormally low, the Contracting Authority suggests that the Project Owner or Delegated Project Owner request supporting documents from the bidder concerned. If they are deemed unacceptable, they are transmitted by the Project Owner or the Delegated Project Owner to the body responsible for regulating public procurement, for opinion, at the same time as the request for clarification.

The Project Owner or the Delegated Project Owner takes into account the opinion of the body responsible for regulating the public contracts when making a decision.

Article 33: Preference granted national bidders

33.1 When awarding a contract within the framework of an international consultation, a margin of preference is granted, for equivalent offers and in order of priority, to bids presented by:

- a. A natural person of Cameroonian nationality or a legal entity under Cameroonian law;
- b. A company whose capital is entirely or majority owned by persons of Cameroonian nationality;
- c. A natural person or a legal entity with proof of economic activity in the territory of Cameroon;
- d. A group of companies bringing together Cameroonian companies.

33.2 Offers are considered equivalent when they have met the required technical conditions.

33.3 For works contracts, the national margin of preference is ten percent (10%).

33.4 National preference can only be applied when the tender documents so provide.

F – AWARD OF CONTRACT

Article 34: Award

34.1 The Project Owner or the Delegated Project Owner will award the contract to the Bidder who has submitted an offer that is essentially in compliance with the Tender File, (having the best technical and financial capabilities required to execute the contract satisfactorily) and whose offer was evaluated as the lowest, taking into account, where applicable, the discounts offered.

34.2 If the Invitation to Tender concerns several lots, the award will be made according to the requirements of the SRIT.

34.3 In all cases, any award of a contract is materialized by a decision of the Project Owner or the Delegated Project Authority and notified to the successful bidder within a maximum period of seventy-two (72) hours from of his signature.

Any decision to award a public contract by the Project Owner or the Delegated Project Owner is inserted, with indication of price and deadline, in the public procurement journal published by the body responsible for regulating the public contracts or in any other authorized publication, in particular in COLEPS or on any other means of electronic communication indicated by the Project Owner.

Article 35: The right of the Project Owner or Delegated Project Owner to declare an Invitation to Tender unsuccessful or to cancel a procedure

35.1 The Project Owner or the Delegated Project Owner reserves the right to cancel an Invitation to Tender or to declare a call for tenders unsuccessful after consulting the competent Tender Board without this being necessary. to claim.

However, when the tenders have already been opened, cancellation is subject to the agreement of the Authority of Public Contracts.

35.2 The Project Owner or Delegated Project Owner notifies the decision of cancellation or that declaring the call for tenders unsuccessful, to the President of the Tender Board, with a copy to the body responsible for regulating the public contracts.

35.3 In the event of an allotment, the provisions set out in the paragraphs above are applicable to each lot.

Article 36: Notification of award of the contract

36.1 Any award of a contract is materialized by a decision of the Project Owner or the Delegated Project Owner and notified to the successful bidder within a maximum period of seventy-two (72) hours from its signature.

36.2 Before the expiry of the validity period for offers set by the SRIT, the Project Owner or the Delegated Project Owner will notify the successful bidder by fax confirmed by registered letter or by any other means that its submission has been detention. This letter will

indicate the amount that the Project Owner or the Delegated Project Owner will pay to the co-contractor of the administration for the execution of the work and the execution deadline.

Article 37: Publication of results of award and petitions

37.1 The Project Owner or Delegated Project Owner has a period of five (05) working days to sign the award decision and publish the results from the date of receipt of the tender proposal. final award by the competent Tender Board, except in the event of suspension of the procedure.

37.2 Any decision to award a public contract by the Project Owner or the Delegated Project Owner is inserted with an indication of the amount of the successful bidder and the deadline, in the public contracts journal published by the body responsible for regulating public contracts or in any other authorized publication.

37.3 As soon as the award results are published, the Project Owner or the Delegated Project Owner sends to each bidder who requests it, an extract from the analysis report concerning them.

37.4 After publication of the award result, offers not withdrawn within a maximum period of fifteen (15) days will be destroyed, without giving rise to complaint, with the exception of the copy intended for the organization. Responsible for regulating public markets if this has not been collected immediately.

37.5 In the event of an appeal, it must be sent to the Committee responsible for examining appeals with copies to the Project Owner or the Delegated Project Authority, to the President of the Tender Board concerned, to the Body responsible for the Regulation of Public Procurement, and the Authority responsible for public procurement.

It must take place within a maximum period of five (05) working days after the publication of the results.

37.6 This appeal may give rise to the suspension of the procedure at the discretion of the body responsible for regulating public procurement.

Article 38: Signing of the contract

38.1 After publication of the results, the Project Owner or the Delegated Project Owner has a period of five (05) working days to sign the contract from the date of subscription of the contract project by the successful bidder.

38.2 The successful bidder has fifteen (15) working days from receipt to sign the contract or the order letter. After this period, the Project Owner or the Delegated Project Owner reserves the right to cancel the award decision after formal notice from the successful bidder which has not been followed up. In this case, the bid bond is seized and the contract is awarded to the candidate ranked second.

38.3 The Project Owner or Delegated Project Owner has a period of five (05) working days to sign the contract, from the date of receipt of the draft contract subscribed to by the successful bidder; or for over-the-counter contracts, from the date of receipt of the opinion of the competent Central Contract Control Commission, after their subscription by the successful bidder.

38.4 The Project Owner or the Delegated Project Owner notifies the contract to its holder within five (5) working days following the date of its signature.

38.4 The successful bidder has a period of fifteen (15) working days from receipt to subscribe to the contract or the order letter. After this period, the Project Owner or the Delegated Project Owner reserves the right to cancel the award decision after formal notice from the successful bidder which has not been followed up. In this case, the bid bond is seized

Article 39: Final Bond

39.1 Within twenty (20) calendar days following notification of the contract by the Project Owner or Delegated Project Owner, the co-contractor will provide the Project Owner or Delegated Project Owner with a bond guaranteeing the full execution of the work, in the form stipulated in the SRIT, in accordance with the model provided in the Tender Document.

39.2 The definitive guarantee, the rate of which, fixed in the SRIT, varies between 2 and 5% of the amount including tax of the contract increased where applicable by the amount of the amendments, can be replaced by the guarantee of a guarantee from a banking establishment approved in accordance with the texts in force, and issued for the benefit of the Project Owner or the Delegated Project Owner or by a personal and joint guarantee.

39.3 Small and medium-sized enterprises (SMEs) with national capital and managers as well as civil society organizations can produce in place of the bond, either a certified check, a bank check, a legal hypothec, or a security bond of a banking establishment or an approved financial organization in accordance with the texts in force.

39.4 Failure to produce the final guarantee within the prescribed deadlines may result in termination of the contract under the conditions provided for in the SAC. In this case, the bid bond is seized by the Client.

39.5 Holders of a letter of order may be exempt from the obligation to provide the final security.

DOCUMENT NO. 3 SPECIAL REGULATIONS OF THE INVITATION TO TENDER

SPECIAL REGULATIONS OF THE INVITATION TO TENDER

References of the General regulations	GENERAL
1.1	<p>Definition of Works: Open National Invitation to Tender BY EMERGENCY PROCEDURE N° 009/ONIT/BUEA COUNCIL/BCTB/2026 OF 8/04/2026 for OPERATIONALIZATION OF THE WOTUTU POULTRY FARM</p> <p>Name and address of the Contracting Authority The Mayor Buea Council</p> <p>Reference of Invitation to tender: Open National Invitation to Tender BY EMERGENCY PROCEDURE N° 009/ONIT/BUEA COUNCIL/BCTB/2026 OF 8/04/2026 for OPERATIONALIZATION OF THE WOTUTU POULTRY FARM</p>
1.2	Execution deadline: Three (03) MONTHS -90 calenda days
2.1	Source of financing: Public Investment Budget MINEPIA 2026 Financial Year.
5.1	Origin of materials, supplies and equipment: Not Applicable
6	Main qualification criteria of bidders

6.1 Evaluation criteria:

Eliminatory criteria

Eliminatory criteria fix the minimum conditions to fulfill to be admitted for evaluation of bids according to the essential criteria. They must not be the subject of scoring. The non-respect of these criteria shall lead to the rejection of the bidder's bid.

Essential criteria

The so-called essential criteria are those that are primordial or key in judging the technico-financial capacity of candidates to execute the works, subject of the invitation to tender. These criteria must be determined in relation to the nature and scope of the works to be executed.

Indicatively, the criteria related to the qualification of candidates shall concern:

- Financial situation
- Experience
- Personnel
- Equipment.

1- Financial situation

Submission of certified financial statements or if that is not required by the regulations of the candidate's country, other financial statements acceptable to the Contracting Authority for the last 3 years demonstrating the current solidity of the financial

situation of the candidate (financial situation issued by an approved bank, certified balance sheets, annual turnover).

1 The amount entered (financial capacity) should normally not be lower than 30% of the annual turnover or cash flow of the proposed works contract (on the basis of an identical monthly projection of the estimated cost by the Project Owner, including unforeseen, during the duration of the contract).

- 1 The period is normally 3 years.*
- 2 In case of grouping, it could be indicated that each member of the group should provide 25 to 30% of the total amount required and that the representative of the group should provide 50 to 60% of the required amount.*
- 3 The amount of the turnover should not be set at a very high level in a way as to prevent enterprises which have the required technical and financial capacities from meeting the qualification criteria.*

2- Experience

- General experience in public works:

Experience in similar public works as an entrepreneur which precede the deadline for the submission of bids.

- Specific experience in similar works:

Having effectively executed satisfactorily and completely for the most part as an entrepreneur or sub-contractor at least **Two (02) - one in construction** with a minimum value of **50,000,000 FCFA** ,and **one in supplies (of a reasonable amount)** The similarity will be on the physical size, complexity, methods/technologies or other characteristics.

3- Equipment

The candidate must establish that he has hired or owned the following equipment:

N0.	Type and characteristics of equipment Hired or owned	Minimum number required
1	Site Liaison vehicle(title deeds/hire)	01
2	Tools	01
3	Operators (Electrician)	02

7.3.	Visit of site of works and preparatory meeting (venue and date, where need be)
12.	Language(s) of bid: English or French

13.1 The list of documents referred to in article 13 of the General Regulations must be completed, grouped in three volumes respectively inserted in internal envelopes and detailed as follows:

Envelope A- Volume 1: Administrative documents

They will notably include:

ADMINISTRATIVE DOCUMENTS.

They will notably include:

- a) Declaration of intent to tender with a 1500 FCFA fiscal stamp affixed to it, dated signed and stamped (see attached model);
- b) The group agreement, where need be;
- c) The Power of Attorney, where need be;
- d) A proof of nationality of bidder (certified true copy of national identity card of the General manager);
- e) A certificate of non-bankruptcy established by the Court of 1st instance of the place of residence of the bidder dated not more than three (3) months preceding the date of submission of bids;
- f) An attestation of Bank Account issued by a commercial Bank approved by the Ministry in charge of Finance and approved by COBAC;
- g) Original receipt of purchase of the Tender file;
- h) The Bid Bond of amount 867,634 frs cfa
- i) An attestation of Non-exclusion from public contracts delivered by ARMP.
- j) A site visit attestation **to be signed by the Bidder on his honour** and report with pictures of the bidder on site
- k) An attestation for bidding purposes for this tender of not more than three (3) months old issued by the National Social Insurance Fund;
- l) An attestation of fiscal conformity;
- m) Current Business license with a fiscal stamp;
- n) A valid Taxpayers Card with a fiscal stamp;
- o) Current business registration papers in conformity with OHADA laws
- p) Attestation of localization with fiscal stamped and signed by the bidder
- q) In case of a group of companies each member of the group must present a complete administrative file, documents e, f, g, h, l, m, n, o. and p being presented only by the representative of the group.
Declaration on my honour for haven't abandon any public contract
- r) A duly initialed copy of the Special Administrative Clauses

Envelope B- Volume II: Technical bid

b.1 Information on qualifications

The Special Regulations specify the list of documents to be furnished by bidders to justify the qualification criteria mentioned in article 6 of the Special Regulations.

b.2 Technical proposals

Bidders shall study the Technical specifications and establish a suitable methodology and work plan for the execution of the works.

It shall show clearly:

- methodology of execution,
- organization of the enterprise,
- Sources of materials;
- Work schedule;
- Security arrangements;
- Technical specifications of the materials
- etc.

(Date, signature and stamp of the bidder at the end of each document).

b.3 Proofs of acceptance of the contract conditions

Bidders must sign as proof of acceptance of contract conditions the following documents:

- Specimen contract – Documents Nos. 4 & 9 (each page should be initialled and last page signed and stamped)
- Technical specification (each page should be initialled and the last page signed and stamped).

	<p>Envelope C- Volume III: Financial bid</p> <p><i>c.1 The bid proper, generally prepared according to the attached model, stamped with a 1500frs fiscal stamp and dated;</i></p> <p><i>c.2 The duly filled Unit price schedule (Initialled and stamped on each page, signature on last page);</i></p> <p><i>c.3 The duly filled detailed estimates (Initialled and stamped on each page, signature on last page);</i></p> <p><i>c.4 The sub-details of prices and/or the breakdown of all-in a prices (Initialled and stamped on each page, signature on last page);</i></p> <p><i>C.5. Documents demonstrating financial viability of enterprise (bank Statement, attestation of pre-financing capacity from bank manager, Attestation of solvency).</i></p>
	Price and currency of bid
14.3.	- Prices shall be inclusive of taxes and the currency shall be the national currency - Francs CFA
14.4.	- The prices of the contract are not revisable.

	Preparation and submission of bids
16.1.	Period of validity of bids: The period of validity of bids shall be 90 days from the date of submission of bids.
17.1.	Amount of the bid bond Bidders shall furnish a bid bond, Issued by CDEC
18.1.	Bids shall be evaluated on the basis of an execution deadline of works between a maximum of 150 days. The evaluation method features in article 32(2e) of the General Regulations. The execution deadline proposed by the preferred bidder shall become the contractual execution deadline.
19.1.	Venue, date and time of preparatory meeting to the establishment of bids: Not applicable
20.1.	the bid which must be filled and sent online in the COLEPS platform
22.1.	Date and time-limit for submission of bids: The submission of bids shall be done online on the COLEPS website not later than 30/04/2026 at 13:00am Worthy of note, the bidder must submit an original hard copy (one) of each bid (administrative ,technical and financial) with the contracting authority through the project and development office of the council, Room 213
25.1	Venue, date and time of opening of bids Bids shall be opened at the Buea Council Chambers on the 30/04/2026 at 14:00noon local time Original hard copies of each bid must be submitted at the project and development unit of the council, room 213 and a backup USB key The bids shall be opened in one (01) phase only.
	Evaluation and comparison of bids
31.2.	Currency retained for the conversion into a single currency: the CFA franc Source of exchange rate: Bank of Central African States Date of exchange rate: 30 days
32.2.(e)	The execution time-limit will be evaluated as follows: Bids are called on the basis of a maximum execution period of Three (03) months; . The execution period proposed by the successful bidder shall become the contractual execution period.
34.1 and	Award of the contract The contract shall be awarded to the bidder with the least financial offer having best qualified administratively and technically.
39.1 39.2	Final bond The successful bidder must furnish a final bond of two percent (2%) of the contract amount within twenty (20) days of notification of the contract award.

EVALUATION AND COMPARISON OF OFFERS

1- General Presentation of the offer.

- | | |
|--|----------|
| - Readable | Yes / No |
| - Binding | Yes / No |
| - Arrangement with respect to the Tender | Yes / No |

2- Methodological note

- | | |
|--|----------|
| - Explanation of work to be done | Yes / No |
| - Detailed organization of works (work schedule) | Yes / No |
| - Site Visit Report | Yes / No |
| - Specimen contract initialed and signed | Yes / No |
| - Technical specification initialed and signed | Yes / No |

3- References of the bidder (attach justifications).

- | | |
|---|----------------------|
| - Summary table of references (with cost of contracts) | Yes / No |
| -At least 02 contracts with amount above 25,000,000 of the total cost of the project to be carried out during the last ten (10) years. (Attach the first and last page of the registered contracts as well as the certificate of good work issued by the Project owner or minute of acceptance of the work) | Yes / No
Yes / No |

4- Financial capacity

- | | |
|--|----------|
| Bank attestation of a financial capacity of $\geq 50,000,000$ FCFA | Yes / No |
| Turnover of the company more than or equal $\geq 100,000,000$ FCFA | Yes / No |
| Similarity between prices of sub-detail of unit price and those on the price list..... | Yes / No |

5- Support staff for the project

- | | |
|--|----------|
| - Detailed list of the staff appointed for the project | Yes / No |
|--|----------|

Project Supervisor

- | | |
|---|----------|
| - Civil Engineer with three (03) years' experience, or Senior Civil Engineering Technician with seven (05) years of experience..... | Yes / No |
| - Signed and dated CV with availability certificate | Yes / No |
| - Certified true copy of identity cards with three signature of the holder | Yes / No |
| - Similar projects higher or equal to two (02) | Yes / No |

Project Site foreman

- | | |
|--|----------------------|
| - Civil engineer with 02 years' experience or Senior Civil Engineering Technician (with 03years' experience) | Yes / No
Yes / No |
| - Signed and dated CV with availability certificate | Yes / No |
| - Certified true copy of identity cards with three signature of the holder | Yes / No |
| - Similar projects higher or equal to three (03) | |

Head Builder

- Senior Civil Engineering Technician (with 2years’ experience) or Civil Engineering Technician with 3 years’ experience Yes / No
- Signed and dated CV with availability certificate Yes / No
- Certified true copy of identity cards with three signature of the holder Yes / No
- Similar projects higher or equal to three (03) Yes / No

6- Small and heavy equipment

- Conformity of the proposed equipment with the nature of works to be executed (title deeds) Yes / No
- Proof of ownership or hire of Concrete mixer and Concrete Vibrator Yes /No
- Site Pickup (Purchase deeds or hire)..... Yes / No
- Warranty of the materials supplied Yes / No

For each piece of equipment, furnish the tender board with the title deeds.

7- Proposed execution Period

- Execution period less than or equal to that of the tender Yes / No

TOTAL

32 Points

The number of “YES” points obtained shall be converted to percentage and only bids with a technical mark of over 70% shall go through the financial analysis.

**DOCUMENT NO. 4
SPECIAL
ADMINISTRATIVE
CONDITIONS (SAC)**

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CHAPTER I: GENERAL

Article 1: Subject of Contract

The purpose of this Contract/Contract is **AN OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE N°: 008/ONIT/BUEA COUNCIL/BCTB/2026 OF 10/04/2026** for CONSTRUCTION AND EQUIPMENT OF A PASTORAL COMPLEX WITH A STRUCTURE CAPLE OF HOUSING 10,000 EGG INCUBATOR, STAFF ACCOMMODATION AND A WATER RESERVIOR AT WOTUTU

Article 2: Method of Concluding the Contract

This Contract/Contract has been awarded through **AN OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE N°: 008/ONIT/BUEA COUNCIL/BCTB/2026 OF 10/04/2026** for CONSTRUCTION AND EQUIPMENT OF A PASTORAL COMPLEX WITH A STRUCTURE CAPLE OF HOUSING 10,000 EGG INCUBATOR, STAFF ACCOMMODATION AND A WATER RESERVIOR AT WOTUTU for duly registered Cameroonians (Small and medium size enterprises) in conformity with Decree No. 2018/366 of 20 June 2018 relating to the Public Contract Code;

Decree No. 95/102 of June 09 1995, bearing on the attribution, organizing and functioning of contract commissions as modified by Decree No. 2000/156 of June 30th 2000. Circular No. 002/CAB/PM of November 4th 2002 relating to Public Contract procurement procedures.

Article 3: Definitions and duties

3.1. General definitions

- 3.1.1 The Contracting Authority shall be the **Mayor of Buea Council**
He ensures the preservation of originals of Contract documents and the transmission of copies to ARMP through the focal point designated to this effect.
- 3.1.2 The Chief of Service shall be the Chief of Technical Services, Buea Council; he shall respect the administrative, technical and financial clauses of this Contract.
- 3.1.3 The Contract Engineer is the Divisional Delegate Public Works (MINTP) Fako In this capacity he shall ensure the overall quality of the supply, Visa all payments and advise the Contracting Authority on issues related to the project. He shall notify the contractor, the service orders related to the execution of the said project.
- 3.1.4 The follow up/evaluation/control of the effective execution of supplies shall be by the Divisional Control Brigade MINMAP/ FAKO.
- 1.1.5 The DD MINEPIA shall be Observer and a technical adviser for the projects co-opted in the follow-up committee.
- 1.1.6 DD MINEPAT shall be part of the site installation committee
- 3.1.7 The Contractor shall be

3.2. *Security*

- 3.2.1 The authority in charge of ordering payment shall be the Mayor Buea Council (Contracting Authority).
And if it is the final or last payment, they must be a final endorsement from the Divisional Delegate of Public Contracts Fako
- 3.2.2 The authority in charge of the clearance of expenditure shall be the Contracting Authority.
- 3.2.3 The body or official in charge of payment shall be Buea Council Municipal Treasurer.
- 3.2.4 The official competent to furnish information within the context of execution of this Contract shall be the Mayor Buea Council.

Article 4: Language, applicable law and regulation

- 4.1. The language to be used shall be (English and/or French).
- 4.2. The contractor shall be bound to observe the law, regulations and ordinances in force in Cameroon and both within his own organization and in the execution of the Contract.

If in Cameroon the regulations, laws and administrative and fiscal measures in force at the date of signature of this Contract are amended after the signature of the Contract, the possible direct resulting cost shall be taken into account without gain or loss for either party.

Article 5: Contract Documents

The constituent contractual documents of this Contract are in order of priority:

- 1) The bid or commitment letter;
- 2) The bidder's tender and its annexes in all provisions not contrary to the Special Administrative Conditions (GAC) and the Special Technical Conditions (STC) referred to above;
- 3) The Special Administrative Conditions (SAC);
- 4) The Special Technical Conditions (STC);
- 5) The particular elements necessary for the determination of the Contract price, such as, in order of priority: the unit price schedule, the statement of all-in prices, detailed estimates, the breakdown of all-in prices and the sub-details of unit prices;
- 6) Plans
- 7) The General Administrative Conditions applicable on public works contracts that went into effect by Order No. 033/CAB/PM of 13 February 2007;
- 8) The General Technical Condition(s) applicable on the services forming the subject of the Contract.

Article 6: General Instruments in force

This Contract / Contract shall be governed by the following texts:

1. Law N° 2018/011 of 11 July 2018 laying down the Cameroon code of transparency and Good Governance in Public Finance Management.
2. Texts governing the various professional bodies.
3. Law N°. 92/007 of 14 August 1992 relating to the work code,
4. Law N°. 096/12 of 05th August, 1996 on the management of the environment ;
5. Law N°. 2000/10 of July 13, 2000 fixing the organization and the modes of the exercise of the profession of the Civil Engineer;
6. Law N°. 2018/012 OF 11 July relating to the Fiscal Regime of the State and Other Public Entities;

7. Law N°. 2025/012 of 17 December 2025 fixing the Finance law of the Republic of Cameroon for 2025 financial year.
8. Decree N°. 2001/048 of 23 February 2001 relating to the setting up, organization and Functioning of the Public Contracts Regulatory Agency.
9. Decree N° 2001/651/PM of 16th April 2003 to lay down the procedure for implementing the Tax and Customs System applicable to Public Contracts
10. Decree N°. 2003/651/PM of April 16, 2003 fixing the modes of application of the Fiscal and Customs Régime of the Public Contracts ;
11. Decree N°. 2004/275 of 24th September 2004 to institute the Public Contracts Code;
12. Decree N°. 2005/577 of February 23, 2005 fixing the modes of realization of Environmental impact studies ;
13. Decree N° 2012/074 of 08th March 2012 relating to the setting up, organization and functioning of Tenders Board;
14. Decree N° 2012/075 of 08th March 2012 organizing the Ministry of Public Contracts;
15. Decree N° 2012/076 of 08th March 2012 to amend and supplement some provisions of Decree N° 2001/048 of February 2001 relating to the setting up, organization and functioning of the Public Contracts Regulatory Agency (ARMP);
16. Decree n°093/CAB/PM of November 05, 2002 fixing the amounts of the Bid Guaranty and of the cost for the purchase of the Tender files ,
17. Decree n°070/MINEP of April 20, 2005 fixing the different categories of operations whose realization is submitted to the survey of environmental impact ,
18. the decree n°033/CAB/PM of February 13, 2007 putting in force the Notebooks of the General Administrative Terms (CCAG) applicable to Publics Contracts ,
19. Decree n°2018/366 of 20 June 2018 instituting the new Publics Contracts Code,
20. Circular No 004/CAB/PM of 4th November 2002 carrying Public Contracts Regulations,
21. Order No. 033/CAB/PM of 13th February 2007 enforcing the General Administrative Clauses applicable to Public Works, Supply and Service Contracts,
22. Circular n°003/CAB/PM of 18th April 2008 relative to the respect of the rules governing the Award, the Execution and the Control of the Public Contracts ;
23. Circular n° 002/CAB/PM of 31st January 2011 relative to the improvement of the performance of the System of the Public Contracts ;
24. Circular n° 003/CAB/PM of January 31, 2011 specifying the modes of management of the Changes of the Economic Conditions of Public Contracts ;
25. Circular N° 001/CAB/PR of 19th June 2012 relating to the Award and Control of the Execution of Public Contracts,

26. Circular No. 0001879/C/MINFI of 31/12/2025 Relating to Instructions to the Execution of Finance Laws, the Monitoring and Control of Execution of the Budget of the State, Public Corporations and Public Establishments, Regional and Local Authorities and Other Subsidized Bodies, for the 2026 financial year.
27. The technical norms in force in the Republic of Cameroon,
28. Other texts specific to contracting fields.

Article 7: Communication

- 7.1. All notifications and written communication within the framework of this Contract shall be sent to the following address:
 - a) In the case where the contractor is the addressee: beyond the time-limit of 15 days fixed in article 6(1) of the GAC, the contractor shall make his domicile known to the Chief of Service and immediately after completion of the supply, correspondences shall be validly addressed to the Buea Council, chief of town of the Region in which the supply was done;
 - b) In the case where the Contracting Authority is the addressee:
The Mayor Buea Council (Contracting Authority) with copies addressed to the Contract Engineer
- 7.2. The contractor shall address all written notifications or correspondences to the Contract Engineer.

The Contractor shall address all written notifications or correspondences to the Chief of Service with a copy to the Control Engineer and Contracting Authority

Article 8: SERVICE ORDERS

The various Service Orders shall be established and notified as follows:

- 8.1 The Service Order to start execution of works shall be signed by the Contracting Authority and notified to the contractor by the Chief of Service with copies to the Contract Engineer, DD MINMAP and DD MINEPAT.
NB: Service Orders to Start Execution shall be considered notified to the contractor after fifteen (15) days following the signing of the Contract, in case the contractor does not come to collect the contract document from the office.
- 8.2 Service Orders with financial incidence likely to modify the time-limits shall be signed by the Contracting Authority. The Chief of service shall be notified ***and copies sent to the Divisional Finance Controller Fako and DDMINMAP/FAKO***
- 8.3 Service Order of a technical nature linked to the normal progress of the work and without financial incidence shall be signed directly by the chief of service and the Contract engineer shall be notified.
- 8.4 Service Order serving as warnings shall be signed by the Contracting Authority and notified to the contractor by the chief of Service.
- 8.5 Service Order for suspension or resumption of work as a result of the weather or any other case of force majeure shall be signed by the Contracting Authority and the contractor shall be notified by the chief of service with a copy to the contract Engineer.
- 8.6 Service Order prescribing works necessary to remedy disorders which could appear on structures during the guarantee period and not related to normal usage shall be signed by the Chief of Service upon the proposal of the Contract Engineer and notified to the contractor by the Contract Engineer.
- 8.7 The contractor has a time-limit of fifteen (15) days to issue reservations on any Service Order received. Having reservations shall not free the enterprise of executing the Service Order received.

ARTICLE 9: Contractor’s Equipment and Personnel (Article 15 Of GAC Supplemented)

9.1 Any modification, even partial, made to the technical bid shall only occur after the written approval of the **Vote Holder**. In case of modification, the contractor shall have himself replaced by a member of staff of equal competence (qualifications and experiences).

9.2 . In any case, the lists of supervisory staff to be used shall be subject to the approval of the Project Owner in the days following notification of the Administrative Order to start execution. The Project owner has **Five (05) days** to notify his opinion in writing with a copy sent to the Contract Engineer. Beyond this time-limit, the staff list shall be considered as approved.

9.3 . Any unilateral modification on the supervisory staff made in the technical bid prior to and during the works shall be a reason for termination of the Contract, or the application of penalties as follows:

- *Change of Enterprise Engineer 5,000 Frs. / day multiplied by the duration of execution*
- *Change of Enterprise Foreman: 3,000Frs/day multiplied by the duration of execute*

CHAPTER II: FINANCIAL CLAUSES

Article 10: Guarantees and securities

10.1 Final bond.

The final bond shall be set at 2% of the amount of the Contract, inclusive of all taxes. The guarantee must be returned or released within one month following the date of provisional acceptance of the works, following a release order issued by the Contracting Authority upon request by the contractor.

10.2 Performance bond

The retention fund shall be set at 10% of the amount of the Contract, inclusive of all taxes and shall be retained at the Municipal Treasury from every part payment.

10.3 Guarantee of start-off advance

The contractor may be granted a start off amount of 20% of the contract amount (inclusive of taxes) upon request. The start-off payment shall guaranteed at 100% by a Cameroonian bank recognized by the Ministry in charge of Finance.

Article 11: Amount of the Contract

The amount of this Contract as it emerges from the attached (detail or estimates) is(in figures) (in words)

CFA francs inclusive of All Taxes; that is:

- Amount exclusive of V.A.T: (.....) CFAF
- Amount of VAT: (.....) CFAF

The amount of the Contract calculated under the conditions laid down in article 19 of the GAC, results from the application to the amount exclusive of the VAT, of the Value Added Tax (VAT) and the possible rebate granted by the contractor.

Article 12: Place and method of payment

1. In return for the payments to be done by the Contracting Authority to the contractor under the conditions laid down in the Contract the contractor is

bound by these provisions to execute the contract in accordance with the provisions of the Contract..

2. The contractor shall be paid upon certification by the control engineer of the various phases of completed work. These installmental payments shall be signed in seven (07) copies by the Contract engineer and the contractor, and then forwarded to the authorizing officer for payment. The contractor is responsible for all the expenditures resulting from the studies and follow-up of the job.

All sums due to the payment vouchers in installments shall be paid into **Account No:**opened in the name of the contractor at

ARTICLE 13: PRICE VARIATION

Prices shall be firm and not subject to any price revision.

Article 14: METHOD OF EVALUATION OF WORK DONE

The work done shall be evaluated using their unit prices

Article 15: EVALUATION OF MATERIALS ON SITE

1. The contractor shall be paid for usable materials intended for the execution of the works mobilized on site in the event where the Contract is prematurely terminated as provided for by the regulations in force especially the public contract code.
2. No security shall be requested for payments on account on supplies or materials which are already on site.

Article 16: START OFF PAYMENTS

1. The Contracting Authority may grant a start-off advance 20% (all taxes inclusive) of the amount of the Contract without justification. This sum should be guaranteed 100% by a banking establishment accepted by MINFI according to the COBAC conditions. All payments will be made through the contractor's bank account No **opened at**

The start-off payment will be proportionately deducted from each part payment and should be totally reimbursed when the accumulated payments reaches 80% of the value of the Contract. All bills shall be verified and approved by the contract engineer and only after the Visa of the Contracting Authority.

Article 17: PAYMENT ON ACCOUNT

17.1 The amount payment on account shall not exceed the value of the technical execution phases carried out.

17.2 Payment on account may be spread over the duration of the execution of the contract according to technical execution phases as defined in the Contract

17.3 Payment on account shall take place within sixty (60) working days from the date of transmission to the competent accounting officer, of the documents giving entitlement to payment.

17.4 The contractor shall transmit seven (7) copies of the partial invoices to the Engineer for approval before the 5th of the month following the works executed.

17.5 The Engineer shall within a time-limit of five (5) days forward the approved partial invoices to the Chief of Service.

17.6 The Chief of Service has a maximum time-limit of fifteen (15) days to sign the partial invoice and to produce the documents giving entitlement to payment on account and transmit same to the competent accounting officer. The Vote Holder have three (03) days

(inclusive in the deadline) to endorse before reaching the accountant in charge for payment.

ARTICLE 18: INTEREST ON OVERDUE PAYMENT

18.1 Where the delay in payment fixed in Article 17 above is attributed to the Contracting Authority or accounting officer, the contractor shall be dully entitled to interest on overdue payments calculated from the day of issue of the payment voucher by the accounting officer.

18.2 The interest rate on overdue payments referred to Article 18 (1) above shall be the intervention rate of the Bank of Central African States (BEAC) in invitation to tender with a surcharge of one (1) point.

18.3 The amount of the interest on overdue payments shall be calculated according to the formula: $I = M \times (n/360) \times (i)$

Where: M = Amount, all taxes inclusive, due the contractor

n= Number of calendar days of delay

i= The BEAC intervention rate concerning invitation to tender with a surcharge of one (1) point.

18.4 Interest on overdue payments shall not be applied on amounts already including compensations for delayed payments.

18.5 Interest on overdue payments shall be liable to taxes.

Article 19: PENALTIES FOR DELAYS

A. GENERAL

1. The amount set for penalties for delays is set as follows:
 - a) One two thousandth (1/2000th) of the initial contract amount all taxes inclusive per calendar day of delay from the first to the 30th day beyond the contractual time-limit;
 - b) One thousandth (1/1000th) of the initial amount of the contract inclusive of all taxes per calendar day beyond the 30th day.
2. The cumulated amounts of penalties for delay shall be limited to ten percent (10%) of the initial contract inclusive of all taxes.

19 B) B) SPECIFIC PENALTIES WITH AMOUNTS

Independently of penalties for overrun of contractual time-limit, the contractor shall be liable for the following special penalties for non-observation of provisions of the contract

- 1) **Late submission of final bond -50 000 FRS**
- 2) **Late submission of Insurance - 50 000 FRS**
- 3) **Late submission of the Execution Plan -50 000 FRS. Payable at the Buea municipal Treasury,**
- 4) **Late submission of Environmental and Social Management plan-50 000 FRS**

ARTICLE 20: FINAL DETAILED INVOICE

20.1 After completion of the works and within a maximum time-limit of 30 days after the date of provisional acceptance, the contractor shall establish, based on joint reports, the draft final invoice for works executed and which summaries the total sums to which the contractor may be entitled as a result of the execution of the whole Contract.

20.2 The chief of service has 30 days to forward the corrected and approved invoice to the competent accounting officer.

ARTICLE 21: RELEASE OF GUARANTEE RETENTION

The contracting authority has 30 days after final acceptance to release the 10% guarantee retention.

ARTICLE 22: TAX AND CUSTOMS SCHEDULE

Decree No. 2003/651 of 16 April 2003 to lay down the conditions for implementing the tax regulations and customs procedures applicable to Public Contracts. The taxes applicable to this contract include notably:

- Taxes and dues relating to industrial and commercial projects, including the AIR which is a deduction on company taxes;
- Registration dues in accordance with the tax code;
- Dues and taxes attached to the execution of services provided for in the Contract;
- Duties and taxes of entry in to Cameroonian territory (customs duties, VAT, computer tax);
- Commercial taxes and dues;
- Dues and taxes relating to the execution of building materials and water.

These elements must be included in the costs which the enterprise inputs on its running costs and constitute one of the elements of the sub-details of prices exclusive of taxes.

All prices inclusive of taxes mean VAT included.

Article 23: REGISTRATION AND STAMP DUTY

Seven (7) original copies of the present Contract will be stamped and registered at the Domicile of the tax payer, at the expense of the contractor, in accordance with the regulations in force.

CHAPTER III: EXECUTION OF THE WORKS

Article 24: Execution time-limit of the Contract

1. The time-limit for the execution of the works forming the subject of this contract shall be: **Three (03) months; or 90 calender days**
2. This time-limit shall run from the date of notification of the Service Order to commence execution of the works.

Article 25: Role and responsibilities of the Contracting Authority

The Contracting Authority shall make the site available for the works without interruption. The Contracting Authority shall authorize the contractor to install a site of work and allocate any necessary installation for the use of the contractor.

The Chief of Service shall within **Ten (10) days** of notification to commence works provide the contractor with necessary plans and documents relating to the projects.

Article 26: Role and responsibilities of the contractor

The contractor has as mission to ensure the execution of works as described in the technical estimate under the control of the engineer and this in accordance with the existing contract rules and regulations and also respecting all technical norms and specification.

The contractor confirms that he has verified the volume of work to be executed and that he is reputed to have taken perfect cognizance of the scope of the works and necessarily for prompt action to request irrespective of whether he has to use his own equipment or hire equipment to execute the work. To this end, he cannot use any omission or under estimation of the works to make any claims of any nature whatsoever.

Ensure the availability and proper use of PPE on site for the safety of all the staff.

Removal of equipment, materials, installations and work site waste shall be carried out by the contractor before reception, failing which the Contracting Authority shall automatically proceed with it soon after the expiry date, at the contractor's expense.

The contractor shall submit an Environmental and Social Management Plan before the start of works on site. It will be deposited in 3 copies for verification and validation by the chief of service for project and development unit. In the course of execution, monthly implementation reports shall be submitted to the Project and Development unit for validation (At most 5 days into the new month).

Article 27: Provision of documents and site

A reproducible copy of the plans featuring in the Tender File shall be submitted by the Contracting authority.

The Contracting shall make available the site and access ways to the contractor at the appropriate time as the works progress.

Article 28: Insurance of structures and civil liabilities

The contractor shall take out a **third party risk insurance** concerning persons, property or liabilities from an insurance company governed by the “CIMA” insurance code.

Article 29: Documents to be furnished by the Contractor

29.1 Program of works and Quality Assurance Plan

Within a maximum deadline of thirty (30) days from the date of notification of the service order to commence execution, the contractor shall submit in five (5) copies for the approval of the Chief of Service after the endorsement of the Engineer the execution plan of the works, his work schedule, and his draft Quality Assurance Plan

Within a maximum of 15 working days from the date of notification to start work, the contractor must submit his environmental and social management plan (ESMP) in three (3) copies for verification and approval by the chief of service of the project and development service.

Within the last month of the execution period of the project the contractor is supposed to train the staff how operate the machines installed and some technical know-how needed to run a layer poultry farm and a report submitted in effect. This report must be submitted before technical reception of the project works.

NB

Parent stock of chick must be in the farm within the execution period at the most convenient time

This programme will be exclusively presented according to the furnished models.

Two (2) copies of these documents will be returned to him within a deadline of between eight and fifteen days from the date of reception with: Either the indication “**GOOD FOR EXECUTION**”;

Or, the indication of their rejection including the reasons for the said rejection. The Contractor has **eight (8) days** to present a new one.

The Chief of Services in their respective capacities have a deadline of **five (5) days** to give his approval or possibly make remarks. In this case, the procedure is started all over without this affecting the contractual time-limit.

The approval given by the Chief of Service does not in any way release the contractor of his responsibilities. Meanwhile, works executed before the approval of the programme shall neither be ascertained nor paid for. The updated and approved schedule will become the contractual schedule.

The Contractor will constantly update on site, a schedule that will take account of the real progress of the site. Significant modifications may only be made on the contractual programme upon receiving the approval of the Contracting Authority.

- a) The Contractor shall indicate in this programme the equipment and methods which he intends to use as well as the personnel he intends to employ.
- b) The approval granted by the Contracting Authority shall in no way diminish the responsibility of the contractor with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the Contract.
- c)

29.2 Execution Draft

- a) The execution plan documents (calculations and drawings) necessary for the realization of all the parts of the structure must be submitted for the endorsement of the Engineer at least one month prior to the date provided for the commencement of realization of the corresponding part of the structure.
- b) The Engineer has a deadline of fifteen days to examine and make known his observations. The Contractor then has a deadline of eight days to present a new file including the said observations.

Article 30: Organization and safety of sites

1. Signs at the beginning and end of each section must be placed within a maximum deadline of one month after the notification of the Service Order to commence work.
2. Indicate the special measures demanded of the contractor, other than those provided for in the GAC, for rules of hygiene and safety and for circulation at the site.
3. The contractor shall ensure all safety measures during the execution, shall clear the site upon completion of the works.

Article 31: Implantation of structures

The engineer shall within a maximum of fifteen (15) days following the date of notification of the Service Order to commence work, make his/her available to the contractor for the setting out of the structures.

Article 32: Work site journal

32.1 The Site logbook must be systematically jointly signed by the Engineer and the contractor's representative during site meetings and at each site visit.

32.2 It is a joint document in a single copy. Its pages must be numbered and initialled. No page should be removed. The erased or cancelled parts must be mentioned on the margin for validation.

CHAPTER IV: ACCEPTANCE

ARTICLE 33.1: TECHNICAL ACCEPTANCE

The technical reception shall be done by the Contract Engineer prescribed by the state. The Contract Engineer shall invite the MINEPIA, TECHNICAL SERVICE, THE PROJECT ADVISER of the Council and DD MINMAP Fako

Article 33.2: PROVISIONAL ACCEPTANCE

Before the provisional acceptance, the contractor shall request in writing to the Chief of Service with a copy to the Engineer the organization of a technical visit prior to the provisional acceptance.

- 33. 2. 1. Tests included in the operations prior to acceptance;
- 33. 2.2. Possible ascertainment of the folding up of the site installations and the restitution of the site as it was;

The chief of service will then inform the Project Owner for the convocation of the provisional reception after the eventual correction of the eventual reserve mentioned during the technical reception, notifying the chief of service of project and development unit of the council.

33.2.3. The Acceptance Committee shall comprise the following members;

- a) The Contracting Authority or representative, President
- b) The Chief of Service, Member;
- c) Contract Engineer (Divisional Delegate MINTP Fako), Secretary;
- d) Divisional Delegation MINMAP/FAKO, Observer;
- e) The DD MINEPIA Member
- f) The Stores Accountant Buea Council, Member
- g) The contractor or his Representative, Member

The contractor shall be convened to the acceptance by mail at least ten (10) days prior to the acceptance. He is bound to attend (or be represented).

He takes part in the acceptance as a member. His absence is equivalent to acceptance without reservation of the conclusion of the Acceptance Commission.

After the visit of the site, the Commission shall examine the minutes of the preliminary operations to the acceptance and shall proceed to provisional acceptance of the works if there is need.

The visit for provisional acceptance shall be the subject of minutes of provisional acceptance signed on the spot by all the members of the Commission.

The minutes of the provisional acceptance report shall specify or set the date of completion of the works.

33.2.4. The guarantee period commences from the date of acceptance.

ARTICLE 34: DOCUMENTS TO BE FURNISHED AFTER EXECUTION

34.1A The contractor shall furnish within one (01) month after completion of the works three (03) copies of all working documents and drawings as executed, especially those relevant to the maintenance of the works.

34.1b Implementation report of the Environmental and Social management plan (3 copies)

34.1.c A penalty of 30% of the guarantee retention shall be retained in the event where the contractor fails to comply with Article 34.1 above.

Article 35: Guarantee time limit

The guarantee period shall be **one (01) year** to run from the date of the provisional acceptance of the works.

Article 36: Final acceptance

1. Final acceptance shall take place within a **maximum deadline of fifteen (15)** days from the date of expiry of the guarantee.
2. The procedure for final acceptance shall be the same as for provisional acceptance.

CHAPTER V: MISCELLANEOUS PROVISIONS

Article 37: Termination of the Contract

The contract may be terminated as provided for in Part III Paragraph IV of Decree No. 2004/275 of 24 September 2004 and equally under the conditions laid down in articles 74, 75 and 76 of the GAC especially in cases of:

- Delay of more than fifteen (15) calendar days in the execution of an Administrative Order or unjustified stoppage of more than seven (7) calendar days;
- Delay in work resulting in penalties of more than 10% of the amount of the works;
- Refusal to repeat poorly executed works;
- Default by the contractor;
- Persistent nonpayment for services.

Article 38: Case of force majeure

1. If the Contractor were to raise the issue of force majeure, the thresholds below which claims shall not be admitted are:
 - Rainfall: 200 millimeters in 24 hours.
 - Wind: 40 meters per second
 - Flood: decennial flood frequency.

Article 39: Litigation

Where no amicable solution can be found for a disagreement, this agreement is brought before the competent jurisdiction in Fako Division of the South West Region, Republic of Cameroon.

Article 40: Drafting and dissemination of this Contract

Seven (07) copies of this contract shall be produced at the cost of the contractor and furnished to the Chief of Service for Dissemination.

Article 41 and last: Validity of the Contract

The Contract shall be considered valid after signature by the Contracting authority and after registration.

Also, it shall be considered enforceable after notification to the contractor.

**DOCUMENT NO. 5
SPECIAL TECHNICAL
CONDITIONS (STC)**

TABLE OF CONTENT

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CHAPTER I: GENERAL PROVISIONS

Article 01: WORK DESCRIPTION

The purpose of this Open National Invitation to Tender BY EMERGENCY PROCEDURE - is the execution of **OPERATIONALIZATION OF THE WOTUTU POULTRY FARM**

Article 02: GENERAL OBLIGATIONS OF THE CONTRACTOR

The contractor shall execute the works in compliance with the special technical provisions. Control missions shall be carried out by the Chief of Service and shall comprise:

a) Technical control:

Before execution of works

- Examination of the general proposals made by the contractor concerning the structures of the construction site, work planning and possible sub-contractors;
- Verification of the bills of quantities drawn by the contractor;
- Verification of execution plans for approval, technical conditions and all the documents relating to the modifications that shall be necessary for a proper execution of works;
- Reception of materials and equipment required for a proper execution of works;
- Control of the putting in place of activities aimed at sensitizing the beneficiary populations. (of the area)

During or after execution of works

- Control of characteristics of the materials used and their compliance with the prescribed norms: rip-rap irons aggregate for concrete, duct mould, etc.
- Control of the execution of works, notably:
- Clearing and maintenance of the area where the structure will be put up, that is weeding and felling of trees, if necessary;
- Repairing and cleaning the entrances to the structure; site

b) Environmental control

It shall consist in checking that the contractor executes the works specified in the Special technical conditions, and in the tender file as a whole, in compliance with the provisions relating to environment protection or the laws and ministerial instructions referred to in article 22 of the special administrative conditions.

Article 03: PUTTING IN PLACE PERSONNEL AND MATERIALS

To ensure a proper execution of works, the contractor shall put in place teams made up as follows, for information only:

- The foreman (HND-level) who shall control the works and shall have at least five years of work experience in the execution of building construction works, public works;
- Specialized personnel: bricklayers, bar benders, topographers, specialized workers and decorators.

Article 04: START AND DURATION OF WORKS

The duration of works shall be as below with effect from the date of notification by the Project Engineer of the service order to start work:

Three (03) months;

CHAPTER II: TECHNICAL CONDITIONS

LOT – 1: PRELIMINARY WORKS AND SITE FACILITIES

LOT – 2: ADDITIONAL EARTHWORKS

LOT – 3: CONCRETE AND REINFORCED CONCRETE WORK

LOT – 4: MASONRY WORK

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LOT – 7: HARD SURFACES

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LOT – 10: METALLIC JOINERY

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Article 06: Quality of materials (use on site)

CHAPTER III: MODE OF EXECUTION OF WORKS

Article 07: Site installation

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CHAPTER II: TECHNICAL CONDITIONS

This technical description of estimates is intended to define the content of the works. It specifies the quality of materials and the mode of execution in keeping with the rules and in compliance with the constituent documents of the contract.

Article 05: QUALITY AND PREPARATION OF MATERIALS

Every material used and supplies shall be of high quality and put up in keeping with the rules and with great care.

They shall meet the general specifications and the general requirement set out by the CSTB. All relevant materials to be used by the contractor or put at his disposal shall be subject to the approval of the Project Engineer.

Article 06: TECHNICAL REQUIREMENTS

The contractor shall comply with the laws in force concerning fire protection, thermal insulation, acoustical insulation and ventilation; even if provisions have not been made in the plans and written documents.

It should be noted that all the works to be carried out or modified following amendments brought in keeping with the rules, shall be charged to the contractor.

CHAPTER III: MODE OF EXECUTION OF WORKS

Article 07: PLAN OF EXECUTION

7.1 – Plan of execution:

- Construction drawing and details at the appropriate scales;
- Work planning;
- Method and technical approach to execution;
- Organization of the Personnel;

7.2 Acceptation of the difficulties of the field

The contractor will have to accept all the difficulties that he may encounter and relating to the configuration of the sites, the nature of the soils, the stone and brick works, and solids existing in the soil.

Moreover, the contractor shall take note of the location of the old networks: telephone, water, electricity or other that may be found in the field. Therefore, he shall not remove any existing meter or pipe without informing the Chief of Technical Service of their presence.

7.3 Site survey

The contractor shall take over the site as he shall find it. He shall therefore be supposed to have perceived all the difficulties that he may encounter and relating to the configuration of the site, the nature of the soils, neighboring constructions, etc...

Article 08: TECHNICAL SPECIFICATIONS

The construction phases will be as follows:

- See Nature of Works Technical document

Article 09: CHARACTERISTICS OF THE DESCRIPTIVE ESTIMATE

I: PRELIMINARY WORKS / STUDIES

Studies

The contractor shall carry out site studies which will enable him to evaluate the quantities that will be necessary for the execution of the contract.

Setting out

The contractor shall execute the setting out of the structure following the plans. This setting out shall be verified by the control engineer before the commencement of any work.

Site security

- Site office

The contractor shall construct a temporal site office with a site store

- Hygiene

The contractor shall ensure total hygiene and security of the site.

II: EARTHWORKS

The contractor shall carry out earth works according to the existing norms. This task comprises:

- ❖ Excavation of trenches and backfilling
- ❖ Trenches for the reinforced concrete and masonry wall in foundation
- ❖ Backfilling of foundation trenches and other backfilling for flooring, including evacuation of excess or borrowed soil

III: FOUNDATION

The contractor shall bear in mind that the following points have to be strictly respected:

- ❖ Lean concrete (10cm) thick mixed at 150 kg/m^3 for the bottom of trenches
- ❖ Reinforced concrete mixed at 350 kg/m^3 for ground beams, pillars and footings
- ❖ 8cm thick mass concrete floor dosed at 350 kg/m^3
- ❖ Foundation wall with 20 x 20 x 40cm of filled blocks

IV: FACE WORKS

The elevation work comprises

- ❖ Plastering of walls with cement mortar mixed at 350 kg/m^3
- ❖ Reinforced concrete mixed at 350 kg/m^3 for tie beams, pillars and lintels
- ❖ Mass concrete for steps and gutter and ramp mixed at 350 kg/m^3
- ❖ Floor screed mixed at 350 kg/m^3

1- Bearing walls

Bearing walls shall be with hollow cement blocks measuring 15 x 20 x 40 as indicated in the designs. These blocks shall conform to the regulations. they shall be supplied by the contractor and approved by the contract engineer

2- Open-work windows are sliding

To ensure light and ventilation, parts of windows shall be made of open-work (Fancy block) windows and the rest with alu-glass. They shall conform to all the prescribed norms and be approved by the contract engineer.

3- Coating

- The bearing surface shall be clean, free from any trace of dust or product resulting from the removal of the formwork. It shall enable the coating to stick firmly; otherwise it shall be treated by wire brushing, staking out or bush-hammering.

- The bearing surface shall be watered to make it deeply wet but then cleaned on the surface during the application of the coating.
- After roofing-in, coating shall start only on clock works that have been complete for at least two weeks.
- Coating shall comprise three coats.
 - **Bond Coat Or Dash Bond Coat**
Batching of the dash bond coat shall be 350 kg/m³; the mortar shall be batched so as to obtain proper workability. A dash bond coat measuring 1cm thick shall evenly cover the surface to be coated
 - **Second coat**
It shall be put on the bond coat three days after. The capacity of this coat shall be obtained by close and even tightening of mortar with a steel float. The surface shall be rough and obtained by applying a ruler to it. It shall be 1.0 cm thick.
 - **Finishing coat**
It shall measure about 0.5 cm and shall be put up at least 8 days after the second coat.

4- Topping:

It shall be 4 cm thick and shall be fitted in the slab with coarse sand 400 kg/m³ mortar. Finishing and polishing shall be made with cement grout.

V: METAL WORKS

All works of locksmith will be executed with metal sheet, in tube or metallic angle bars, according to specifications of the descriptive estimate.

All metallic elements must receive two coats of anti-rust paint of high quality before usage.

VI: ELECTRICITY

1 – Cable sleeves:

With insulation orange tubes, diameter of 16 mm embedded into the clock work.

2- Cable:

VGW or TH cables shall be used. As a general rule, the following sections shall be taken:

- 1.5 mm² for lighting circuits
- 2.5 mm² for outlets circuits

Each circuit shall comprise at most 08 appliances and shall be protected by 10A fuses for lighting circuits and 16A for outlets circuits.

3- Equipment

Models shall be approved by the contract engineer before they are put up.

VII: CARPENTARY AND JOINERY

Content of works

1- Framework:

Trusses:

Trusses shall be made with solid wood treated with wood preservative (selenium) or carbonyl, with section 3 x 15. The tie beam and principal rafter shall be doubled. Joints shall be nailed.

Ridge poles

They shall be made with solid wood treated with carbonyl, section 8x8 and fixed to the trusses by steel staples, diameter 6; they shall be fixed to the gables and partition walls by steel, diameter 6.

2- Roofing

It shall be made with sheet steel (tôle bac) 5/10th or its equivalent fixed to ridge poles by lag screws, 8x80 with accessories.

- The ridge of the roof shall be raised and covered with ridge sheet, 50
- Gables shall have sheet steel edges or shall be made with acroter
- Rainwater shall be collected into a heavy metal gutter and shall flow into rainwater pipes

3- Fascia Board

Front and back sides

The fascia board shall be 30 cm large. It shall be made with tôle bac

4- Ceiling

The ceiling shall be made with selected and treated plywood. 5 mm thick. The boards shall be 60 cm x 120 cm double-faced, fixed to lath joists measuring 4cm x 8 cm; they shall be separated once from the other by a hollow joint of 5mm

- Peripheral over strips, inside and outside
- Cellar flap to be put in easily accessible places
- Vent holes perforated on the external boards on the right side of each board

Regulations to observe

In the construction of the structures referred to in the specifications, the contractor shall conform to all laws regulation and norms in force at the moment of execution of work, notably.

- DTU No 30: Framework and stairs in wood
- DTU No. 40:, 42: Roofing large steel sheets and bands
- Norm NF P 21.202: design and assembling
- Rules CB 71: designs and design of wood frameworks

VIII: PAINTING

Paint works shall include rubbing down, flattening and filling-in the paint coating

1- Primer:

- Walls: pantex 800
- Ceilings: pantex 800

2- Finishing

Walls and ceilings:

- Ceilings: pantex 800: 02 coats
- External walls: pantex 1300: 02 coats
- Internal walls: pantex 800: 02 coats
- Wall base: 15 cm of alkyd paint: 02 coats
- Doors and windows: alkyd paint: 02 coats

Regulations to observe:

- DTU No 59: pain works and cleaning
- DTU No 81: resurfacing
- DTU No 38: 4: mirror work and glazing with thick panes

- Specification of paint products and UNP testing method

IX: DRAINAGE

The Drainage works comprises

- External gutters round the building
- protecting the surrounding building with mass concrete

**THE EQUIPMENT TO BE SUPPLIED WOULD BE CHECKED
VERIFIED IN THIS ORDER FOR COMPLIANCE AND A TRIAL TEST
WILL BE DONE**

NO	DESIGNATION
101	INCUBATOR-5000 CAPACITY
102	DEBEAKING MACHINE –ELECTRICAL
103	GAS BROODER PLUS EQUIPMENT
104	STABILIZER (INDUSTRAL TYPE)
105	WEIGHING SCALE
106	SPARING CANS
107	FIRST STAGE DRINKERS
108	FIRST STAGE FEEDERS
109	SECOND STAGE FEEDERS
110	SECOND STAGE DRINKERS
111	FEED MILL-2TON
112	FRIDGE
113	GAS BOTTLE WITH REGULATOR
114	GENERATOR (50KV)
115	DEEP FREEZER
116	K-TRUCK VEHICLE
117	SPADES
118	WHEEL BARROW
119	HEATING LAMPS
120	AUTOMATIC SYRINGE-1ML
121	FOMIGATION EQUIPMENT
122	PACKAGING MATERIAL
123	CAGE FOR TRANSPORTATION OF BIRDS
124	DRUMS (200L)
125	BUCKETS WITH LID -10LIT
126	RAINBOOTS (SEVERAL SIZES)
127	OVERALLS
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SPECIAL TECHNICAL CONDITIONS (STC) FOR
BOREHORE

CHAPTER I – GENERAL INFORMATION

Article 1 EQUIVALENCY OF STANDARDS AND CODES

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal of higher quality than the standards and codes specified will be accepted subject to the Project Manager’s prior review and written consent. Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Project Manager at least 28 days prior to the date when the Contractor proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

In case of conflicts of terms or issues in these technical specifications with the GCC and / or Contract Data the terms or issues in the GCC and / or Contract Data shall prevail.

Article 2 LOCATION OF WORKS AND VOLUME OF WORK

Works will involve the

Lot 1: Construction of Some Electrical Powered Boreholes with Over-Head Tank at Molyko
OR

Lot 2: Construction of Some Electrical Powered Boreholes with Over-Head Tanks at Muea
OR

Lot 3: Construction of Some Electrical Powered Boreholes with Over-Head Tanks at Buea Townneighborhood, Buea Council

The various works to be executed are detailed in the bill of quantities and the execution drawings conform to the typical drawings for model plans in the consultation dossier.

Article 3 GENERAL INSTRUCTIONS

It should be taken into consideration that these specifications complete the plans and the plans complete the specifications. The Supervisor shall give modifications to plans provided or

technical specifications in writing. For this purpose, a numbered page book shall be on site in which the instructions are written. Both the contractor and the Supervisor shall initial the book pages. Therefore, the site contractor must execute the works in conjunction with the document. The contractor shall take note of any omissions or discrepancies that may exist in the document and call the attention of the Supervisor who is at his disposal for necessary information and inquires. Any works carried out in negation of these instructions or provisions shall be demolished at the expense of the contractor.

CHAPTER II – ORIGIN, QUALITY AND PREPARATION OF MATERIALS

Article 4 QUALITIES AND SUPPLY OF MATERIALS

The community shall be responsible for the supply of sand, stones and gravel. They shall also be responsible for the excavation and backfilling of the pipeline under the supervision of the engineer and the contractor. In making his bids, the contractor shall visit the sites at his own expense. He shall make any reservations concerning materials in his bid. He shall be required to include transport cost of these materials to the various locations of the structures in the community.

Article 5 SAND

The nature and origin of sand remains subject to the Supervisor's approval. It shall be obtained from rivers or through crushing. The sand component should be more than 80% and the very fine constituents eliminated by settling should be less than 4%. The sand should be of high quality and must be free from dirt, clay or any organic matter and if deemed necessary, it should be washed before being used.

Article 6 GRAVEL

They shall be obtained from deposits or quarries chosen by the Contractor, and approved by the Supervisor. They should be clean (constituents eliminated through settling should be less than 2%) and their grading suited to their use. If deemed necessary, it shall be washed before being used.

Article 7 STONES

They shall be obtained from a quarry or deposit approved by the Supervisor and none should be smaller than 20cm. Basalt stones commonly called black stone are recommended for the project or stones of other quality duly tested and approved by the supervising engineer.

Article 8 CEMENT

They should be of CPA 325 class and be obtained from an approved factory.

Article 9 CONCRETE WORKS

Concrete Works shall be of 4 kinds:-

- Lean concrete for foundation works where indicated shall be of PC 150kg/m³ and 10cm thick.

- Mass concrete for foundations shall be PC 250kg/m³ and thickness as shown on the plans
- Reinforced concrete for floor and roof slabs, covers foundations shall be PC 350kg/m³ and thickness as shown on the plans
- Mass concrete for catchment works: All concrete in catchment construction shall be PC400kg/m³

Article 10 PIPES AND FITTINGS

Generally pipes used in water supply must meet any of the standards mentioned below or their equivalence: the American Water Works Association (AWWA) or the American National Standards Institute (ANSI) or the American Society for Testing and Materials (ASTM) standards N°.D 1785 and D 2241 or ISO standards N°527 and 845.

Table A: NFT 54 – 016 Physical Characteristics of Pipes

External Diameter			Thickness		Service Pressure	Test Pressure 1h at 20°C MPa	Tensile test 10h at 60°C MPa
0	Tolerance	Average	Nominal	Max.			
25	0.5	0.3	1.9 2.8	2.3 3.3	1.6 2.5	6.5 10.3	13.7
32	0.5	0.3	2.4 3.6	2.9 4.2	1.6 2.5	6.5 10.3	13.7
40	0.5	0.3	3 4.5	3.5 5.2	1.6 2.5	6.5 10.3	13.7
50	0.5	0.3	3.7 5.6	4.3 6.4	1.6 2.5	6.5 10.3	13.7
63	0.8	0.3	3 4.7 7.1	3.5 5.4 8.1	10 6.3 4	4 6.5 10.3	13.7
75	0.9	0.3	3.6 5.5	4.2 6.3	10 6.3	4.1 6.5	13.7
90	1.1	0.3	4.3 6.6	5 7.5	10 6.3	4.1 6.5	13.7
110	1.4	0.4	3.2 5.3 8.1	3.8 6.1 9.2	16.7 10 6.3	0.6 1 1.6	13.7
125	1.5	0.4	3.7 6 9.2	4.3 6.8 10.4	16.7 10 6.3	0.6 1 1.6	13.7
140	1.7	0.5	3.7 6.1 9.3	4.3 7 10.5	0.6 1 1.6	2.57 3.75 5.86	13.7
160	2	0.5	3.8 6.2 9.5	4.4 7.1 10.7	0.6 1 1.6	1.95 3.3 5.2	13.7

Tolerances

Ovalization : ± 1 mm

Length of pipe : $\pm 1\%$ ----- ± 6 cm

Socket length : ± 0.6 mm

10.1 Control tests for pipes

a) Length

the tolerance for pipe lengths shall be $\pm 1\%$ (± 6 cm) for every 100 pipes, if the number of pipes not respecting this tolerance is less than 3 i.e 3%, then the whole lot is considered okay, otherwise the supervisor could request that as many pipes be tested in the lot as possible.

b) External diameter

The tolerance shall be ± 0.3 mm for pipes of external diameters between 25mm and 50mm, and ± 0.4 mm for pipes above 63mm diameters. Before reception, the supervisor shall verify the external diameters of 15 pipes for every 300 pipes. If 6 or more pipes do not meet the tolerance prescribed above, they shall be rejected.

c) Thickness

Thickness verification should adhere to the specifications presented on table B.

Table B: Thickness verification

N° of pipes in the lot	N° of pipes randomly selected for verification	N° of bad pipes X	
		Lot accepted if X max =	Lot rejected if X min =
100 – 199	10	2	3
200 – 299	15	3	4
300 – 499	20	3	4
500 – 899	25	5	6
899 – 1300	30	6	7
1300 – 3200	40	8	9

The supervisor shall carry out thickness verification in accordance with table B.

d) Socket length

The socket length has to be verified according to agreed norms. The value obtained should have the theoretical value of the diameter of the tube plus 1.3mm. The tolerance shall be 0.6mm.

e) Shrinkage cracks

Shrinkage crack tests should be carried out according to agreed methods by the supervisor on a 15 – 30cm long sample. No shrinkage cracks should occur if the pipe is at 90° to its horizontal axis. If this occurs for 15 samples representing a lot of 100 pipes, the lot shall be rejected.

f) Internal pressure

Pipe sample shall be subjected to 1.5 times the service pressure for a duration of one hour. If one out of every five samples ruptures, another set of five is selected for a retest. If the second set respects the specified relation with the service pressure, the set is considered satisfactory. Otherwise, necessary adjustments are carried out to meet the required specification, or the lot is rejected.

g) Impact

This test is carried out on three samples, one from each extremities and the third from the centre, all three, one meter long. Perpendicular masses are dropped from a height of one meter onto the samples as in table C.

Table C: Impact test schedule

Pipe diameter	Mass (kg)
25	1
32	1
40	1
50	3.5
63	5
75	7.5
90	7.5

The pipes are accepted if the percentage of broken pipes in the tested samples does not exceed 20%

The contractor is requested to furnish the supervisor with all information (name, address, phone, etc) on the factory being used to procure pipes for his project.

When the pipes are checked and tested, the contractor shall present to the supervisor a quality certificate from the manufacturer ascertaining that the pipes meet the required standards as described in the sections above. The contractor shall arrange for free access to the factory for the supervisor to enable him request as required for all factory tests described in the sections above to be carried out by the manufacturer.

The performance guarantee of works shall cover all defects in pipes, handling and workmanship.

10.2 Fittings specifications

Contractors are required to strictly respect standards and specifications.

All fittings for these constructions must resist a pressure of above 16 Bars

All fittings have to be approved by the supervisor before being used. All fittings not conforming to those standards and specifications shall be rejected. The performance guarantee of works shall cover all defects on fittings, their handling and workmanship.

CHAPTER III – METHOD OF EXECUTION

Article 11 GENERAL INFORMATION

11.1 Safety Measures

The Contractor shall be required to place at the entrance to the works site and in its vicinity, signboards indicating that works is underway and he shall be responsible for any accident that occurs on the works site and / or suffered by a third party, his staff and employees and officials of the Administration as a result of their presence on the works site. Organisation of work and security on the works site shall be the responsibility of the Contractor.

11.2 Traffic

The Contractor shall be responsible for ensuring that traffic is not obstructed on the entire stretch of his works site throughout the period of work up till provisional acceptance. No obstruction of traffic shall be allowed for more than two hours. Maintenance of traffic flow shall be the responsibility and at the expense of the Contractor and in case of any breach of contract by the latter, the Supervisor may bring in a third party to correct any faults. All related expenses shall be borne by the Contractor. Where interference with traffic is inevitable, the opinion of local administrative authorities shall be required for any obstruction for a given period.

Article 12 STONE MASONRY

All stone masonry works must comply to the following standards DTU N° 20 – 12; NFP 13:304 and 14:301 The stone masonry required for the construction of structures should be aesthetical and according to structure type (shape, size of stones, joints etc...) in accordance

with Engineering rules. Binding mortar shall contain 300 (three hundred) kg of cement per m³ of sand with the biggest sand grain being 4mm.

The visible sides of the stone masonry must be regular. The minimal sizes of the sides must not be less than 15 (fifteen) cm. M 450 mortar shall be used for the finishing of the external joints.

Article 13 MORTAR AND CONCRETE

13.1 Mortar

All mortar and plastering must meet the DTU standard N° 26 – 1

M450 mortar shall be a mixture of 450 (four hundred and fifty) kilogrammes of cement per cubic metre of dry sand.

If the M450 mortar is more than 20 (twenty) millimeters thick, micro-concrete mixed with 400 (four hundred) kilogrammes of cement whose composition shall first of all be submitted for the Supervisor's approval shall be used.

13.2 Concrete

Reinforced concrete in elevation shall contain 350kilogrammes of cement per cubic metre and shall be vibrated during laying. The reinforcement rods must meet the BAEL standards of 1991 or the AFNOR 35 – 001 standards.

C350 concrete for reinforced concrete structures should have a minimal compressive strength of 270 bars in 28 days.

Depending on the volume of concrete to be made, the Supervisor may carry out quality control tests at his expense or, if he deems it necessary, ask an approved laboratory to collect samples and carry out compression tests to check the quality of the concrete.

If the required minimum strength is not attained, the Contractor shall bear the cost of tests and the Supervisor shall decide on the measure to take in respect of the structure concerned. The volume of average and big size aggregates in the C150 concrete should double that of the volume of sand.

Article 14 POINTING AND PLASTERING

14.1 Pointing

The joints of all external walls of stone masonry, which are visible, shall be pointed carefully such that the works have an aesthetic look. M625 mortar shall be used for pointing, with a cement paste (1:0) finish.

14.2 Plastering

Plastering of surfaces in contact with water shall comprise pointing of the mortar joints followed by 1cm thick of spatter dash 1:2 M625. The wall is then finished with cement paste. Plastering of surfaces not in contact with water as chambers for air valves, valves and washouts shall be 1 coat of plaster 1cm thick and a mix of 1:3 (M400)

Article 15 PLUMBING WORKS

Description

This item shall consist of the provision and installation of all pipes including the installation of accessories like coupling, tees, reducers, etc.. to entirely complete this item as per these specifications and plans.

Construction methods

The soil in the bottom of the trench shall be lightly scarified before placing the pipe or other elements.

During transport, storage, and assembling of piping elements care shall be taken to avoid soil and other contamination from entering the system.

Laying of the pipes, assembling of pipes and all other works, directly related to the piping works, shall only be executed during dry weather conditions.

Pipe elements and connecting accessories shall be assembled in such a way that no tension can occur in the separate elements.

Only skilled plumbers shall be employed on any plumbing work.

Pipe joints, reducers, tees, etc. shall be connected in conformity with the manufacture's prescriptions.

Method of measurement

The quantity of PVC shall be measured per linear meter of installed pipe. Measurements shall be made for each class of pipe and each diameter of pipe separately.

Basis of payment

Payments shall be made at the contract's unit price. This unit price shall be full compensation for the provision, transportation, installation and testing of all piping material including the installation of all accessories like coupling, tees, reducers, etc. etc.

Article 16 EXCAVATIONS OF TRECHES

The trench for pipes up to 110mm shall be excavated to a depth of at least 80cm deep and 40cm wide or other such depths and widths as directed by the supervisor and shown on the plan.

The trench for pipes above 110mm shall be excavated to a depth of at least 100cm deep and 40cm wide or other such depths and widths as directed by the supervisor and shown on the plan.

Article 17 NOMENCLATURE OF WOEK

17.1 Setting out of works

The contractor shall be responsible for the setting out of all pertinent lines, works, grades and levels as required for the proper and accurate positioning of the structures on the site.

17.2 Earth Works

17.2.1 Description

This item shall consist of all excavation and backfill works in accordance with these specifications and in conformity with the lines shown on the plans or as indicated by the supervisor.

17.2.2 Construction methods

Excavation

Excavation works for the piping system shall be performed by the local communities. The contractor however shall inspect the excavations before placing of any elements.

The bottom of the trench shall be free of any stones or other materials which could incur damage to the pipes.

Excavations for intakes, reservoir tanks, wash – out chambers, valve boxes, break – pressure tanks and public tap – stand shall be performed by the contractor

Backfill

Backfill for the piping system shall be performed by the local communities. Backfill for all other items shall be performed by the contractor.

No backfill operations shall be allowed before the approval from the supervisor has been granted.

The compaction requirement for backfill shall be at least 90% of the dry modified optimum proctor density.

Maintenance of excavations.

The contractor shall carry the risk of collapse of excavated faces whether or not he takes any precautions, the nature of the precautions shall be entirely at his own discretion.

No water shall be allowed to accumulate in any portion of the excavations.

The excavations shall be protected against flooding, and any water entering them whether by.

TECHNICAL SPECIFICATIONS JOURNAL FOR THE CONSTRUCTION OF A BOREHOLE EQUIPPED WITH ELECTRICAL PUMP. (GENERAL)

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INTRODUCTION.

This specification aims to define the mode of execution of work to be done following the norms and approved standards, according to the documents of the Jobbing Order.

The choice of technological options for achieving the proposed work has the sole concern to ensure a better functionality of facilities in compliance with safety rules for the protection of property and persons.

It has been established as a guide to clarify and supplement the guidance of the estimate and drawings notwithstanding the terms of the Jobbing Order.

The technical specifications presented herein below define the hydro-geological waterworks and electromechanical engineering works that shall be executed at *Muea, Molyko and Buea town in the Buea Municipality in Fako Division* and the manner in which these works shall be carried out. So the Contractor is expected to read these specifications critically and identify all the articles that are applicable to his job.

CHAPTER I: GENERAL INFORMATION.

Article 1: Subject

The following Technical Specifications Journal (TSJ) concern the works to be carried out in the construction of Two (02) boreholes, the supply and installation of two manual pumps in the said boreholes and the construction of the superstructure at Molyko, Muea and Buea town of Buea Council area in Fako Division; as well as the setting up of measures to sustain the equipped boreholes.

In each case, the volume of works to be executed is indicated by the bill of quantities, network maps and/or plans provided for the project. The various works to be executed shall conform to the relevant terms of the technical specifications given herein below.

Article 2: Contractor's role.

The Contractor who shall be chosen after this call for tender, shall be responsible to execute all the works outlined here. These include all the phases from site selection, through the drilling of the borehole, the borehole design, the cleaning and development of the borehole, the determination of the properties of the aquifer (Aquifer or Pumping test) and the superstructure construction, to the pump installation, water analysis and the taking of long-lasting measures to ensure the project sustainability.

It should be understood that the provision of a bill of quantities for any project does not absolve the potential Contractor of the necessity to affect a well-planned site visit, at his own expense, to gain complete knowledge of the conditions prevailing on the terrain. This knowledge shall come in handy when preparing the List of Tasks and the Unit Price Schedule. Potential Contractors (or Bidders) shall provide a detailed and sequenced List of Tasks to be effected on each component of the project. Within fifteen (15) days from the date of notification to start work, the Contractor shall provide the Supervising Engineer with:

- A detailed plan of the work, showing the scheduling of the various works to be executed in time
- Detailed technical drawing of the works to be realized
- A manpower deployment plan
- A schedule of the delivery of materials to the project site, showing possible delays
- Failure to forward the foregoing documents shall engender the postponement of the reception of project materials, which could result in a punishable overall delay in the execution of the project.

No material shall be used that has not been checked for conformity with the technical specifications by the Supervising Engineer.

The Supervising Engineer reserves the right to modify the plans and Work schedule provided by the Contractor, which modification shall first be submitted to the Contracting Authority for approval. Under exceptional circumstances, the Supervising Engineer may suggest modifications to the technical specifications for any component of a project to the Delegated Contracting Authority, while making sure that the overall cost of the project stays within the limits of the financial bid of the Contractor.

Any modification must be done in writing, with sufficient justification. For this purpose, a numbered page book (the project log book) shall be kept on site in which the Supervising Engineer shall write his approved instructions. Both the Contractor, or his representative, and the Supervising Engineer shall initial every page of the project logbook

It is therefore obligatory for the Contractor to execute the works in conformity with:

- The Bills of Quantities and Estimates,
- The Special Administrative Clauses
- The Special Technical Clauses stated herein,

- Any other special rules and regulations that may be applicable to his job,
- The work schedule,
- The detailed technical drawings,

Subject to any approved modifications indicated in the project log book by the Supervising Engineer,

the Contractor shall take note of any omission or discrepancies that may exist in the three documents mentioned in the preceding paragraph, which omission or discrepancies could fundamentally affect the technical or aesthetic quality of the works executed to his detriment, and call the attention of the Supervisory Engineer who shall remain at his disposal of the Contractor for necessary information and inquiries through the duration of the project.

In this regard, the Contractor shall not absolve himself of the responsibility for poor quality work by citing imprecision, omissions or discrepancies in the technical specifications or modifications thereof indicated in the project log book by the Supervising Engineer.

Any works effected without regard for the foregoing instructions or provisions shall be demolished at the expense of the Contractor

Article 3 - Work plan

The Contractor shall execute the work within a deadline of three (03) months as from the date of notification of the service order to start work.

Article 4 - Site selection and choice of Drilling Technique

4.1- Site Selection :

The site for the borehole shall be chosen after hydrogeological and geophysical studies. These studies will start with the interpretation of aerial photos of the area aimed at locating fractures and structural traps to retent aquifers. Geophysical prospecting will then be carried out on these anomalies so as to confirm the hydrogeological results and obtain precisions on the aquifers. This geophysical surveys will be done using the Electric Method, precisely Resistivity Profiling and Resistivity Depth Sounding.

Studies carried out on previous boreholes done in similar geological formations show that with the respect of minimum precautions during site selection, a success rate of 90% (minimum yield of 0,7m³/h after designing the borehole) is expected.

The selected site will therefore depend on the results obtained after these surveys ; but the ideal site will be that which will be easily accessible to the beneficiaries. A site selection report shall be presented indicating the methods used in choosing the site and also outlined in a sketched plan of location.

4.2- Choice of Drilling Technique:

The hydrogeologic nature of the area is such that drilling will be done in unconsolidated and hard formations and consequently requiring the use of a well equipped drilling rig in order to face any eventuality.

The borehole facilitates the extraction of water from deep aquifers in fractured hardrocks, thereby making it possible to prevent pollution from superficial waters. Precautions are therefore taken to isolate superficial formations so as to avoid the vertical downward propagation of superficial pollution.

Drilling through the loose formations may need the use of a drilling fluid which can be water or muddy water ; and of course the temporal use of PVC or metallic casing of diameter 175-195mm .

Drilling shall be done using compressed air supplied by a high pressure compressor. The tool and bit ,used should be adapted both to the loose and hardrock formations.

Studies on existant boreholes in the area reveal that the depth will be between 40m and 80m (averagely 60m) therefore the drill pipes or rods should be available to attain this depth.

The superstructure shall be of the classic type : a pump stand on a slightly inclined margelle with a ditch at the edges that lead to a drainage system which ends up in a soak away pit at a distance of at least 8m away from the borehole.

The borehole shall be equipped with a manual pump of the type SWN 80 or India mark II or Vergnet. The bodywork of the pump and its accessories should be composed of materials that are resistant to corrosive water and cannot be oxidised.

CHAPTER II – DRILLING WORKS.

Article 5 - Drilling of Borehole

The borehole shall be drilled respecting the technical specifications outlined here and shall be accepted as productive (positive) if its yield is at least 0,7 m³/h (700l/h) and the water is potable after analysis.

5.1. Organization of the work-site

Considering the results obtained after previous drilling campaigns of boreholes in the area, an average depth of sixty (60) m is proposed for the borehole.

The success of this project largely depends on the perfect coordination of the different activities by the Contractor (the Supply and the installation of the manual pump, the drilling process respecting the appropriate drilling technics, the appropriate borehole design, cleaning and development of the borehole, the pumping test, the construction of the superstructure with a good drainage system, water analyses, project sustainability). This coordination requires the strict respect of the execution plan of the borehole which contains the outlined execution plans of the different activities.

The Enterprise shall place its Technical Director who shall be responsible to the Administration and on the worksite, the work execution shall be supervised by a Foreman who is well qualified and experienced in the domain of borehole drilling, manual pump installation and project sustainability. The execution plan should be concieved in such a way that the different phases will be done without unjustified stoppage.

The state of work progression shall be established monthly and if after two months, the progression rate is considered low, the Contractor shall be asked to deploy additional means to the worksite so as to accelerate work progression and meet up with the deadline.

During the work execution, the Administration has the right to modify the work.

5.2. Working Hours.

The general conditions fixed for workers by the Cameroon Legislation also applies to the Contractor's workers in the worksite. There shall be no work at night.

5.3. Equipments and Materials for execution

5.3.1 General conception of equipments and materials

The Contractor shall be responsible for the choice of the equipments and materials. The general conception of the drilling rig and the materials to be used for the execution of the borehole should take into consideration the local milieu : the state of roads and accessibility, as well as the rate of execution stated above.

5.3.2. State of the equipments and materials

The execution calendar obliges the Contractor to be in possession of a drilling rig in order to execute this project, immediately he is notified of having been chosen to execute the job.

The serial number, the age and the origin of the drill ought to be specified in the bid. Anyway, the proposed equipment should be in a good state.

5.3.3. Description and specifications of the drilling rig.

The drilling rig that is needed for this project will be composed of:

The Drill

A conventional rotary apparatus using compressed air and water or mud, and specially adapted to using the tool and bit in loose formations and the down-the-hole hammer in hardrocks. Drilling through the loose formations and to avoid frequent collapse of these formations especially when the hardrock is to be drilled, the use of temporal casing is very obligatory. This temporal casing can be of steel or PVC nature and facilitates drilling in both the loose and hardrock formations without any difficulty.

The drilling rig should have a capacity of attaining an average depth of 100meters with a borehole diameter of:

- 12¼" (175-195mm) for rotary drilling with compressed air using tools and bits with water or mud,
- 6¼" (165mm) for rotary destructive drilling with compressed air by using the down-the-hole hammer.

Other Equipments.

The Air Compressor :

This should be a high pressure compressor of air, of at least 5 m³/mn at 7 bars.

Sufficient **Steel pipes**, attaining an average depth of 100m.

Pumping tests should be done using an **immersed electric pump** of diameter less than 110mm, and capable of supplying yields of 10 m³/h at a depth of 30meters and of 6 m³/h at a depth of 80meters.

An **Electric sounder** for the measurements of the water levels in the borehole ought to be available.

Each drilling team should have a rapid means of communication.

5.3.4 The Conformity Visit.

A conformity visit of all the equipments and materials shall be done at the beginning of the work execution in order to verify:

- their conformity with those proposed in the Contractor's bid,
- the relationship between the capacities of these equipments and materials, the prescriptions in the Technical Specifications Journal and the execution period.

The pronouncement of this visit shall be expressed in a Report which shall not in any way set free the Contractor from his engagements.

5.4. Description of the Borehole.

5.4.1 The Method of execution of the Borehole.

The choice of the methods and materials to be used as well as the exact diameters of the borehole would be at the initiative of the Contractor and under his sole responsibility.

The following specifications have been tentatively presented. Anyway, it is specified that:

- except by special derogation, drilling with the down-the-hole hammer in the hard bedrock shall never be done without the use of the temporal PVC or steel casing, at the levels of the loose or unconsolidated weathered formations,
- the drilling through the loose nonconsolidated sections of the weathered rocks may require the use of water or muddy water or mud. The substances used should have a composition that would not seal the productive layers and should be biodegradable.

5.4.2 Sampling.

During drilling, the samples of the cuttings shall be taken at every change of faciès (rock type) or every meter. The samples shall be placed in small labelled (depth of sample) plastic bags and kept in the worksite at the disposal of the Contract Engineer, who shall decide on their outcome.

5.4.3 Characteristics of the Borehole.

The principal characteristics of the borehole are summarized as follows:

Borehole in the hard bedrock:

- Drilling in the loose unconsolidated weathered rock formations by rotary drilling of minimum diameter 9"5/8 right to the contact with the hard bedrock,
- Putting in place of a column of temporal Casing of diameter 178/195mm in PVC or in steel,
- Continuous drilling in the hard bedrock using the down-the-hole hammer, of diameter 165mm, right to a maximum total depth of 100meters,
- Putting in place of a catchment colon using the PVC Screen of diameter 110 – 125mm with slot openings of $\varnothing \leq 2\text{mm}$,
- Putting in place of a gravel pack of a quartzeous nature and calibrated: (1 - 2mm) or (2-4mm),
- Putting in place of a seal composed of alluvium or elluvium,
- Withdrawal of the temporal Casing,
- Putting in place of a concrete borehole cap of 2m minimum.

5.5. Borehole Design.

If the borehole is considered exploitable, its design is carried out immediately the drilling process comes to an end.

In all the cases, the productive borehole shall be designed all through the length of the catchment zone PVC casing of diameter 110/125 mm, of which the characteristics are specified further below in this file.

- This casing shall be armed with slot openings of $\varnothing \leq 2\text{mm}$ (Screen), which shall be placed at the levels of water arrivals by screen fragments of length 3 or 6meters. The base of the colon shall be blocked with borehole stopper.

The annular space between the soil formation and the PVC colon shall be filled with a quartz gravel pack of a grain-size: (1 - 2mm) or (2-4mm) all along the length of the screen plus 3meters. The gravel shall be disinfected being introduced into the annular space of the borehole.

The grain size of the gravel shall be 1-3mm. The gravel shall be composed of clean quartzeous and smooth material.

On top of the gravel pack filter, a clayey seal of 1meter thick shall be put in place, it has as goal to prevent the pollution of the borehole by superficial waters.

Above the clayey seal, the borehole shall be filled with alluvium or elluvium, in which case this substance shall constitute material for effective back-fill, and finally the top of the borehole shall be filled with concrete for a depth of 2meters.

The casing shall overlap the earth surface by 0,50m. This casing shall be momentarily locked with a screwed cork.

5.6. Development

Development is done by air-lift with double tube using the drilling rig or an independent unit. The yield obtained after the development should not be more than 10 % less than the yield obtained at the end of drilling.

Development shall continue until clean water with no residual sand grains nor clay particles is observed. The Contractor should control the yield in sand grains of the water, by applying the Method of observing sand deposit in a 10litre bucket of water and of which the diameter should not be greater than 1cm at the end of development.

The average time for development shall be **4 hours**.

If technical errors occur during the drilling process or during development, the additional time beyond the 4hours, shall be under the responsibility of the Contractor and, if clean water is not obtained after development, the borehole will not be received.

In case an independent unit was used for development, the return of the drilling rig for the partial or complete repeat of the drilling process, shall be under the charge of the Contractor.

The yield shall be measured after every 15 minutes. The water level and the depth of the borehole shall be measured before and after the development.

The accepted tolerance for the measurements (including those obtained during pumping test) shall be :

- 10% for the yields,
- 1cm for the water level,
- 5cm for the measurements of depth.

5.7. Pumping [Aquifer] Tests-Superstructures-Disinfection of the Borehole and Water Analyses.

5.7.1 Pumping [Aquifer]Test.

These tests shall be executed using an immersed pump, of a minimal capacity of 10 m³/h at a depth of 30m or 6 m³/h at 80meters. The pumping test (type CIEH) shall be done for a time lapse of 4 hours (3 phases of an increasing yield). The processes shall comprise : Restoration, Pumping and Recharge. The recharge after pumping shall be done for an hour. The measurements of the water levels shall be effectuated using an electric sounder, while the measurements of the yield shall be done using 200litres drums. All the measurements shall be recorded in forms recommended by the Ministry incharge of Water.

5.7.2 Superstructures

The Contractor shall have to construct the following superstructures:

- A reinforced concrete tower of height 4m
- Construct stand taps
- Distribution of water .

The identification number of the borehole and the date of execution shall be carefully engraved on a non oxidizing metallic plate permanently pasted; and on this plate shall also be indicated the origin of the funding.

5.7.3 Water Analysis.

Before the borehole design, the Contractor shall carry out the following measurements: pH, conductivity, temperature.

At the end of Development, the Contractor shall proceed to the disinfection of the borehole by the injection of Calcium hypochlorite (or its equivalent) into it.

At the end of the Pumping test, the Contractor shall proceed to the sampling of water to carry out physico-chemical analyses that shall be done in Laboratories recognized by the Administration.

5.8. Control of the Works.

The supervision and control of the works shall be done by a Controller or a Consulting Firm under the coordination of the Contract Engineer.

5.8.1 Worksite logbook.

In order to carry out an effective follow-up of the execution of the project, the Contractor shall make available in the worksite a logbook on which shall be recorded everything concerning work progression. This log book will help the Controller, on arrival in the worksite, to exactly know the state of evolution of the project.

The book will be held by the "Recorder", an employee of the Enterprise, and that will be his sole task in the worksite. The Recorder shall always put in writing all the daily activities in this book, as operations evolve.

In this book shall be recorded the following informations:

- Name of worksite (name of village),
- Serial number of borehole in the village,
- Dates and time of arrival and of departure of the drilling rig,
- Distance covered by the drilling rig from the previous site to get to the present site,
- Time used to run the compressor to execute the borehole,
- Time used in installing the drilling rig and time that drilling started,
- Drilling time for every pipe,
- Diameter and method used in sinking every pipe,
- Depth attained by every pipe,
- Nature of rock formations cut through "driller's cross-section",
- Depth of temporal casing, time used in placing and removing the temporal casing,
- Composition of the borehole design : length of casing, screen, volume of gravel pack, level of the emplacement of the clayey seal, thickness of the concrete, etc.
- Duration and yields of pumping test, water quality and levels following the instructions given by the Engineer during the Development and Pumping test operations,
- In short, all the technical details, incidents, breakdowns, difficulties specific to the evolution of the project, indicating the time these occurred.

The book shall be signed by the Representatives of the Administration and that of the Contractor, and shall serve as the basis for the establishment of vouchers.

Remarks and reserves made by the Contractor and/or the Administration shall be recorded in this book.

5.8.2 Control and supervision

The control and supervision of works shall be carried out by the Representative of the Administration and shall be based on the following items:

- Definition of the work plan and its execution calendar in agreement with the Contractor.
- Site implantation (setting out).
- Indicative forecasts on the geology and on the depth to be attained by the borehole.
- Decisions on whether to continue or stop drilling, its design or its abandonment.
- Elaboration of the borehole design in collaboration with the Chief driller, taking into consideration the yield.
- Supervision and interpretation of the Development and Pumping test results.

- Choice of the configuration of the superstructures depending on the landscape (topography).
- Supervision of the pump installation and the training of local pump caretakers.
- Supervision of the analyses related to water quality.
- Control the effectiveness of the activities concerning the training and sensitization of the Water Management Committee.

5.9. Origin and quality of materials

5.9.1 General dispositions.

The Contractor shall present to the Delegation incharge of Water Resources for approval the materials he intends using, indicating their nature and their origin. All the materials found faulty shall be evacuated by the Contractor at his own expenses. The Contractor shall be responsible for the regular supply of materials for the smooth running of the project.

Notwithstanding the approval of the quality and origin of the materials by the Delegation incharge of Water Resources, the Contractor remains solely responsible for the quality of the materials used for the project. It is left for him to carry out at his own expenses all the necessary tests and analyses to be sure of the materials used.

It is left for him to make all the necessary moves to obtain autorisations or permissions, and carry out payments if necessary to enable him exploit quarries or other substances, and the site for the installation of the project.

5.9.2 Characteristics of the casing and screen.

The casing and screen shall be of strong PVC (types for boreholes). The diameters shall be 110/125 mm. The origin and quality of these tubes ought to be approved before being used.

These tubes should be smooth, with solid round or square centralized fittings that can enable the tubes attain a depth of 100meters.

The tubes should have the garanti of being resistant to all the stress manipulations during their installation and during pumping. The PVC shall be composed of matter that cannot dissolve in water and modify its quality.

The slot openings of the screen shall be done mechanically in the manufacturer's factory. The slot openings shall have a diameter of less than 1mm. The percentage of openings shall not be less than 2% of the total surface area of the PVC tube.

5.9.3 Cement

The cement to be used shall of the type PORTLAND artificiel CPA 325. It should be obtained in bags of 50kg. Any bag with hardened fragments shall be rejected. The recuperation of cement dust that has fallen on the ground shall be prohibited.

5.9.4 Gravel

The gravel introduced into the annular space of the borehole shall be clean gravel composed of smooth quartz and of grain-size 1-3mm.

5.10. Technical File.

A technical file of the borehole shall be prepared by the Contractor. This technical file shall contain:

- the location of the borehole on the plan of the village,
- the technico-geological cross-section of the borehole,
- the results of the Development and cleaning test,
- the interpretation graphs of the Pumping tests indicating the depth of pump installation.

Article 6 : Guarantee of works

The Contractor shall take an engagement to execute the borehole with the materials he proposes and to respect all the technical norms in force.

In case of an accident leading to the abandonment of the borehole, le Contractor may be compelled to another borehole near the previous site, except the geologic conditions are abnormally unfavorable. The Contractor shall not be entitled to any remuneration for the abandoned borehole.

The obligations of the Contractor during the guarantee period consist of changing, or repairing the worn out parts or those that have been damaged due an error by the manufacturer.

Article 7 - Origin and quality of materials and equipments

The Contractor shall present the materials and equipments he intends to use, with indications of their nature and origin, to the Contracting Officer, for approval. Any material or equipment that is found faulty shall be rejected and evacuated by the Contractor and at his sole expenses.

Notwithstanding the approval of the quality and origin of the materials by the Contracting Officer, the Contractor remains solely responsible for the quality of the materials used for the project. It is left for him to carry out at his own expenses all the necessary tests and analyses to be sure of the materials used. It is left for him to make all the necessary moves to obtain autorisations or permissions, and carry out payments if necessary to enable him exploit quarries or other substances, and the site for the installation of the project.

CHAPTER III - SUPPLY AND INSTALLATION OF MANUAL PUMP

Article 8 - Supply-Installation of a manual pump

Characteristics of the manual pump.

The choice of the pump shall take into consideration the government policy on the standards of hydraulic equipments for the rural communities.

8.1 .Diameter

The borehole shall be equipped with PVC tubes of which the usable minimum internal diameter shall be 110mm.

8.2 Yield

The dynamic levels in the project zone shall be situated at an average depth of around twenty meters, anyhow the proposed model of pump shall be one that have to function without the dispensation of too much effort for installation depths of about 50m and of dynamic levels of equivalent depths.

The yield during the normal rythmic exploitation with the manual pump should be at least 1m³/h at 25m and 0,7m³/h at 40m.

8.3 Resistance to corrosion

All the parts constituting the pump ought to be resistant to water and air corrosion (in this case, the Contractor is asked to present documents to ascertain that control tests were carried out in the factory on the supplied materiels or their equivalents to be supplied). The Contractor shall attach to his bid the list of parts that shall be in contact with water and specify their component elements and the anti-corrosion process to be applied on them.

8.4 Fittings.

The supply of the manual pump should also include:

- the supply of tools to fix the pump onto the base: wire mesh welded with bolts, nuts and fitting washers;
- the supply of seals.

The fittings that shall be used should have closing plates which should be put in place while waiting for the pump to be installed. All fittings shall be approved by the Supervising Engineer before use. The performance guarantee of work shall cover all defects in fittings, their handling and workmanship.

8.5 Maintenance

The Supplier shall fill a table describing the nature of the day-to-day maintenance operations with as information for each case:

- the periodic interval
- the parts concerned
- the costs of the parts in the locality
- the required set of tools

8.6 Repair works

The Supplier shall specify the breakdowns that shall require the withdrawal of the pump from the borehole as well as the different unit weights, notably:

- the whole fountain,
- the linear meter of the aspiration pipe (with the rod) with and without water,
- the pump cylinder.

For more frequent interventions, he shall specify the nature of intervention and its frequency.

8.7 Accessories

The Contractor should show the pump caretaker the key or keys required to help mount, dismount and replace parts that have broken down.

8.8 Spare parts

The spare parts ought to be, as from the beginning of the project, be available in the different sales points. A kit of spare parts shall be made available and handed to the Village Water Management Committee.

8.9 Technical and pedagogic brochures

The Contractor ought to make available technical and pedagogic brochures on the mounting, the good functioning, the maintenance and the repairs of the pump.

These brochures shall simultaneously contain three levels of information.

a) A level that exclusively illustrates the following themes:

- How to pump correctly (illustrations with photos or drawings).
- How to detect an abnormality in the functioning of the pump.
- How to carry out minor repair works.

b) A level that gives complete informations on the assembling of the pump for use and for maintenance. All the possible types of breakdowns that can occur should be mentioned as well as the means to remedy the situation.

c) A complete documentary level about all the aspects of the pump: manufacture, constituent parts, materials used, assembling, current maintenance, important repair works, list of the spare parts and their approximate lifespan, etc.

These brochures shall be delivered with the pump, a copy shall be kept with the Supplier's representative.

Besides, the Contractor should prepare a maintenance form for the pump (as well as extra copies), which shall be kept in the village, and in which all repairs and maintenance works shall be recorded.

8.10 Putting in place of the maintenance system

The Contractor shall take care of the training of two (02) to three (03) pump repairers to carry out minor maintenance and repair works on the installed pump. The training of these pump repairers shall be a condition for the provisional reception of the borehole.

Article 9 : Transport, Delivery and installation of pump

The Contractor shall equally take care of the transportation and installation of the pump on the site.

Article 10 : Provisional Reception

The materials to be used ought to undergo a qualitative provisional acceptance, which shall be based on the administrative and technical documents justifying the quality of the materials used are in conformity with the technical objectives.

This reception shall be later followed by a technical reception which shall take place in the worksite after the installation of the pump and after observing it functioning.

The decision taken during this acceptance does not liberate the Contractor from his engagements with respect to the deadline as well as the technical specifications.

Any change of material that was proposed in the bid (type, characteristics, origin, etc.) before or after the conformity visit and during the execution of the project, is forbidden except authorized in writing by the Contracting Authority, following the application forwarded by the Contractor.

If the works are not in conformity with the specifications, the Contracting Authority can reject them and ask for their replacement or necessary modifications, without any extra charge for this.

Article 11 : Conditions for the Final reception

The final acceptance shall be pronounced after the expiration of the guarantee date which comes one year after the provisional acceptance. There shall be no specific pumping test during the final reception, but a test of the equipments used in exploiting the groundwater and a survey among the population to confirm the good working order of the pump during the one year guarantee period.

CHAPTER IV: ORIGIN AND QUALITY OF GEOMATERIALS AND CEMENT.

Article 12: Quality and Quantity of Geomaterials.

The Contractor shall supply all the sand, stones and gravel that may be required for the execution of any component of a project. He shall also be responsible for the excavation and backfilling of the pipeline under the supervision of the Engineer. In that regard, it is

obligatory for the potential Contractor (or bidder) to visit the project site, at his own expense, before preparing his bids, in order to verify whether available geo-material are of good quality and of sufficient quantity. He shall make any reservations concerning geo-materials in his bid (Site Visit Report).

Article 13: *Origin and Quality of Sand*

The nature and origin of sand remain subject to the approval of the Supervising Engineer. Sand shall be obtained either from rivers or through crushing of rocks. The sand shall be of high quality. It shall be crunchy, stable, clean and shall be free of dust particles, schistose, gypseous or clayey debris and organic matter. It shall contain neither sulphur compounds nor substances that can react with cement or metallic reinforcements. The sand component shall be more than 80% and the very fine constituents, with a dimension not exceeding eighty (80) microns that can be eliminated by settling, should be less than four percent (4%). No grain of sand should have a dimension greater than four (4) millimeters. If deemed necessary by the Supervising Engineer, the sand shall be sieved and washed thoroughly before use.

Moreover, filter grade sand shall have a grain size ranging from 0.8mm to 1.2mm inclusive. Furthermore, it shall be fried in order to eliminate algae zygospores, bacteria and/or bacteria spores, fungi and/or fungal hyphae.

Article 14: *Origin and Quality of Gravel.*

Gravel shall be obtained from deposits or quarries chosen by the contractor and approved by the Supervising Engineer. It shall be clean, without an excess of flat elongated pieces, dust or impurities. Constituents that can be eliminated through settling should be less than 2%. Its grading should be suited to its use. If deemed necessary by the Supervising Engineer, it shall be washed before use.

Article 15: *Origin and Quality of Stones*

Stones shall be obtained from deposits or quarries chosen by the Contractor and approved by the Supervising Engineer. No stone shall have a dimension less than twenty (20) centimeters. Basalts stones, commonly called black stones, are highly recommended, or else stones of other quality, such as un-weathered granites, rhyolites, ignimbrites, etc, duly tested and approved by the Supervising Engineer may also be used.

Article 16: *Origin and Quality of Cement*

Cement shall be of the CPA 325 class and shall be obtained from an approved factory.

CHAPTER V: CONCRETE WORKS

Article 17: *Preparation of Concrete*

Concrete works shall be of three (3) kinds:

- i) Mass concrete for foundations works; it shall be a mixture of 250kg of cement per m³ of concrete and of appropriate thickness.
- ii) Reinforced concrete for floor slabs and slab covers for storage tanks, valve chambers and interruption chambers; it shall be a mixture of 350kg of cement per m³ of sand and shall be of appropriate thickness.
- iii) Mass concrete for catchment's works; it shall be a mixture of 400kg of cement per m³ of concrete.

CHAPTER VI: METHOD OF EXECUTION

Article 18: General Information

18.1 Security at the Work Site

The Contractor shall place at the entrance to work site signboards in bold letters indicating that work is underway and prohibiting the public and unauthorized persons from entering the work site. He shall be responsible for any accident that may occur on the work site or may be suffered by a third party, his staff and employees or officials of the Administration as a result of their presence on the work site. Organization of work and security on the work site shall therefore be the sole responsibility of the Contractor. Furthermore, the Contractor shall be bound by the labour legislation in Cameroon vis-a vis his workers and the Administration. Moreover, his insurance policy shall cover any damages he could cause to any one during the execution of the job.

18.2 Traffic

The Contractor shall be responsible for ensuring that traffic is not obstructed on the entire stretch of his work site through out the period of work, right up till provisional reception. No obstruction of traffic shall be allowed for more than two hours. Maintenance of traffic flow shall be the responsibility of the Contractor. In case of any breach of contract in this matter , the Supervising Engineer may bring in a third party to correct any shortcomings that may be impeding the traffic flow, and related expenses shall be borne by the Contractor.

Where interference of the traffic flow for a given period is inevitable, the Supervising Engineer shall be informed of the situation at least 7 days in advance, so that he can seek the opinion of local Administrative authorities and get everything arranged beforehand.

In case a deviation has to be used, the contractor shall submit to the Supervising Engineer for approval after consultation with local administrative authorities, the deviation route and his plan for maintaining the deviation throughout the duration of the works that have necessitated the deviation.

Article 19: Stone Masonry

Stone masonry shall be aesthetical and in accordance with structure type and civil engineering rules.

Binding mortar shall be a mixture of 400kg of cement per m³ of sand, no grain of which shall have a dimension exceeding 4mm.

Mortar containing a mixture of 450kg of cement per m³ of sand shall be used for the finishing of the external joints of non-visible walls of stone masonry

Mortar consisting of a mixture of 500kg of cement per m³ of sand, to which shall be added a quantity of SIKA N° 1 recommended by the manufacturer and approved by the Supervising Engineer, shall be used for waterproofing the interior surfaces of water-retaining structures (storage tanks, interruption chambers, sedimentation basin, filters, etc).

Article 20: Pointing and Plastering

20.1 Pointing

The joints of all external walls of stone masonry that are visible shall be carefully pointed to give them an aesthetic look. Mortar containing 600kg of cement per m³ of sand shall be used for pointing with a cement paste (1:0) finish

20.2 Plastering

Plastering of surfaces in contact with water shall comprise pointing of the mortar joints followed by a 1cm thick layer of spatter dash 1:2 (m625). This shall then be followed by the application of a rendering coat of 2cm thick 1:4 (m300) mixtures and a setting coat 2cm thick 1:2 (m625). The walls shall then be finished with cement paste. Plastering of surfaces not in contact with water, such as chambers for air valves, control valves and washouts shall consist of 1 coat of plaster 1cm thick and a mixture of 1:3 (m400)

**DOCUMENT NO. 6
SCHEDULE OF UNIT
PRICE**

CHAPTER I: GENERAL PROVISIONS

Article 01: GENERAL

The contractor is supposed to be fully aware of all the expenses relating to the supplies as well as all the conditions prevailing in the area.

Therefore, he shall not present any complaint, except in the conditions provided for by this contract.

Supplies done by the contractor shall be paid to him applying prices of the Price list to the quantities actually carried out and assessed according to the conditions of the contract.

The contractor shall draw out the price list

SCHEDULE UNIT PRICE

CONSTRUCTION AND EQUIPMENT OF A PASTORAL COMPLEX WITH A STRUCTURE CAPLE OF HOUSING 10,000 EGG INCUBATOR, STAFF ACCOMAODATION AND A WATER RESERVIOR AT WOTUTU

PART 1: PURCHASE AND INSTALLATION OF EQUIPMENT

NO	DESIGNATION	Unit	Qty	UNIT PRIZE IN FIGURE	UNIT PRIZE IN WORD
101	INCUBATOR-5000 CAPACITY	U	2		
102	DEBEAKING MACHINE – ELECTRICAL	U	1		
103	GAS BROODER PLUS EQUIPMENT	U	1		
104	STABILIZER (INDUSTRAL TYPE)	U	1		
105	WEIGHING SCALE	U	1		
106	SPARING CANS	U	2		
107	FIRST STAGE DRINKERS	U	80		
108	FIRST STAGE FEEDERS	U	80		
109	SECOND STAGE FEEDERS	U	80		
110	SECOND STAGE DRINKERS	U	80		
111	FEED MILL-2TON	U	1		
112	FRIDGE	U	1		
113	GAS BOTTLE WITH REGULATOR	U	1		
114	GENERATOR (50KV)	U	1		
115	DEEP FREEZER	U	1		
116	K-TRUCK VEHICLE	U	1		
117	SPADES	U	5		
118	WHEEL BARROW	U	2		
119	HEATING LAMPS	U	10		
120	AUTOMATIC SYRINGE-1ML	U	4		
121	FOMIGATION EQUIPMENT	U	1		
122	PACKAGING MATERIAL	U	500		
123	CAGE FOR TRANSPORTATION OF BIRDS	U	30		
124	DRUMS (200L)	U	5		
125	BUCKETS WITH LID -10LIT	U	5		
126	RAINBOOTS (SEVERAL SIZES)	U	10 PAIRS		
127	OVERALLS	U	10		
128	HAND GLOVES (HARD)	U	10		

			PAIRS		
129	DAY OLD PARENT CHICKS	U	2000		
130	SAWDUST	U	50 BAGS		
131	STARTER FEED	U	80 BAGS		
132	MEDICATIONS FOR THE FIRST THREE MONTH	U	LUMP SUM		
133	PRODUCTION OF ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN	U	1		
134	TRAINING OF STAFF	U	2		

Company's Name
Signature of Bidder

**PART 2: CONSTRUCTION OF ELECTRICAL POWERED BOREHOLES
WITH OVER-HEAD TANKS AT WOTUTU**

No	DESCRIPTION	UNIT	U.P. in figures	Unit price in words
I	PRELIMINARY WORKS			
1	Site selection: Hydrology, Geophysical studies and Implantation of drill position (setting out).	LS		
2	Mobilization: Transportation of Materials and Equipment	LS		
3	Site Installation and withdrawal of drilling rig and equipment's	U		
II	DRILLING WORKS FOR BORE HOLES			
1	Air Rotary Drilling of Ø 6"7/8 to 10" unconsolidated loose formation (Topsoil)	ml		
2	Air Rotary and percussion drilling with the down the hole hammer of Ø6" to 6"1/2 in hard rock	ml		
3	Installation and removal of temporal PVC pipe or metallic casing of Ø 175-195mm	ml		

III DESIGN- CLEANING AND DEVELOPMENT- PUMPING TEST				
1	Supply and Installation of protective PVC casing of Ø 112-125mm.	ml		
2	Supply and installation of PVC Screen (filter pipe) of Ø 112-125mm with slots openings of Ø ≤ 2mm.	ml		
3	Supply and putting in place of filtration medium (a gravel pack of a quartzes nature and calibrated (1-3 mm).	m ³		
4	Cleaning and Development of the borehole by the air lift method.	U		
5	Pumping and Recharging test (Aquifer test).	U		
6	Sampling and physico-chemical Analysis of the water from the borehole.	U		
7	Disinfection of borehole.	U		
IV SUPERSTRUCTURE AND PUMPING SYSTEM.				
1	Supply and Installation of an emerge pump (HMA=70 m, HMR=100 m Q=5m ³ /h, 1.5KW 2HP Single phase) and automatic control box.	U		
2	Construction of a chamber of 1m x 1m x 0.5m high to house the borehole and a Concrete slab cover of 15 cm thick.	U		
3	Supply and installation of a floating switch for automatic control of the system.	U		
4	Supply and installation of a differential circuit breaker of 30A.	U		
5	Supply and installation of protective system (Overload protection, over current and lightening protection).	LS		
6	Plumbing Accessories	LS		
V INSTALLATION OF TANK AND A TOWER				
1	Supply and Installation of plastic tank 5000 liter	ff		

2	construction of reinforce concrete Tower with height 4m as designed by the engineer	ff		
3	Supply of oil paint for coating of the Tower.	ff		
4	Supply and installation of pipe Galva 2 inches from borehole to tank on the tower.	ml		
5	Supply and installation of distribution pipeline PVC 2.5 inches from tower to ground surface.	ml		
6	Construction of soakaway pits of 1m deep and filled with stones.	U		
VI	DISTRIBUTION NETWORK AND SYSTEM MAINTENANCE			
1	Installation of Stand-Tap.	ff		
2	Supply and installation of Pressure pipe PVC D:40 PN10.	ml		
3	Excavation and backfilling of pipe line trenches.	ml		
4	Construction of control chambers with slab cover.	U		
5	Supply and installation of a stop valve on the distribution network.	FF		
6	Training and putting in place a water management Committee.	ses.		
7	Fittings and accessories.	ff		
8	Supply of tool box with spare parts	U		
9	Connection to existing AES Sonel Net work	U		

Part 3: CONSTRUCTION OF AN INCUBATOR HOUSE

N°	DESCRIPTION	Unit	QTY	Unit Price Figure	Unit Price W
	LOT 100: PREPATORY WORKS AND STUDIES				
102	Clearing of the work Site	m ²	300		
103	Site installation (sign board and storage store)	ff	1		
	SUB TOTAL LOT 100				
	LOT 200: EARTH WORK				
201	Levelling of the site	m ²	99		
202	Digging of foundation trenches at least 60cm deep.	m ³	67		
203	Back filling of the foundation with good soil	m ³	55		
	LOT 300 FOUNDATION:				
301	Lean concrete dosed at 150kg/m ³	m ³	4.02		
302	20x20x40 filled sandcrete block	m ²	40.2		
303	Reinforced concrete for footing, pillars and beams dosed at 350kg/m ³	m ³	3.976		
304	8cm thick mass concrete floor dosed at 350kg/m ³	m ²	92.4		
	LOT 400: FACE WORKS				
401	15x20x40 sandscrete block works	m ²	201		
402	Ordinary cement plaster on mansonry work 2.5cm thick	m ²	402		
403	Reinforced concrete for pillars, lintels and wall plate beams dosed at 350kg/m ³	m ³	7.098		
405	5cm thickness cement paste screed finish	m ²	92.4		
406	Partitioning with Plywood of the internal section of the poultry farm	m ²	44		
	LOT 500: CARPENTRY AND JOINERY				
501	Assemble double rafters with seasoned wood well treated with xylamon (3x15)cm	m ³	2		
502	Purling and battens with seasoned wood well treated with xylamon(5x8)	m ³	1		
503	Ceiling with 5cm plywood treated, well-shaped and placed	m ²	92.4		
504	Fascia board with tole bac	ml	38.6		
505	Aluminum roofing sheets "Toles Bac 5/10e"	m ²	117		
506	Aluminum ridge cover of 50cm large	ml	9.75		

507	Aluminum sheet at the gables end with (Tole Bac)	ml	20		
	LOT 600: METAL WORK				
601	Metallic Door double plate of 97x210	U	1		
602	Threshold angle iron	ml	38.6		
	SUB TOTAL LOT 600				
	LOT 700: ELECTRICITY				
701	Flexible orange tube	Roll	1		
702	TH 2.5mm2 electrical wire	Roll	2		
703	Led bulb of 1.0m long complete	U	8		
704	Hublot Round	U	2		
705	Light switches and suckets	U	6		
706	Provisional sum for all electrical accessories	ens	1		
	LOT 800: plumbing				
801	wash hand basin	U	2		
802	toilet pot	U	2		
803	shiphon de soil	U	2		
804	mirror	U	2		
805	toilet roll hanger	U	2		
806	shower unit	U	2		
807	Provisional sum for all plumbing accessories	ens	1		
	LOT 900: PAINTING				
901	Painting of the ceiling in double coats with Pantex 800	m ²	92.4		
902	Painting of the internal walls in double coats with pantex 800	m ²	286.2		
903	Painting of the external walls in double coats with pantex 1300	m ²	115.8		
904	Painting of the metal work in double coats with oil paint	m ²	10		
905	FLOOR TILES	m ²	6.292		
906	WALL TILES	m ²	26.84		
	LOT 1000: VRD				
1000	External gutters with concrete round the building	ml	40		
10001	Protecting the building surrounding with mass concrete well dosed and screed shinning	m2	30		

**DOCUMENT NO. 7
BILL OF QUANTITIES AND
ESTIMATES**

BILL OF QUANTITIES AND COST ESTIMATE FOR

CONSTRUCTION AND EQUIPMENT OF A PASTORAL COMPLEX WITH A STRUCTURE CAPLE OF HOUSING 10,000 EGG INCUBATOR, STAFF ACCOMAODATION AND A WATER RESERVIOR AT WOTUTU

PART 1: SUPPLY AND INSTALLATION OF EQUIPMENT

NO	DESIGNATION	Unit	Qty	UNIT PRIZE	TOTAL
101	INCUBATOR-5000 CAPACITY	U	2		
102	DEBEAKING MACHINE – ELECTRICAL	U	1		
103	GAS BROODER PLUS EQUIPMENT	U	1		
104	STABILIZER (INDUSTRIAL TYPE)	U	1		
105	WEIGHING SCALE	U	1		
106	SPARING CANS	U	2		
107	FIRST STAGE DRINKERS	U	80		
108	FIRST STAGE FEEDERS	U	80		
109	SECOND STAGE FEEDERS	U	80		
110	SECOND STAGE DRINKERS	U	80		
111	FEED MILL-2TON	U	1		
112	FRIDGE	U	1		
113	GAS BOTTLE WITH REGULATOR	U	1		
114	GENERATOR (50KV)	U	1		
115	DEEP FREEZER	U	1		
116	K-TRUCK VEHICLE	U	1		
117	SPADES	U	5		
118	WHEEL BARROW	U	2		
119	HEATING LAMPS	U	10		
120	AUTOMATIC SYRINGE-1ML	U	4		
121	FOMIGATION EQUIPMENT	U	1		
122	PACKAGING MATERIAL	U	500		
123	CAGE FOR TRANSPORTATION OF BIRDS	U	30		
124	DRUMS (200L)	U	5		
125	BUCKETS WITH LID -10LIT	U	5		
126	RAINBOOTS (SEVERAL SIZES)	U	10 PAIRS		
127	OVERALLS	U	10		

128	HAND GLOVES (HARD)	U	10 PAIRS		
129	DAY OLD PARENT CHICKS	U	2000		
130	SAWDUST	U	50 BAGS		
131	STARTER FEED	U	80 BAGS		
132	MEDICATIONS FOR THE FIRST THREE MONTH	U	LUMP SUM		
133	PRODUCTION OF ENVIRONMENTAL AND SOCIAL MANAGEMENT PLAN	U	1		
134	TRAINING OF STAFF	U	2		

**PART 2: CONSTRUCTION OF ELECTRICAL POWERED BOREHOLES
WITH OVER-HEAD TANKS AT WOTUTU POULTRY FARM**

No	DESCRIPTION	UNIT	QTY	U.P	Total Amount
I	PRELIMINARY WORKS				
1	<u>Site selection</u> : Hydrology, Geophysical studies and Implantation of drill position (setting out).	LS			
2	<u>Mobilization</u> : Transportation of Materials and Equipment	LS			
3	Site Installation and withdrawal of drilling rig and equipment's	U			
	Sub-Total I				
II	DRILLING WORKS FOR BORE HOLES				
1	Air Rotary Drilling of Ø 6"7/8 to 10" unconsolidated loose formation (Topsoil)	ml	42		
2	Air Rotary and percussion drilling with the down the hole hammer of Ø6" to 6"1/2 in hard rock	ml	36		
3	Installation and removal of temporal PVC pipe or metallic casing of Ø 175- 195mm	ml	18		
	SUB-TOTAL II				
III	DESIGN- CLEANING AND DEVELOPMENT- PUMPING TEST				
1	Supply and Installation of protective PVC casing of Ø 112-125mm.	ml	42		

2	Supply and installation of PVC Screen (filter pipe) of Ø 112-125mm with slots openings of Ø ≤ 2mm.	ml	18		
3	Supply and putting in place of filtration medium (a gravel pack of a quartzes nature and calibrated (1-3 mm).	m ³	6		
4	Cleaning and Development of the borehole by the air lift method.	U	1		
5	Pumping and Recharging test (Aquifer test).	U	1		
6	Sampling and physico-chemical Analysis of the water from the borehole.	U	1		
7	Disinfection of borehole.	U	1		
Sub-Total III					
IV	SUPERSTRUCTURE AND PUMPING SYSTEM.				
1	Supply and Installation of an emerge pump (HMA=70 m, HMR=100 m Q=5m ³ /h, 1.5KW 2HP Single phase) and automatic control box.	U	1		
2	Construction of a chamber of 1m x 1m x 0.5m high to house the borehole and a Concrete slab cover of 15 cm thick.	U	1		
3	Supply and installation of a floating switch for automatic control of the system.	U	1		
4	Supply and installation of a differential circuit breaker of 30A.	U	1		
5	Supply and installation of protective system (Overload protection, over current and lightening protection).	LS	1		
6	Plumbing Accessories	LS	1		
SUB-TOTAL IV					
V	INSTALLATION OF TANK AND A TOWER				
1	Supply and Installation of plastic tank 5000 liter	ff	2		
2	construction of reinforce concrete Tower with height 4m as designed by the engineer	ff	1		
3	Supply of oil paint for coating of the Tower.	ff	1		

4	Supply and installation of pipe Galva 2 inches from borehole to tank on the tower.	ml	10		
5	Supply and installation of distribution pipeline PVC 2.5 inches from tower to ground surface.	ml	15		
6	Construction of soakaway pits of 1m deep and filled with stones.	U	1		
SUB-TOTAL V					
VI	DISTRIBUTION NETWORK AND SYSTEM MAINTENANCE				
1	Installation of Stand-Tap.	ff	3		
2	Supply and installation of Pressure pipe PVC D:40 PN10.	ml	200		
3	Excavation and backfilling of pipe line trenches.	ml	200		
4	Construction of control chambers with slab cover.	U	3		
5	Supply and installation of a stop valve on the distribution network.	FF	4		
6	Training and putting in place a water management Committee.	ses.	1		
7	Fittings and accessories.	ff	1		
8	Supply of tool box with spare parts	U	1		
9	Connection to existing AES Sonel Net work	U	1		
SUB-TOTAL VI					
SUMMARY					
SUB-TOTAL I		PRELIMINARY WORKS			
SUB-TOTAL II		DRILLING WORKS FOR THREE BORE HOLES			
SUB-TOTAL III		DESIGN- CLEANING AND DEVELOPMENT- PUMPING TEST			
SUB-TOTAL IV		SUPERSTRUCTURE AND PUMPING SYSTEM			
SUB-TOTAL V		INSTALLATION OF TANK AND A TOWER			
SUB-TOTAL VI		DISTRIBUTION NETWORK AND SYSTEM MAINTENANCE			
GENERAL TOTAL (H.T)					

Part 3: CONSTRUCTION OF AN INCUBATOR HOUSE

N°	DESCRIPTION	Unit	QTY	Unit Price	Total
	LOT 100: PREPARATORY WORKS AND STUDIES				
102	Clearing of the work Site	m ²	300		
103	Site installation (sign board and storage store)	ff	1		
	SUB TOTAL LOT 100				
	LOT 200: EARTH WORK				
201	Levelling of the site	m ²	99		
202	Digging of foundation trenches at least 60cm deep.	m ³	67		
203	Back filling of the foundation with good soil	m ³	55		
	SUB TOTAL LOT 200				
	LOT 300 FOUNDATION:				
301	Lean concrete dosed at 150kg/m ³	m ³	4.02		
302	20x20x40 filled sandcrete block	m ²	40.2		
303	Reinforced concrete for footing, pillars and beams dosed at 350kg/m ³	m ³	3.976		
304	8cm thick mass concrete floor dosed at 350kg/m ³	m ²	92.4		
	SUB TOTAL LOT 300				
	LOT 400: FACE WORKS				
401	15x20x40 sandcrete block works	m ²	201		
402	Ordinary cement plaster on masonry work 2.5cm thick	m ²	402		
403	Reinforced concrete for pillars, lintels and wall plate beams dosed at 350kg/m ³	m ³	7.098		
405	5cm thickness cement paste screed finish	m ²	92.4		
406	Partitioning with Plywood of the internal section of the poultry farm	M2	44		
	SUB TOTAL LOT 400				
	LOT 500: CARPENTRY AND JOINERY				
501	Assemble double rafters with seasoned wood well treated with xylamon (3x15)cm	m ³	2		
502	Purling and battens with seasoned wood well treated with xylamon(5x8)	m ³	1		
503	Ceiling with 5cm plywood treated, well-shaped and placed	m ²	92.4		

504	Fascia board with tole bac	ml	38.6		
505	Aluminum roofing sheets "Toles Bac 5/10e"	m ²	117		
506	Aluminum ridge cover of 50cm large	ml	9.75		
507	Aluminum sheet at the gables end with (Tole Bac)	ml	20		
SUB TOTAL LOT 500					
LOT 600: METAL WORK					
601	Metallic Door double plate of 97x210	U	1		
602	Threshold angle iron	ml	38.6		
SUB TOTAL LOT 600					
LOT 700: ELECTRICITY					
701	Flexible orange tube	Roll	1		
702	TH 2.5mm ² electrical wire	Roll	2		
703	Led bulb of 1.0m long complete	U	8		
704	Hublot Round	U	2		
705	Light switches and suctets	U	6		
706	Provisional sum for all electrical accessories	ens	1		
SUB TOTAL LOT 700					
LOT 800: Plumbing					
801	wash hand basin	U	2		
802	toilet pot	U	2		
803	shiphon de soil	U	2		
804	mirror	U	2		
805	toilet roll hanger	U	2		
806	shower unit	U	2		
807	Provisional sum for all plumbing accessories	ens	1		
SUB TOTAL LOT 800					
LOT 900: PAINTING					
901	Painting of the ceiling in double coats with Pantex 800	m ²	92.4		
902	Painting of the internal walls in double coats with pantex 800	m ²	286.2		
903	Painting of the external walls in double coats with pantex 1300	m ²	115.8		
904	Painting of the metal work in double coats with oil paint	m ²	10		
905	FLOOR TILES	m ²	6.292		
906	WALL TILES	m ²	26.84		
SUB TOTAL LOT 800					
LOT 1000: VRD					
1001	External gutters with concrete round the building	ml	40		
1002	Protecting the building surrounding with mass	m ²	30		

	concrete well dosed and screed shinning				
1003	Construction of Reinforced Concrete Slab 10mx1m suspended on pillars at 1m high with Titles for the slaughtering of birds with construction of a foot bath 1mx2m and 50cm deep including all works and plumbing	LS	1		
SUB TOTAL LOT 1001					
RECAPITULATIVE					
LOT 100: PREPARATORY WORKS AND STUDIES					
LOT 200: EARTH WORK					
LOT 300 FOUNDATION:					
LOT 400:ELEVATION					
LOT 500: CARPENTRY AND JOINERY					
LOT 600: METAL WORK					
LOT 700: ELECTRICITY					
LOT 800: PLUMBERING					
LOT 900: PAINTING					
LOT 1001: VRD					
GENERAL TOTAL H.T					

GENERAL SUMMARY

PART 1: SUPPLY AND INSTALLATION OF EQUIPMENT	
PART 2 : CONSTRUCTION OF ELECTRICAL POWERED BOREHOLES WITH OVER-HEAD TANKS AT WOTUTU POULTRY FARM	
Part 3: CONSTRUCTION OF AN INCUBATOR HOUSE	
GENERAL TOTAL WITHOUT TAX (PART 1 + PART 2 + PART 3)	
TVR (19.25%)	
AIR (2.2% OR 5.5%)	
GENERAL TOTAL PTC	
NET PAYABLE	

**DOCUMENT NO. 8
FRAMEWORK OF SUB-
DETAIL OF PRICES**

FRAMEWORK OF SUB DETAIL OF PRICES

Due to the varied software, bidders are requested to conceive their formats.

Désignation du prix :				
N° DU PRIX	Rendement journalier	Quantité totale	Unité	Durée de l'activité
A. Personnel	Catégorie	Salaire journalier	Jours facturés	Montant
Total A : Personnel				
B. Matériel et engins	Type	Taux journalier	Jours facturés	Montant
	Petit Matériel			
Total B : Matériel et engins				
C. Matériaux et divers	Type	Prix unitaire	Consommation	Montant
Total C : Matériaux et divers				
D	Total coût direct		D = A + B + C	
E	Frais généraux de chantier	x%	E = D x %	
F	Frais généraux de chantier	x%	F = D x %	
G	Coût de revient		G = D + E + F	
H	Risques et bénéfices	x%	H = G x %	
P	<i>Prix de vente hors taxes</i>		P = G + H	
V	Prix de vente unitaire hors taxes		P/Quantité	

DOCUMENT NO. 9

MODEL CONTRACT

REPUBLIQUE DU CAMEROUN

Paix-Travail-Patrie

MINISTERE DE L'ADMINISTRATION
TERRITORIALE ET DE LA DECENTRALISATION

REGION DU SUD OUEST
DEPARTMENT DU FAKO

COMMUNE DE BUEA

TEL: +237 672 004 332

BP. 66

Web :www.buea-council.com

E-mail: bueacouncil6@gmail.com



REPUBLIC OF CAMEROON

Peace-Work-Fatherland

MINISTRY OF TERRITORIAL
ADMINISTRATION AND DECENTRALISATION

SOUTH WEST REGION
FAKO DIVISION

BUEA COUNCIL

TEL: +237 672 004 332

P.O.BOX 66

Web :www.buea-council.com

E-mail: bueacouncil6@gmail.com

**CONTRACT NO _____ Awarded After an Open National Invitation to Tender
BY EMERGENCY PROCEDURE No./ONIT/BUEACOUNCIL/BCTB/2026 of**

.....

HOLDER

(Contractor and complete address)

P.O. BOX _____, Tel: _____ Fax: _____

Business Registry No. _____ at

Taxpayer's No. _____

Account No. _____

SUBJECT: Execution of _____ works;

PLACE Region _____

EXECUTION DEADLINE: _____ (_____) months

AMOUNT IN CFA F:

TTC	
HTVA	
TVA (19.25%)	
AIR (2.2% or 5.5%)	
Net to be paid	

FINANCING: Public Investment Budget for the 2026 financial year

BUDGET HEAD :

LOCATION :

NEW COUNCIL

SUBSCRIBED ON: _____

SIGNED ON: _____

NOTIFIED ON: _____

REGISTERED ON: _____

Between:

The Buea Council, represented by the Mayor of Buea hereinafter referred to the “Contracting Authority”

On the one hand,

And

The _____ (enterprise)

P.O. Box _____ Tel: _____ Fax: _____

Business Registration No. _____

Taxpayer’s No. _____

Represented by Mr./Mrs./Miss _____, its General Manager, hereinafter referred to as the “Contractor”

On the other hand,

Agreed on the following:

Summary

Part I: Special Administrative Conditions (SAC)

Part II: Special Technical Conditions (STC)

Part III: Schedule of Unit Prices (SUP)

Part IV: Details or Estimates

Page _____ and last Contract No. _____

**Awarded After an Open National Invitation to Tender BY EMERGENCY
PROCEDURE No. /ONIT/BUEA COUNCIL/BCTB/2026 of**

With _____,

For the execution of _____ works

EXECUTION DEADLINE _____ (_____) months

Amount of contract in CFA F:

TTC	
HTVA	
TVA (19.25%)	
AIR (2.2% or 5.5%)	
Net to be paid	

Read and accepted by the contractor
Done in Buea, the _____ Signature of Contracting Authority
Done in Buea, the _____ Registration
Buea, the _____

**DOCUMENT NO. 10
FORMS AND MODELS TO
BE USED BY BIDDERS**

TABLE OF MODELS

Annex No. 1: Model declaration of intention to Tender

Annex No. 2: Model Bid Letter

Annex No. 3: Model Bid Bond

Annex No. 4: Model final Bond

Annex No. 5: Model of start-off advance Bond

Annex No. 6: Model Retention fund (Guarantee Retention)

ANNEX NO. 1: MODEL DECLARATION OF INTENTION TO TENDER

I the undersigned,(indicate the name and capacity of signatory)

Representing the company or enterprise with head office at registered in the trade register of Under No

Having taken cognizance of all the documents featured or mentioned in the Tender file:

Tender No...../ONIT/BUEA COUNCIL/BCTB/2026 OF

.....for.....

after having personally taking account of the situation of the site and evaluated from my point of view and under my responsibility, the nature and difficulty of the works to be carried out;

- Hereby submit, bearing my signature, the schedule of unit prices as well as the quotations in accordance with the structure featuring in the Tender File;
- I pledge to execute the works within a deadline of months. /
- I pledge to maintain my bid for a duration of **ninety (90)** days from the deadline of submission of tenders;

Prior to the signing of the contract, this tender accepted by you shall constitute an agreement between us.

Done at

Signature of

In the capacity of

Duly authorized to sign the tenders on behalf of

.....

ANNEX NO. 2: MODEL BID LETTER

I the undersigned,(indicate the name and capacity of signatory)

Representing the company or enterprise with head office at registered in the trade register of Under No

Having taken cognizance of all the documents featured or mentioned in the Tender file:

Tender No...../ONIT/BUEA COUNCIL/BCTB/2026 OFfor;
.....

after having personally taking account of the situation of the site and evaluated from my point of view and under my responsibility, the nature and difficulty of the works to be carried out;

- Hereby submit, bearing my signature, the schedule of unit prices as well as the quotations in accordance with the structure featuring in the Tender File;
- Submit and commit myself to execute the works in accordance with the Tender File, in return for the prices which I myself established for each type of structure which prices reveal the amount of the tender at (in figures and words) FCFA exclusive of VAT and at (in figures and in words) FCFA inclusive of all taxes.
- I pledge to execute the works within a deadline of months.
- I pledge to maintain my bid for a duration of **ninety (90)** days from the deadline of submission of tenders;

The **Contracting Authority** shall pay the sums due for this contract by crediting account No:..... Opened in Bank branch.

Prior to the signing of the contract, this tender accepted by you shall constitute an agreement between us.

Done at

Signature of

In the capacity of Duly authorized to sign the tenders on behalf of

ANNEX NO. 3: MODEL BID BOND

Addressed to The Lord Mayor of BUEA COUNCILFako

Whereas the undertaking hereinafter referred to as the “bidder” has submitted his tender on for the, hereinafter referred to as “the tender” and to which must be attached a bid bond equivalent toFCFA.

We (name and address of the bank), represented by (names of signatories), hereinafter referred to as “the Bank” hereby declare to guarantee payment to the Contracting Authority of the maximum sum of, that the bank pledges to pay in full to the Contracting Authority, bidding itself, its successors and assignees.

The conditions of this commitment are as follows:

If the Bidder withdraws his bid during the validity period specified by the Bidder in the tender;

Or

If the Bidder, having been notified of the award of the contract by the Contracting Authority during the period of Bid validity:

- Fails or refuses to sign the contract, even though required to do so;
- Fails or refuses to furnish the final bond for the contract (final bond) as provided for by the contract.

We undertake to pay the Contracting Authority an amount up to the maximum of the sum referred to above upon receipt of his first written demand, without the Contracting Authority having to substantiate his demand, provided that in its demand the Contracting Authority shall note that the amount claimed by him is due, because one or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the Contracting Authority for the submission of tenders. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of tenders. Any request by the Contracting Authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation, be submitted to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at, on

(Bank’s signature)

ANNEX NO 4: MODEL FINAL BOND

Bank:.....

Reference of the Bond No.....

Addressed to The Lord Mayor of BUEA COUNCIL Fako

Hereinafter referred to as “The Contracting Authority”

Whereas (name and address of contractor) hereinafter referred to “the Contractor”, pledge, in execution of the contract, to carry out the works of

Whereas it is stipulated in the contract that the contractor shall furnish the Contracting Authority a final bond of two percent (2%) of the amount of the contract as security for compliance with the contractor’s performance obligations in accordance with the Contract.

Whereas we have agreed to provide the Contractor with this guarantee;
We,.....(name and address of bank)
Represented by(name of signatories)

Hereinafter referred to as “the Bank”, and we pledge to play the Contracting Authority within a maximum deadline of eight (8) weeks upon his simple written request declaring that the contractor has not fulfilled his contractual obligations, without being able to defer the payment nor raise any contest for whatever reason, the sum of
..... (in letters and in words)

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this bond and we hereby derogate by the present to the notification of any amendment, addendum or change.

This bond shall enter into force upon signature. It shall be released within thirty (30) days from the date of the provisional acceptance of the works.

After this date the caution shall no longer be valid and shall be returned to us without any request on our part.

Any request for payment formulated by the Contracting Authority by virtue of this bond should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this pledge and its consequences.

Signed and authenticated by the bank aton.....

(Signature of the bank)

ANNEX NO 5: MODEL OF START-OFF ADVANCE BOND

Bank reference:.....

Address:

We, the undersigned,.....(bank, address) hereby declare by the present to guarantee on behalf of (the Holder) to the benefit of the Contracting Authority, The LORD MAYOR of BUEA COUNCIL Fako (the Beneficiary)

The payment without contest and upon receipt of the first written request by the beneficiary, declaring that (the holder) has not fulfilled his obligations relating to the reimbursement of the start-off advance according to the terms of contract No:...../ONITBUEACOUNCIL/BCTB/2026 of..... relating to the Construction ofat..... of the total sum corresponding to the advance of twenty percent (20%) of the amount inclusive of all taxes of contract No:...../ONIT/BUEACOUNCIL/BCTB/2026, payable upon notification of the corresponding Service Order to start work that is,F CFA.

This bond shall enter into force and shall take effect upon acceptance of the respective parts of this advance into the accounts of (the holder) opened in the bank under No

This bond shall remain in force up till the reimbursement of the advance in accordance with the SAC. However, the amount of the guarantee shall be proportionately reduced on the progressive reimbursement of the advance.

The applicable law and jurisdiction shall be those of the republic of Cameroon.

Signed and authenticated by the bank at on

Signature of the bank

ANNEX NO 6: MODEL OF PERFORMANCE BOND (GUARANTEE FUND)

Bank:

Reference of the Bond No:

Addressed to The Lord Mayor of BUEA COUNCIL Fako
Hereinafter referred to as “The Contracting Authority”

Whereas (name and address of contractor) hereinafter referred to “the Contractor”, pledge , in execution of the contract, to carry out the works of construction of.....at.....

Whereas it is stipulated in the contract that the guarantee retention fixed at ten percent (10%) of the amount of the contract may be replaced by a joint guarantee;

Whereas we have agreed to provide the Contractor with this guarantee;

We, (name and address of bank),

Represented by (name of signatories) and hereinafter referred to as “the Bank”;

Hence, we hereby affirm that on behalf of the Contractor, we guarantee and are responsible to the Contracting Authority for a maximum amount of (in figures and in letters) corresponding to ten percent (10%) of the contract amount.

And we pledge to pay to the Contracting Authority within a maximum deadline of eight (8) weeks upon his simple written request declaring that the contractor has not fulfilled his contractual obligations or is indebted to the Contracting Authority within the meaning of the contract, amended where need be, by its additional clauses, without being able to defer the payment nor raise any contest for whatever reason, any sum(s) within the limits of the amount equal to ten percent (10%) of the total amount of the works featuring in the final detailed account, without the Contracting Authority having to prove or give the reasons nor the motive for the amount of the sum indicated above.

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this bond and we hereby derogate by the present to the notification of any amendment, addendum or change.

This bond shall enter into force upon signature. It shall be released within thirty (30) days from the date of the final acceptance of the works and upon released issued by the Contracting Authority.

Any request for payment formulated by the Contracting Authority by virtue of this bond should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this pledge and its consequences.

Signed and authenticated by the bank at on

Signature of the bank

ANNEX No. 6: MODEL OF MANUFACTURER'S AUTHORISATION

[The bidder requests the manufacturer to prepare this letter in conformity with the indications given. This letter of authorisation must be on the manufacturer's letter head and must be signed by a person duly mandated to sign documents which commit the manufacturer. The bidder should include this letter in his bid, if so required by the Tender File]

Date *[insert the date, (day, month, year) of submission of tender]*

IT No _____ of _____: *[insert references of invitation to tender]*

Variant No.: *[Insert the identification number if this tender is proposed for a variant]*

To: *[Insert full name of Project Owner]*

We the undersigned *[Insert full name of manufacturer]* hereby attest that *[indicate the full name of the bidder]* is authorised to commercialise our products (or where applicable, has a concession agreement.

We confirm all the guarantees and are guarantors for the supplies offered.

Signature *[insert the signature]*

Done on _____ day of _____ *[insert date of signature]*

Appendix No. 6: Model declaration of honour for visiting the site

I, the undersigned Mr. _____

Representative of the Company _____

Acknowledge having visited this day on _____ of the month of
_____ of the year _____

In the company of Mr. _____

Acting in place of the user, the Project site of

For which my company wants to bid.

Having visited the site, the following observations were noted:

N.B.: The bidder must submit a site visit declaration for each project site.

Done at _____, on _____

The bidder

[Name, first name, signature and stamp]

**DOCUMENT NO. 11
LIST OF COMMERCIAL
BANKS AND FINANCIAL
INSTITUTIONS**

LIST OF COMMERCIAL BANKS AND FINANCIAL INSTITUTIONS
AUTHORISED TO ISSUE BONDS FOR PUBLIC CONTRACTS

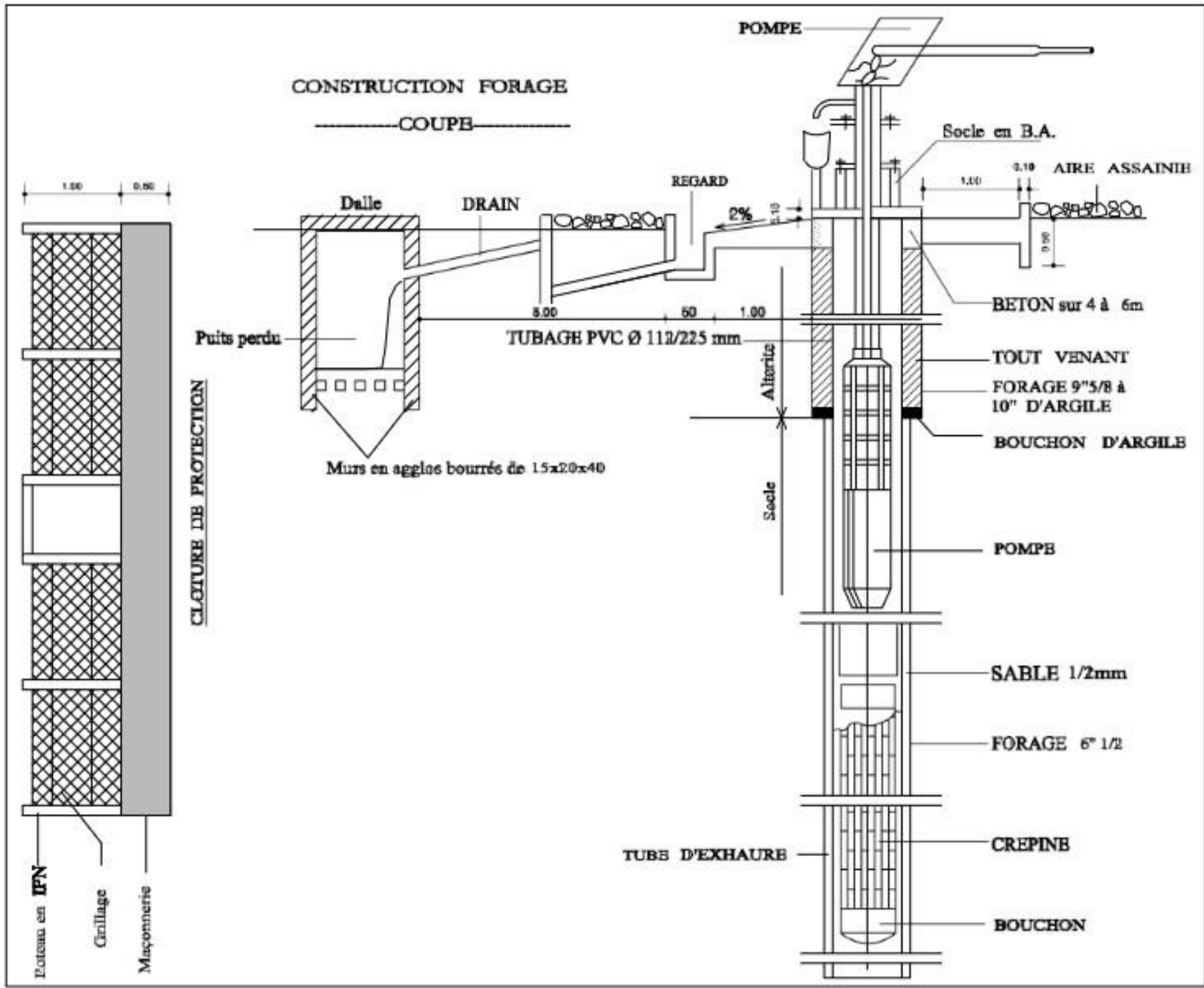
I) BANKS

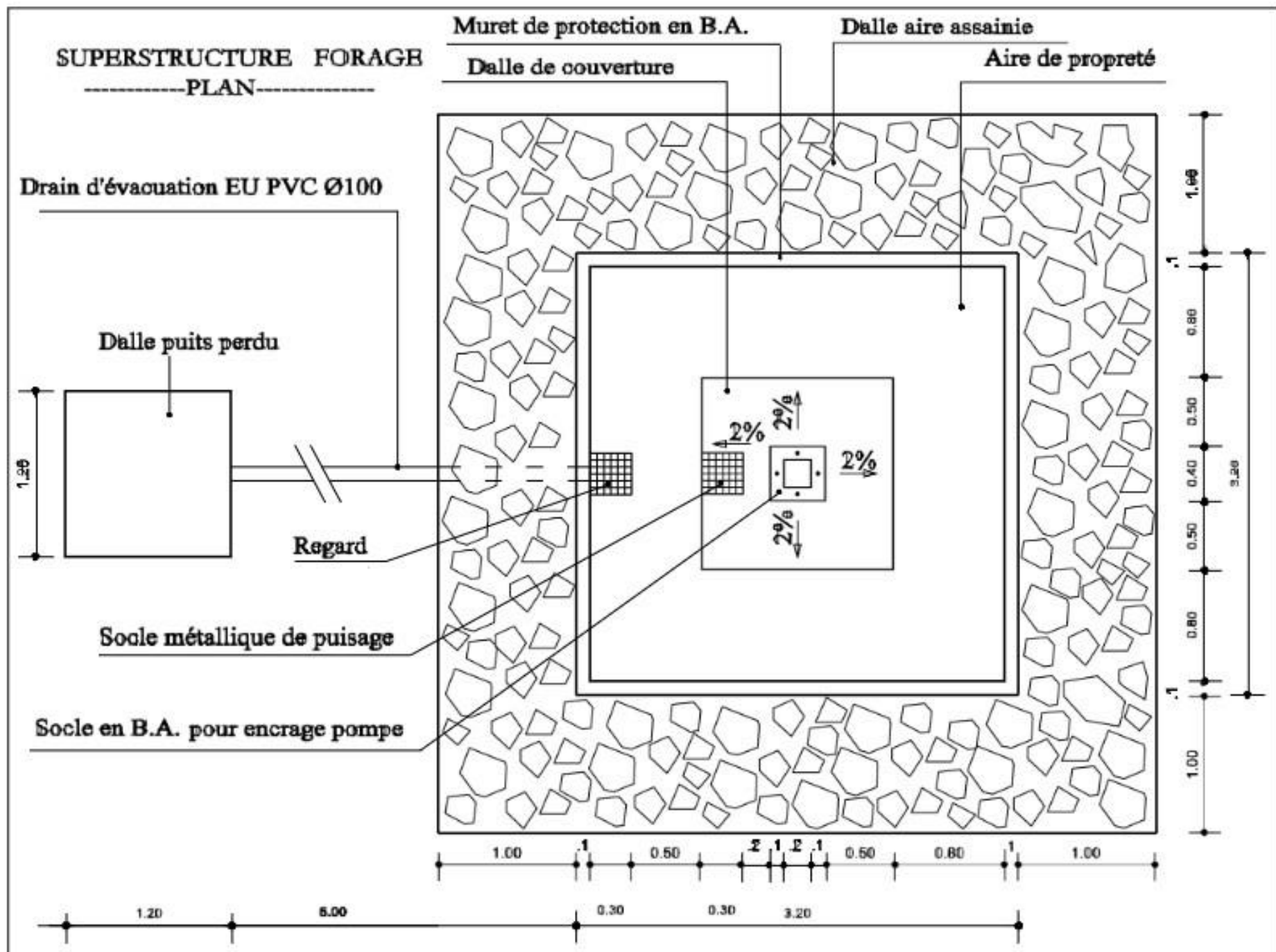
- 1) Afriland First Bank (FIRST BANK) B.P 11 834, Yaounde;
- 2) Banque Atlantique Cameroun (BACM) B.P 2 933 Douala;
- 3) Banque Camerounaise des Petites et Moyennes Entreprises (BC-PME) B.P 12 962 Yaounde;
- 4) Banque Gabonaise pour le financement International (BGFIBANK) B.P 600, Douala;
- 5) Banque Internationale du Cameroun pour l'Épargne et le Credit (BICEC) B.P 1 925, Douala;
- 6) Bank of Africa Cameroun (BOA Cameroun) B.P 4 593, Douala;
- 7) Citibank Cameroun (CITIGROUP) B.P 4 571, Douala;
- 8) Commercial Bank-Cameroun (CBC) B.P 4 004, Douala;
- 9) Ecobank Cameroun (ECOBANK) B.P 582, Douala;
- 10) National Financial Credit-Bank (NFC-Bank) B.P 6 578, Yaounde;
- 11) Societe Commerciale de Banques-Cameroun (SCB-Cameroun) B.P 300, Douala;
- 12) Société Générale Cameroun (SGC) B.P 4 042, Douala;
- 13) Standard Chartered Bank Cameroun (UBC) B.P 1 784, Douala;
- 14) Union Bank of Cameroon (UBC) B.P 15 569, Douala;
- 15) United Bank for Africa (UBA) B.P 2 088, Douala;

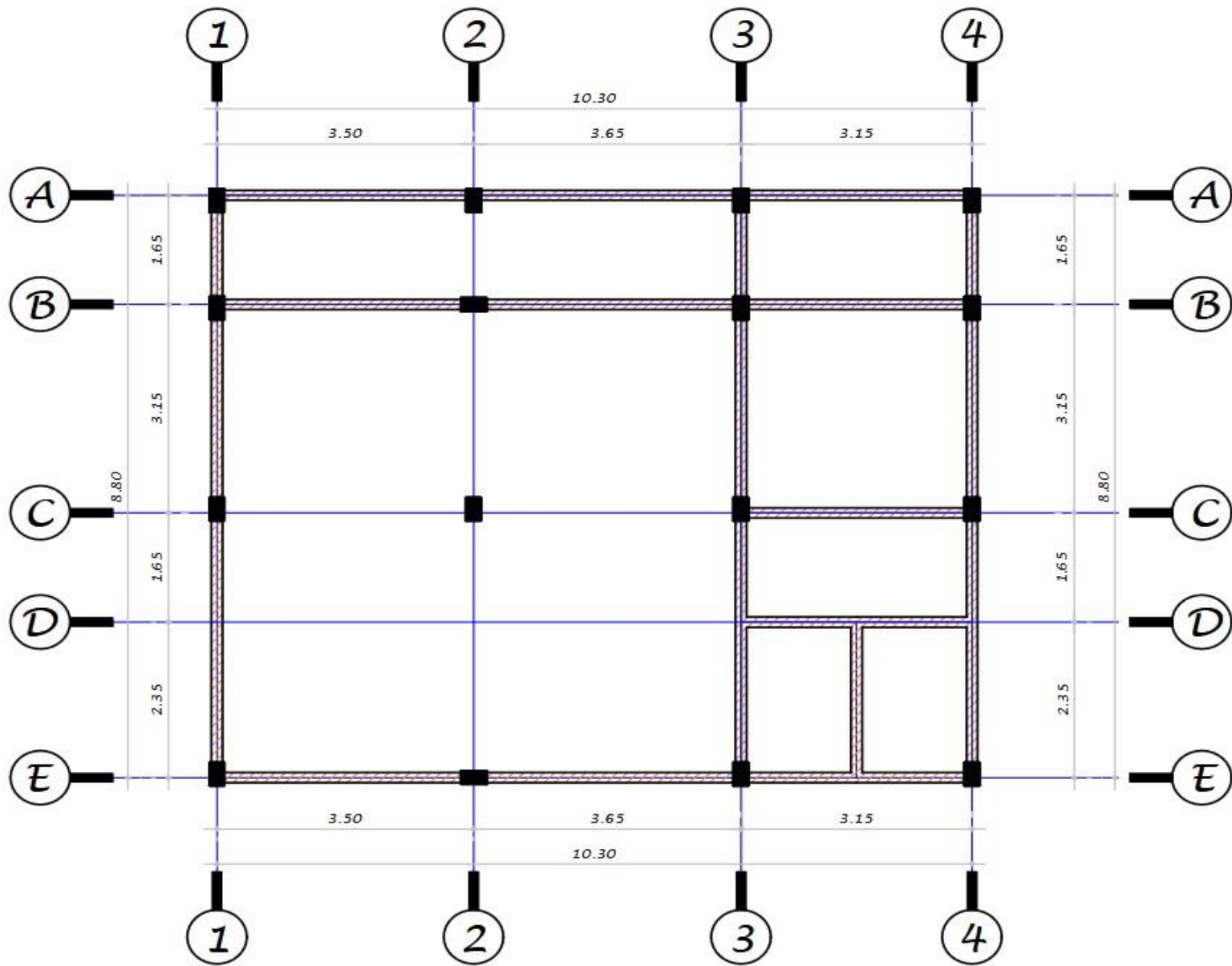
II) INSURANCE COMPANIES

- 16) Activa Assurances B.P 12 970, Douala;
- 17) Area Assurances S.A, B.P 1 531, Douala;
- 18) AtlantiqueS Assurance S.A, B.P 2933, Douala;
- 19) Beneficial General Insurance S.A, B.P 2328, Douala;
- 20) Chanas Assurances S.A, B.P 109, Douala;
- 21) CPA S.A, B.P 54, Douala;
- 22) Nsia Assurances S.A, B.P 2 759, Douala;
- 23) Pro Assur S.A, B.P 1 011, Douala;
- 24) SAAR S.A, B.P 1 011, Douala;
- 25) Saham Assurances S.A, B.P 11 315, Douala;
- 26) ZenitheInsurance S.A, B.P 1 540, Douala

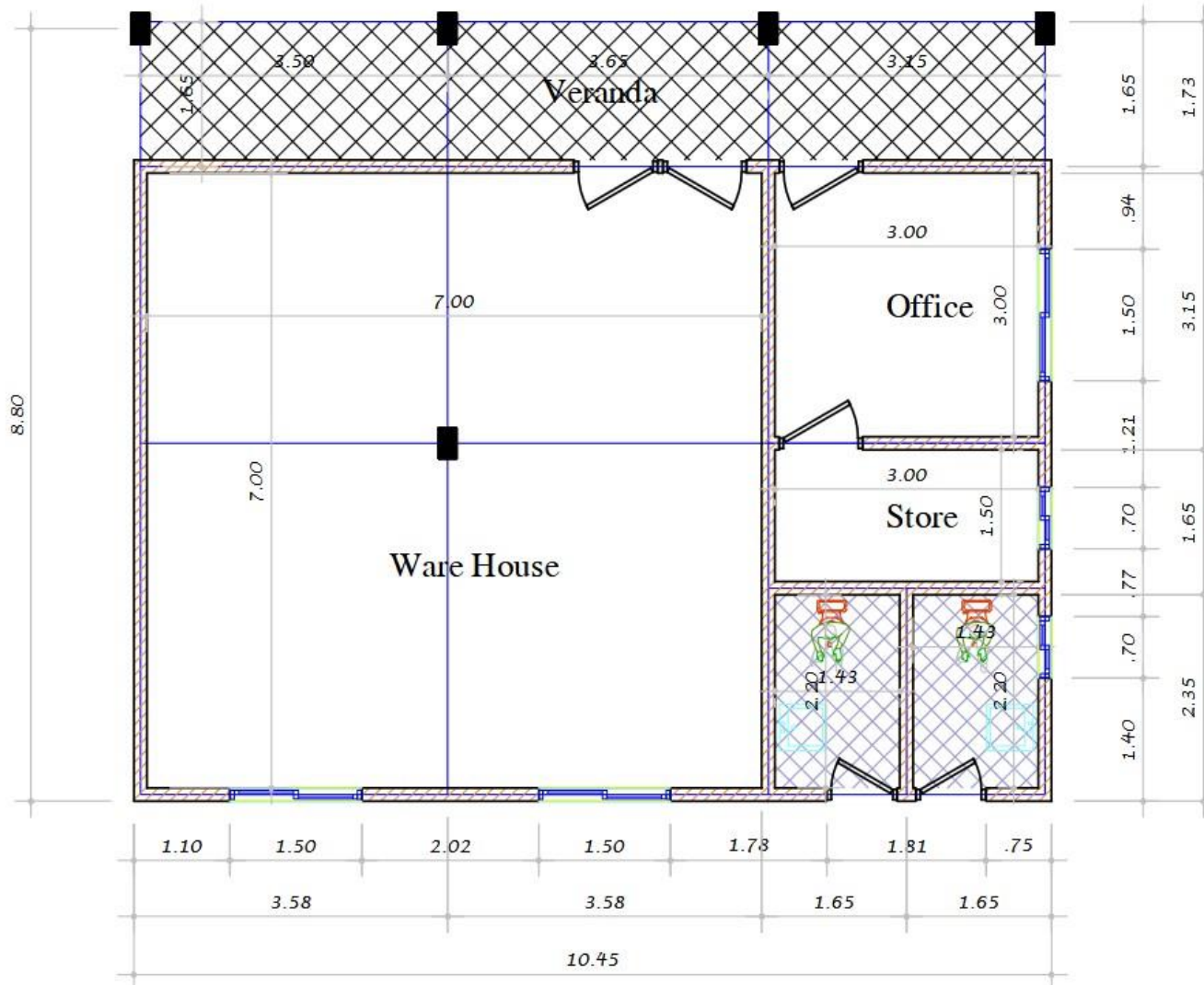
**DOCUMENT NO. 12
PLANS**







FOUNDATION PLAN



DISTRIBUTION PLAN